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Description of Output Indicators by Agency for the Federal Government, Fiscal Year 1990

U.S. Department of Labor
Bureau of Labor Statistics
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AGENCY 0201000 **ACTION**
ORGANIZATION **Total Agency**

FUNCTION Personnel management

MISSION Mobilize Americans for voluntary service throughout the United States through programs that help meet basic human needs and support the self-help efforts of low income individuals and communities

ACTIVITY 1 Volunteers
Description - Recruit, train, and service volunteers
Output Indicator - Volunteer service years supported

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AGENCY 0300100 **Department of Agriculture**
ORGANIZATION **Agricultural Marketing Service**

FUNCTION Regulation - compliance and enforcement

MISSION Administer broad inspection, marketing, and regulatory programs in conjunction with state, farmer and consumer organizations to ensure the orderly marketing of farm commodities in a manner beneficial to both farmers and the general public

ACTIVITY 01 Marketing agreements and orders (dairy)
Description - Maintain orderly marketing conditions by regulating quantity and/or quality of selected agricultural products
Output Indicator - Orders in effect

ACTIVITY 02 Marketing agreements and orders (fruits and vegetables)
Description - Maintain orderly marketing conditions by regulating quantity and/or quality of selected agricultural products
Output Indicator - Orders in effect

ACTIVITY 03 Federal Seed Act
Description - Ensure truth in labeling and advertising of seeds moving in interstate commerce and prevent low quality imports into the U.S.
Output Indicator - Tests conducted

ACTIVITY 04 Plant Variety Protection Act
Description - Encourage development of novel, sexually reproduced plants; make them available to the public; and provide protection to developers
Output Indicator - Applications examined

ACTIVITY 05 Market news program

Description - Facilitate decisions in agricultural commodities by providing timely market price and shipping reports
Output Indicator - Markets covered

ACTIVITY 06 Inspect, grade, classify and standardize cotton
Description - Develop attribute standards for cotton commodities and assure uniform application of the standards to facilitate marketing activity
Output Indicator - Samples classified (thousands)

ACTIVITY 07 Inspect, grade, classify and standardize tobacco
Description - Develop attribute standards for tobacco and assure uniform application of the standards to facilitate marketing activity
Output Indicator - Tobacco inspected (millions of pounds)

ACTIVITY 08 Perishable Agricultural Commodities and Produce Agency Act
Description - Improve marketing efficiency in interstate and foreign commerce by reducing risks and promoting more orderly marketing
Output Indicator - Reparation and disciplinary actions taken (weighted output)

ACTIVITY 09 Wholesale market development
Description - Enhance the marketing system of agricultural products by conducting research into more efficient marketing methods and by providing technical assistance to urban areas in upgrading or creating wholesale market facilities
Output Indicator - Studies and projects completed

ACTIVITY 10 Egg and egg product inspections
Description - Assure consumers that egg products are wholesome, unadulterated, and properly labeled and packaged
Output Indicator - Shifts worked

ACTIVITY 11 Commodity purchase service
Description - Contract for commodities for use in domestic feeding programs and provide price assistance to producers through removal of surplus supplies from regular market channels
Output Indicator - Contracts made

ACTIVITY 12 Inspect, grade, and standardize dairy products
Description - Develop attribute standards for use in dairy products and conduct grading activities in order to facilitate marketing activity
Output Indicator - Dairy products graded (millions of pounds)

ACTIVITY 13 Inspect, grade, & standardize fresh & processed fruits & vegetables
Description - Develop attribute standards for fruit and vegetables and conduct grading activities to facilitate marketing activity
Output Indicator - Fruits and vegetables inspected and graded (millions of pounds)

ACTIVITY 14 Certify, grade, & standardize meat & meat products
Description - Develop attribute standards for meat products and conduct grading activities to facilitate marketing activity
Output Indicator - Meat and meat products graded (billions of pounds)

ACTIVITY 15 Inspect, grade, & standardize poultry & poultry products
Description - Develop attribute standards for eggs, poultry and poultry products and conduct grading activities to facilitate marketing activity
Output Indicator - Work shifts graded

****

AGENCY 0300890 **Department of Agriculture**
ORGANIZATION **APHIS-Agricuture Quarantine Inspection Program**

FUNCTION Regulation - Compliance and enforcement

MISSION Prohibit or restrict the entry of foreign pests and plants, plant products, animal, animal products, and other materials that may harbor foreign pests into the U.S.

ACTIVITY 01 Passenger inspection
Description - Inspect passengers entering the U.S. for foreign pest and prohibited materials
Output Indicator - Passengers inspected

****

AGENCY 0300910 **Department of Agriculture**
ORGANIZATION **Aphis-Veterinary Services: Swine Health Protection**

FUNCTION Regulation - Compliance and enforcement

MISSION Determine the existence and extent of outbreak of hog cholera in the U.S. swine population and organize and conduct control and eradication programs in cooperation with state and local officials, other Federal agencies, private practitioners, livestock owners, and slaughter and marketing establishments

ACTIVITY 01 Surveillance activity

Description - Conduct organized surveillance of swine population for hog cholera and other swine diseases; includes contacts with practitioners, inspectors, extension and vocational agricultural specialists, renders, etc.
Output Indicator - Contacts made

ACTIVITY 02 Garbage feedlots and equipment inspection
Description - Conduct routine visits to feedlots for purpose of inspecting and conducting periodic measurement of the temperature of garbage and cooking equipment; includes conducting phosphates tests when material is available
Output Indicator - Garbage feedlots and equipment inspected

ACTIVITY 03 Search for new garbage feeders
Description - Conduct visits to schools, restaurants, premises, etc., for the purpose of finding new garbage feeders
Output Indicator - Contacts made

ACTIVITY 04 Herds quarantined because of garbage feed problems
Description - Conduct visits to premises for the purpose of imposing, administering and removing quarantines, and issuing permits because of violations in garbage feeding
Output Indicator - Quarantines administered

ACTIVITY 05 Predeceasing inspection
Description - Inspect premises prior to licensing a garbage treatment facility
Output Indicator - Inspections made

****

AGENCY 0300920 **Department of Agriculture**
ORGANIZATION **APHIS-Veterinary Services: Brucellosis**

FUNCTION Regulation - compliance and enforcement

MISSION Determine the existence and extent of outbreak of brucellosis in the U.S. livestock population and organize and conduct control and eradication programs in cooperation with State and Local officials, other Federal agencies, private practitioners, livestock owners, and slaughter and marketing establishments

ACTIVITY 01 Herd owner plan
Description - Assist owners of infected herds and practicing veterinarians in designing an appropriate disease eradication program for the herd, including the dissemination of appropriate program educational materials
Output Indicator - Herd plans developed

ACTIVITY 02 Contacts with practicing veterinarians

Description - Contact private practitioners for the sole purpose of assigning herd tests, coordinating vaccination schedules, and notifying them of infected herds in the area
Output Indicator - Contacts made

ACTIVITY 03 Contacts with herd owners
Description - Contact herd owners for the purpose of notifying them of infected herds in the community and for developing adjacent herd plans
Output Indicator - Contacts made

ACTIVITY 04 Routine cattle herds tested
Description - Conduct routine cattle testing for brucellosis; includes ownership testing and retesting of imports; does not include down-the-road testing
Output Indicator - Herds tested

ACTIVITY 05 Suspect cattle or herds retested
Description - Retest individual suspect cattle or the entire herd for brucellosis
Output Indicator - Herds tested

ACTIVITY 06 Herds retested
Description - Retest reactor cattle herds located in modified certified brucellosis states and complete herd tests prior to release from quarantine
Output Indicator - Herds retested

ACTIVITY 07 Diagnostic investigation completed for cattle
Description - Investigate and test on premises cattle suspected of brucellosis as a result of an outside referral
Output Indicator - Investigations completed

ACTIVITY 08 MCI blood picked up at slaughter establishments
Description - Collect market cattle blood samples from slaughter establishments for mailing or delivery to laboratory
Output Indicator - Collections picked up

ACTIVITY 09 Blood samples drawn from cattle at slaughter establishments
Description - Draw MCI blood samples from cattle at slaughter establishments; does not include routine pick-up
Output Indicator - Blood samples drawn

ACTIVITY 10 MCI herds of origin located
Description - Conduct search for MCI reactor or suspect herds
Output Indicator - Herds located

ACTIVITY 11 MCI herds of origin tested
Description - Test located MCI reactor or suspect herds
Output Indicator - Herds tested

ACTIVITY 12 BRT suspicious herds blood tested
Description - Test blood of BRT suspicious cattle herds
Output Indicator - Herds tested

ACTIVITY 13 Cattle reactors removed including indemnity processing
Description - Conduct visits to premises to tag, brand, remove reactors, and clean and disinfect premises
Output Indicator - Herds from which reactors were removed

ACTIVITY 14 Epidemiological study of infected cattle herd
Description - Conduct epidemiological investigation of infected cattle herd; trace the infection beyond the infected cattle herd, including premises, markets, slaughter establishments, etc.
Output Indicator - Studies completed

ACTIVITY 15 Routine brucellosis ring test samples collected
Description - Conduct routine brucellosis ring test sampling of plants and dairy farms; includes tank, can, and bulk samples but excludes individual animal samples
Output Indicator - Collections made

ACTIVITY 16 Calf herds vaccinated
Description - Conduct brucellosis vaccination of calves; excludes adult vaccinations
Output Indicator - Herds vaccinated

ACTIVITY 17 Test other domestic species
Description - Conduct visits to zoos, parks, or any other location involving semi domestic or wild animals for the purpose of testing and/or consultation; includes such species as buffalo, moose, elk, reindeer, caribou, primates, and domestic species other than cattle or swine
Output Indicator - Tests conducted

ACTIVITY 18 Down-the-road area testing
Description - Conduct testing of all herds in a county or part of a county as a result of a high prevalence of disease
Output Indicator - Herds tested

ACTIVITY 19 Tests resulting from epidemiological tracing
Description - Herd test conducted as a result of tracing sales from and/or purchases to a known infected herd
Output Indicator - Herds tested

ACTIVITY 20 Tissue samples collected from brucellosis reactors
Description - Collect tissue samples at slaughter from selected brucellosis reactors
Output Indicator - Collections made

ACTIVITY 21 Monitor imported cattle
Description - Monitor cattle imported into a state which are subject to permit quarantine and retesting in 45 to 120 days
Output Indicator - Herds monitored

****

AGENCY 0300940 **Department of Agriculture**
ORGANIZATION **Aphis-Veterinary Services: Tick Fever**

FUNCTION Regulation - compliance and enforcement

MISSION Determine the existence and extent of outbreak of tick fever in the U.S. livestock population and organize and conduct control and eradication programs in cooperation with State and Local officials, other Federal agencies, private practitioners, livestock owners, and slaughter and marketing establishments

ACTIVITY 01 Animals inspected on farms or ranches within the systematic area
Description - Conduct routine inspection of cattle for ticks on farms or ranches within the systematic area as required by Texas state regulations
Output Indicator - Cattle lots inspected

ACTIVITY 02 International borders patrolled
Description - Patrol, trace, apprehend, and treat stray animals located along international borders as part of the tick eradication program
Output Indicator - Patrols conducted

ACTIVITY 03 Animals inspected on farms/ranches outside systematic area
Description - Conduct routine inspection of cattle for ticks on farms or ranches outside systematic area
Output Indicator - Cattle lots inspected

ACTIVITY 04 Animals treated on farms or ranches
Description - Bathe or spray tick infested livestock with insecticide on farms or ranches
Output Indicator - Cattle lots treated

ACTIVITY 05 Premises cleaned and disinfected
Description - Clean and disinfect premises to remove source of the infestation
Output Indicator - Premises cleaned and disinfected

ACTIVITY 06 Medical examination
Description - Collect, process, and deliver blood samples from tick inspectors for determination of cholinesterase
Output Indicator - Examinations completed

ACTIVITY 07 Vacated premises inspected within systematic area
Description - Conduct inspection of fence lines and premises to determine that no livestock from Mexico or other premises have strayed onto the vacated premises
Output Indicator - Premises inspected

ACTIVITY 08 Vacated premises inspected outside systematic area
Description - Conduct inspection of fence lines and premises to determine that no livestock have strayed in from other premises onto vacated premises
Output Indicator - Premises inspected

ACTIVITY 09 Air patrol observations
Description - Patrol by air specified areas for stray animals
Output Indicator - Patrols completed

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AGENCY 0300950 **Department of Agriculture**
ORGANIZATION **APHIS-Veterinary Services: Tuberculosis**

FUNCTION Regulation - compliance and enforcement

MISSION Determine the existence and extent of outbreak of tuberculosis in the U.S. livestock population and organize and control eradication programs in cooperation with State and Local officials, other Federal agencies, private practitioners, livestock owners, and slaughter and marketing establishments

ACTIVITY 01 Cattle herd depopulated
Description - Clean and disinfect, appraise, tag, brand, and remove an entire herd exposed to tuberculosis
Output Indicator - Herds depopulated

ACTIVITY 02 Exposed cattle removed with indemnity
Description - Clean and disinfect, appraise, tag, brand, and remove individual animals exposed to tuberculosis
Output Indicator - Herds from which exposed cattle were removed

ACTIVITY 03 Reactor cattle herd retested
Description - Retest reactor herds prior to release of quarantine
Output Indicator - Herds retested

ACTIVITY 04 Suspect or deviator retested
Description - Retest suspects or deviators by the comparative cervical test
Output Indicator - Herds retested

ACTIVITY 05 Investigate cattle lesion cases found at slaughter
Description - Inspect premises, markets, slaughtering establishments, etc., for the purpose of tracing and/or testing cattle as a result of lesions having been found in cattle at slaughter
Output Indicator - Cases closed

ACTIVITY 06 Epidemiologic investigations
Description - Investigate premises, markets, etc., for the purposes of tracing either to or from an infected area as a result of information from VS 6-4 series of forms
Output Indicator - Cases closed

ACTIVITY 07 Select areas tested
Description - Test herds having direct or indirect contact with an infected herd, all herds in a selected area surrounding an infected herd, and herds in a geographic area where a high risk of tuberculosis exists
Output Indicator - Herds tested in selected areas

ACTIVITY 08 Cattle postmortems performed
Description - Perform or assist in postmortem examinations of cattle and collect specimens for laboratory examination
Output Indicator - Postmortem trips made

ACTIVITY 09 Test other species
Description - Test other species of animals in areas where cattle are found infected
Output Indicator - Herds tested

****

AGENCY 0300960 **Department of Agriculture**
ORGANIZATION **APHIS-Veterinary Services: Export Animal Inspection**

FUNCTION Regulation - compliance and enforcement

MISSION Inspect and certify export animals and animal products to prevent the transmission of animal disease abroad

ACTIVITY 01 Intransit monitoring of shipments
Description - Monitor intransit shipments of export animals previously inspected and loaded for export which are required to stop in the U.S. before reaching final destination, i.e., refueling, etc.
Output Indicator - Shipments monitored

ACTIVITY 02 Inspect farms of origin prior to shipment
Description - Test animals destined for export and inspect pre-embarkment and isolation facilities
Output Indicator - Shipments inspected

ACTIVITY 03 Monitor feed, water, and rest for export animals
Description - Monitor feed, water, and rest period for export animals that have received export inspection but not loaded for shipment abroad
Output Indicator - Shipments monitored

ACTIVITY 04 Inspection of animals for export
Description - Inspect animals and health certificates, and issue export certificates at airports, oceanports, or other locations where the official export inspection is conducted
Output Indicator - Shipments inspected

ACTIVITY 05 Loading of animals at an airport
Description - Examine fittings, inspect feed and water supplies, supervise cleaning and disinfecting of aircraft, and supervise loading of animals
Output Indicator - Shipments monitored

ACTIVITY 06 Loading of animals at an ocean port
Description - Examine fittings, inspect feed and water supplies, supervise cleaning and disinfecting of ocean vessels, and supervise loading of animals
Output Indicator - Shipments monitored

****

AGENCY 0300970 **Department of Agriculture**
ORGANIZATION **APHIS-Veterinary Services: Import Animal Inspection**

FUNCTION Regulation - compliance and enforcement

MISSION Inspect and certify imported animals to prevent the transmission of foreign animal diseases to domestic animals

ACTIVITY 01 Inspect zoos
Description - Periodically inspect zoos for compliance with requirements for approved zoos
Output Indicator - Inspections made

ACTIVITY 02 Inspect and approve slaughter establishments
Description - Conduct initial inspection of slaughter establishments for approval and periodically inspect for continued compliance with veterinary service requirements
Output Indicator - Inspections made

ACTIVITY 03 Inspect internist rest facilities
Description - Conduct initial inspection of internist rest facilities
Output Indicator - Inspections made

ACTIVITY 04 Inspect and service airport of entry

Description - Examine animals for health and identification; supervise unloading test and treat if needed; supervise cleaning and disinfecting of conveyance and incinerate when necessary; and dispose of rejected animals
Output Indicator - Shipments serviced and inspected

****

AGENCY 0300980 **Department of Agriculture**
ORGANIZATION **APHIS-Veterinary Services: Animal Product Inspection**

FUNCTION Regulation - compliance and enforcement

MISSION Inspect and certify shippers, distributors, and users of imported animal products to prevent the transmission of foreign animal diseases to domestic animals

ACTIVITY 01 Inspect and service permit holders and authorized users
Description - Periodically inspect authorized facilities to determine compliance with veterinary service regulations
Output Indicator - Inspections made

ACTIVITY 02 Inspect and service military installations
Description - Inspect military installations to determine compliance with veterinary service regulations concerning personnel and goods from foreign countries
Output Indicator - Inspections made

ACTIVITY 03 Inspect and service approved establishments
Description - Periodically inspect processing establishments, equipment, and supplies to ensure proper processing of restricted imports; also inspect inactive establishments
Output Indicator - Inspections made

ACTIVITY 04 Inspect and service bonded warehouses
Description - Periodically inspect bonded warehouses, include check of restricted products on hand and records concerning distribution of restricted products; also inspect inactive warehouses
Output Indicator - Inspections made

ACTIVITY 05 Laboratories visited for organisms and vectors purpose
Description - Interview applicants for veterinary permit; evaluate laboratory facility and security procedures; perform follow-up checks with scientists conducting research with permitted organisms; visit potential users of organisms and vectors to locate those using agents requiring a veterinary permit; and acquaint scientists with USDA requirements

Output Indicator - Visits made

****

AGENCY 0300990	**Department of Agriculture**
ORGANIZATION	**APHIS-Veterinary Service: Interstate Inspection**
FUNCTION	Regulation - compliance and enforcement
MISSION	Monitor establishments involved in the interstate shipment of animals to prevent the outbreak and spread of animal disease
ACTIVITY 01	Maintain liaison with practicing veterinarians *Description* - Supervise practicing veterinarians to ensure compliance with standards of veterinary accreditation and instructions as issued by State-Federal officials for participation in cooperative disease control and eradication programs, disease reporting, etc. *Output Indicator* - Contacts made
ACTIVITY 02	Veterinarians accredited *Description* - Review techniques, knowledge, and accreditation requirements with veterinarians to see that they meet veterinarian accreditation standards *Output Indicator* - Veterinarians accredited
ACTIVITY 03	Inspections conducted at livestock markets *Description* - Inspect livestock markets covered by VS Memorandum 577.17 *Output Indicator* - Inspections made
ACTIVITY 04	Coordinate activities at slaughter establishments *Description* - Inspect slaughtering establishments for compliance with Veterinary Service program requirements *Output Indicator* - Inspections made
ACTIVITY 05	Livestock Market Approval *Description* - Inspect livestock markets and assist livestock personnel in developing approved cooperative agreements *Output Indicator* - Inspections made

****

AGENCY 0301030	**Department of Agriculture**
ORGANIZATION	**APHIS: Veterinary Biologics**
FUNCTION	Regulation - compliance and enforcement
MISSION	Ensure that veterinary biologics available to the consumer through interstate commerce are pure, safe, potent, and efficacious
ACTIVITY 01	Veterinary biologics

Description - Test licensed products and inspect licensed premises to ensure compliance with Federal regulations
Output Indicator - Serials routinely tested

****

AGENCY 0301040 **Department of Agriculture**
ORGANIZATION **APHIS-Veterinary Diagnostics**

FUNCTION Regulation - compliance and enforcement

MISSION Provide laboratory diagnostic capability for both domestic and foreign animal diseases

ACTIVITY 01 Diagnostic testing
Description - Conduct diagnostic testing including differential diagnostics, blood and tissue examination, culture analysis, toxicologic testing, and reference antigen production
Output Indicator - Tests conducted

****

AGENCY 0301050 **Department of Agriculture**
ORGANIZATION **APHIS-Vet Services: Avian Species Monitoring**

FUNCTION Regulation - compliance and enforcement

MISSION Inspect and certify imported birds to prevent the transmission of foreign bird diseases to domestic birds

ACTIVITY 01 Research lot isolation
Description - Inspect premises and/or facilities to approve the facility prior to arrival of birds
Output Indicator - Inspections completed

ACTIVITY 02 Hatching eggs isolated
Description - Inspect sites for approval for isolating hatching eggs imported from countries in which VVND is known to exist
Output Indicator - Inspections completed

ACTIVITY 03 Birds inspected at entry
Description - Inspect avian species and hatching eggs which do not require quarantine
Output Indicator - Inspections completed

ACTIVITY 04 Commercial bird quarantine facility
Description - Inspect commercial bird quarantine facilities for compliance with agency standards
Output Indicator - Inspections completed

ACTIVITY 05 Maintenance of commercial bird lots
Description - Inspect quarantined bird facilities
Output Indicator - Lots quarantined

ACTIVITY 06 Security maintenance at quarantine facilities
Description - Provide security at bird quarantine facilities
Output Indicator - Patrols completed

ACTIVITY 07 Maintenance of pet bird quarantine lots
Description - Oversee pet bird quarantine lots
Output Indicator - Lots quarantined

ACTIVITY 08 Maintenance of smuggled bird lots
Description - Oversee smuggled bird quarantine lots
Output Indicator - Lots quarantined

****

AGENCY 0301210 **Department of Agriculture**
ORGANIZATION **Farmers Home Administration - Loan Making**

FUNCTION Loans and grants

MISSION Evaluate, approve, process, close and issue loans and grants to eligible individual and group applicants for housing, farm, community, business and industry loan and grant programs

ACTIVITY 01 502 Rural Housing Loans (Insured)
Description - Issue 502 Rural Housing Loans (Insured) to eligible applicants
Output Indicator - 502 Rural Housing Loans (Insured) obligated

ACTIVITY 02 Emergency Loans (Insured)
Description - Issue Emergency Loans (Insured) to eligible applicants
Output Indicator - Emergency Loans (Insured) obligated

ACTIVITY 03 Farm Ownership Loans (Insured)
Description - Issue Farm Ownership Loans (Insured) to eligible applicants
Output Indicator - Farm Ownership Loans (Insured) obligated

ACTIVITY 04 Farm Operation and Youth Loans (Insured)
Description - Issue Farm Operation and Youth Loans (Insured) to eligible applicants
Output Indicator - Farm Operation and Youth Loans (Insured) obligated

****

AGENCY 0301220 **Department of Agriculture**
ORGANIZATION **Farmers Home Administration - Loan Servicing**

FUNCTION Loans and grants

MISSION Service loans and grants issued to eligible individual and group applicants for housing,

farm, community, business and industry; provide technical assistance, advice, and counsel to borrowers of Insured and guaranteed loans or grants, and administer and maintain borrowed accounts

ACTIVITY 01 502 Rural Housing Loans (Insured)
Description - Service outstanding 502 Rural Housing loans (Insured)
Output Indicator - 502 Rural Housing Loans (Insured) serviced

ACTIVITY 02 Emergency Loans (Insured)
Description - Service outstanding Emergency Loans (Insured)
Output Indicator - Emergency Loans (Insured) serviced

ACTIVITY 03 Farm Ownership Loans (Insured)
Description - Service outstanding Farm Ownership Loans (Insured)
Output Indicator - Farm Ownership Loans (Insured) serviced

ACTIVITY 04 Farm Operation and Youth Loans (Insured)
Description - Service outstanding Farm Operation and Youth Loans (Insured)
Output Indicator - Farm Operation and Youth Loans (Insured) serviced

ACTIVITY 05 Other programs
Description - Service other types of loans and grants which are outstanding
Output Indicator - Loans and grants serviced

ACTIVITY 06 502 Rural Housing Loans (Insured)
Description - Service Delinquent 502 Rural Housing Loans (Insured)
Output Indicator - Delinquent 502 Rural Housing Loans serviced

ACTIVITY 07 Emergency Loans (Insured)
Description - Service Delinquent Emergency Loans (Insured)
Output Indicator - Delinquent Emergency Loans serviced

ACTIVITY 08 Farm Ownership Loans (Insured)
Description - Service Delinquent Farm Ownership Loans (Insured)
Output Indicator - Delinquent Farm Ownership Loans serviced

ACTIVITY 09 Farm Operation and Youth Loans (Insured)
Description - Service Delinquent Farm Operation and Youth Loans (Insured)
Output Indicator - Delinquent Farm Operation and Youth Loans serviced

ACTIVITY 10 Other programs

Description - Service other types of loans and grants which are Delinquent
Output Indicator - Delinquent loans and grants serviced

****

AGENCY 0301300 **Department of Agriculture**
ORGANIZATION **Federal Grain Inspection Service**

FUNCTION Regulation - compliance and enforcement

MISSION Provide for the establishment of official U.S. standards for grain, to promote the uniform application of standards by official inspection personnel, to provide for an official inspection system for grain, to regulate the weighing and certification of the weight of grain shipped in interstate or foreign commerce, and to carry out the delegated responsibilities under the Agricultural Marketing Act of 1946

ACTIVITY 01 Grain inspection
Description - Inspect all exported grain and non-exported grain on a request basis
Output Indicator - Inspections completed

****

AGENCY 0301400 **Department of Agriculture**
ORGANIZATION **FSIS - Meat and Poultry Inspection**

FUNCTION Regulation - compliance and enforcement

MISSION Assure consumers that a wholesome, unadulterated, and properly labeled supply of meat and poultry products is available to the public through commercial market channels, and remove unwholesome and adulterated products from human channels

ACTIVITY 01 Meat and poultry inspection activities
Description - Inspect meat and poultry at the time of slaughter and various stages of production to assure wholesomeness of products and truthfulness in labeling
Output Indicator - Weighted output

****

AGENCY 0301670 **Department of Agriculture**
ORGANIZATION **Forest Service - Total Service**

FUNCTION Natural resources and environmental management

MISSION Protect and manage the resources of the national forest system lands; assist state and local governments, forest industries, and private landowners to help protect and manage non-federal forest and associated range and watershed lands; conduct research on all aspects

of forestry, rangeland management and forest resources utilization; participate with other agencies in human resource and community assistance programs to improve living conditions in rural areas

ACTIVITY 01 Forest research
Description - Provide the results of scientific and technical research to private forest landowners, businessmen, state and local government agencies and commissions, and individual citizens
Output Indicator - Publications issued

ACTIVITY 02 Mineral area management
Description - Evaluate applications or proposals by industry to explore and develop natural resources on National Forest System (NFS) lands
Output Indicator - Cases processed

ACTIVITY 03 Land line location
Description - Conduct corner searches and boundary surveys of national forest and rangeland reserves to establish authentic property lines
Output Indicator - Miles surveyed

ACTIVITY 04 Fuel Treatment
Description - Implement fire prevention practices, i.e., construction of firebreaks, and clearing of brush and other combustible materials
Output Indicator - Acres treated and cleared

ACTIVITY 05 Forest road maintenance
Description - Maintain existing roads to provide contractors access to timber harvest areas and provide the public access to outdoor recreation areas
Output Indicator - Miles of road maintained

ACTIVITY 06 Forest trail maintenance
Description - Manage, operate, maintain, and preserve the trail system for access to National Forest System (nfs) land for recreation use by the public and for fire control, grazing, wildlife habitat management, and overall administration by forest service officers
Output Indicator - Miles of trails maintained

ACTIVITY 07 Silvicultural examination
Description - Conduct periodic review and analysis of land conditions and treatment needs for timber stands to meet forest and resource management plan objectives and prescribe practices that would improve timber yields while maintaining environmental quality
Output Indicator - Acres examined

ACTIVITY 08 Timber sale preparation

Description - Prepare timber for sale to contractors, i.e., ensure compliance with applicable laws, regulations, and forest land management plans
Output Indicator - Board feet prepared

ACTIVITY 09 Reforestation
Description - Reforest land that has been harvested; destroyed by natural disasters such as fires, storms, insects, and diseases; and previous seeding, planting, or natural regeneration failures
Output Indicator - Acres reforested

ACTIVITY 10 Timber stand improvement
Description - Employ practices, i.e., planting, burning, thinning, clearing, etc., which will improve timber yields in existing forests
Output Indicator - Acres improved

ACTIVITY 11 Nursery and tree improvement
Description - Improve the genetic quality of seeds and planting stock in order to improve the quality and quantity of timber
Output Indicator - Seeds collected

ACTIVITY 12 Recreation management
Description - Manage and maintain public recreation areas as defined by PAOT (persons-at-one-time) multiplied by the number of days the facility is opened
Output Indicator - PAOT days recorded

ACTIVITY 13 Wilderness management
Description - Manage and protect wilderness resource areas
Output Indicator - Acres managed

ACTIVITY 14 Cultural resource management
Description - Protect and manage the cultural resources located on nfs lands and implement the requirements of environmental and historic preservation legislation
Output Indicator - Acres improved

ACTIVITY 15 Wildlife habitat improvement
Description - Improve the habitat carrying capacity for those wildlife species in public demand for consumptive or nonconsumptive purposes
Output Indicator - Acres improved

ACTIVITY 16 Resident fish habitat improvement
Description - Improve the habitat carrying capacity for those resident fish species in public demand
Output Indicator - Acres improved

ACTIVITY 17 Endangered, threatened, and sensitive species habitat improvement

Description - Improve habitats of endangered and threatened plants and animals and maintain viable populations of sensitive plants and animals
Output Indicator - Acres improved

ACTIVITY 18 Anadromous fish habitat improvement
Description - Improve the habitat carrying capacity and the production of anadromous fish for commercial, sport fishing, and native American subsistence use
Output Indicator - Acres improved

ACTIVITY 19 Grazing program
Description - Produce forage on NFS lands for use by farmers and ranchers; demonstrate range management practices appropriate for use on associated private lands
Output Indicator - Animal unit months of grazing (AUMS) maintained

ACTIVITY 20 Noxious farm weed control program
Description - Control noxious weeds on nfs lands; establish and maintain beneficial plant cover on NFS lands to maintain productivity and limit the invasion of specific noxious weeds into adjacent private lands
Output Indicator - Acres treated

ACTIVITY 21 Soil and water resource improvement
Description - Conduct soil and water improvement activities including building erosion control structures, reshaping gullied land, revegetation of eroded areas, and vegetation manipulation designed to increase water yield
Output Indicator - Acres improved

ACTIVITY 22 Forest road construction
Description - Construct new roads to provide access to timber harvest areas and provide the public access to recreation areas
Output Indicator - Miles of roads constructed

ACTIVITY 23 Trail construction
Description - Construct new trails to provide the public access to recreation areas
Output Indicator - Miles of trails constructed

ACTIVITY 24 Facilities construction
Description - Construct, replace, and improve buildings and other facilities
Output Indicator - Deflated value of construction cost

ACTIVITY 25 Brush disposal
Description - Clear brush from nfs lands to reduce fire hazards, prepare harvested areas for re-planting, and allow for recreational user access
Output Indicator - Acres cleared

ACTIVITY 26 Timber salvage sale
Description - Salvage insect-infested, dead, damaged, or down timber, and remove associated trees for stand improvement
Output Indicator - Board feet prepared

ACTIVITY 27 Land exchange and adjustment
Description - Conduct land exchanges with private individuals and state and local governments to improve land ownership patterns and reduce administrative cost for both the Forest Service and landowners
Output Indicator - Transaction cases made

ACTIVITY 28 Timber resource inventory planning
Description - Gather and provide timely information on the extent and condition of the timber resource on National Forest System (NFS) lands
Output Indicator - Acres surveyed

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AGENCY 0302100 **Department of Agriculture**
ORGANIZATION **National Agricultural Library**

FUNCTION Library services

MISSION Maintain a library which serves the informational needs of the Department of Agriculture and the interested public

ACTIVITY 01 Lending division
Description - Loan materials
Output Indicator - Items loaned

ACTIVITY 02 Reference division
Description - Answer queries
Output Indicator - Reference questions answered

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AGENCY 0302800 **Department of Agriculture**
ORGANIZATION **Rural Electrification Administration**

FUNCTION Loans and grants

MISSION Assist rural electric and telephone utilities in obtaining financing for their operations

ACTIVITY 01 Electric loans
Description - Provide financial assistance to rural electric utilities
Output Indicator - Loans issued

ACTIVITY 02 Telephone loans
Description - Provide financial assistance to rural telephone utilities

Output Indicator - Loans issued

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AGENCY 03030000 **Department of Agriculture**
ORGANIZATION **Soil Conservation Service**

FUNCTION Natural resources and environmental management

MISSION Develop and carry out a national soil and water conservation program through technical help to locally organized and operated soil conservation districts, local sponsors of watershed protection projects and resource conservation and development projects; and provide consulting assistance to other individuals and groups

ACTIVITY 01 Flood prevention program technical services
Description - Provide accelerated land treatment assistance to land users in the 11 specified watersheds to conserve and develop the soil and water resource base
Output Indicator - Number of individuals and/or groups provided technical services

ACTIVITY 02 Conservation plant materials operations
Description - Develop special plants for soil and water conservation purposes
Output Indicator - Plant accessions observed

ACTIVITY 03 Flood prevention installation services
Description - Provide technical and financial assistance to evaluate and install structural works or improvements in the 11 specified watersheds
Output Indicator - Deflated dollar value of contracts completed

ACTIVITY 04 Great Plains Conservation Program technical services
Description - Provide technical assistance to establish resource management systems that maintain or improve the resource base
Output Indicator - Number of individuals and/or groups provided technical services

ACTIVITY 05 Great Plains Conservation Program contract administration
Description - Administer Great Plains Conservation Program cost-share contracts in designated counties of the 10 great plains states
Output Indicator - Active GPC contracts administered

ACTIVITY 06 Installation service for resource conservation & development projects
Description - Provide technical and financial assistance to install project measures

in resource conservation and development project areas authorized for operations
Output Indicator - Deflated dollar value of contracts completed

ACTIVITY 07 Resource conservation and development program measure planning
Description - Provide technical and financial assistance to plan measures in resource conservation and development areas
Output Indicator - Resource conservation and development measures planned

ACTIVITY 08 Flood plain management study
Description - Make surveys and investigations of floodplains and prepare maps of flood hazard areas
Output Indicator - Flood plain management studies completed

ACTIVITY 09 Snow surveys
Description - Collect and analyze data on snow courses in western states and Alaska and issue water supply forecast reports
Output Indicator - Snow survey forecasts issued

ACTIVITY 10 Soil mapping
Description - Conduct soil surveys
Output Indicator - Soil mapping (acres) completed

ACTIVITY 11 Soil survey reports
Description - Publish maps of u.s. soils and explain their alternative uses
Output Indicator - Soil survey reports sent to government printing office

ACTIVITY 12 Watershed technical services
Description - Provide accelerated land treatment assistance to land users in watershed areas to conserve and develop the soil and water resource base
Output Indicator - Number of individuals and/or groups Provided technical services

ACTIVITY 13 Watershed installation services
Description - Provide technical and financial assistance to evaluate and to install structural works of improvement in watershed projects
Output Indicator - Deflated value of construction contracts and agreements completed

ACTIVITY 14 Watershed work plan supplements
Description - Provide technical assistance to supplement work plans for structural works of improvement in watershed projects
Output Indicator - Watershed plan supplements completed

ACTIVITY 15 River basin investigations, analyses, inter-agency coordination

Description - Make surveys and investigations of watersheds of rivers and other waterways

Output Indicator - River basin studies completed

ACTIVITY 16 Rural abandoned mine program technical services

Description - Provide technical assistance to mine owners in reclaiming abandoned or inadequately reclaimed coal-mined lands

Output Indicator - Number of individuals and/or groups Provided technical services

ACTIVITY 17 Rural abandoned mine program land treatment contracts

Description - Provide financial and technical services to participating mine owners in reclaiming abandoned or inadequately reclaimed coal-mined lands

Output Indicator - Contracts administered

ACTIVITY 18 Flood prevention program land treatment contracts

Description - Provide financial and technical assistance to participating landowners in the development and installation of flood prevention plans and practices for their land

Output Indicator - contracts administered

ACTIVITY 19 Small watershed operations land treatment contracts

Description - Provide financial and technical assistance to participating landowners in the development and installation of watershed improvement plans and practices for their land

Output Indicator - Contracts administered

ACTIVITY 20 Resource conservation and development area planning

Description - Provide planning assistance to resource conservation and development areas to conserve and develop the soil and water resource base

Output Indicator - Areas assisted with planning

ACTIVITY 21 Conservation technical services

Description - Assist public and private land users to conserve and develop the nation's land and water resources

Output Indicator - number of individuals and/or groups Provided technical services

ACTIVITY 22 Resource conservation and development technical services

Description - Provide planning and application services to land users in support of resource conservation and development programs
Output Indicator - Number of individuals and/or groups Provided technical services

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AGENCY 0500100 **American Battle Monuments Commission**
ORGANIZATION **European Area**

FUNCTION Buildings and grounds

MISSION Maintain, operate, and administer 18 American military memorial cemeteries which are closed to further burials, and 10 monuments in England, France, Belgium, the Netherlands and Luxembourg

ACTIVITY 01 Maintain fine lawns
Description - Mow, water, seed, fertilize, kill weeds and pests, level, trim, produce turf, manufacture composts, aerify, roll, remove leaves and debris
Output Indicator - Acres of fine lawn maintained

ACTIVITY 02 Maintain meadows, including upgraded meadows
Description - Mow, seed, fertilize, kill weeds, remove debris, maintain to lesser standard than activity one
Output Indicator - Acres of meadows maintained

ACTIVITY 03 Maintain chapels, memorials and other memorial structures
Description - Clean, waterproof, point or caulk joints, polish and wax stone and bronze, provide custodial services
Output Indicator - Square feet of surface area maintained

ACTIVITY 04 Maintain buildings and grounds
Description - Paint, clean, repair and renovate service buildings; remove undergrowth and dead limbs from wooded areas; paint and repair fences, railings and walls; clean, weed and repair roads, walks, and ditches; transport supplies, materials and debris
Output Indicator - Total acreage maintained

ACTIVITY 05 Maintain hedges, massifs and plantings
Description - Trim, prune, fertilize, weed, spray, and propagate new plants
Output Indicator - Surface area (in square feet) maintained

ACTIVITY 06 Maintain trees, other than in wooded areas
Description - Prune, shape, spray, replace, fertilize, remove prunings and debris
Output Indicator - Trees maintained

ACTIVITY 07 Maintain headstones

Description - Smooth, wash, repair, and/or clean with chemicals as necessary; waterproof, replace, and replenish gilding on headstones
Output Indicator - Headstones maintained

ACTIVITY 08 Maintain equipment
Description - Maintain, repair, and service power equipment
Output Indicator - Major items maintained

ACTIVITY 09 Public relations
Description - Furnish information and guides; place flowers, take photographs; assist in conducting ceremonies
Output Indicator - Visitors assisted

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AGENCY 0500400 **American Battle Monuments Commission**
ORGANIZATION **Manila Cemetery and Memorial**

FUNCTION Buildings and grounds

MISSION Maintain, operate, and administer a large American military memorial cemetery closed to further burials, in Manila, Republic of the Philippines

ACTIVITY 01 Maintain fine lawns
Description - Mow, water, seed, fertilize, kill weeds and pests, level, trim, produce turf, manufacture composts, aerify, roll, remove leaves and debris
Output Indicator - Acres of fine lawn maintained

ACTIVITY 02 Maintain meadows, including upgraded meadows
Description - Mow, seed, fertilize, kill weeds, remove debris, maintain to lesser standard than activity one
Output Indicator - Acres of meadows maintained

ACTIVITY 03 Maintain chapels, memorials and other memorial structures
Description - Clean, waterproof, point or caulk joints, polish and wax stone and bronze, provide custodial services
Output Indicator - Square feet of surface area maintained

ACTIVITY 04 Maintain buildings and grounds
Description - Paint, clean, repair and renovate service buildings; remove undergrowth and dead limbs from wooded areas; paint and repair fences, railings and walls; clean, weed and repair roads, walks, and ditches; transport supplies, materials and debris
Output Indicator - Total acreage maintained

ACTIVITY 05 Maintain hedges, massifs and plantings

Description - Trim, prune, fertilize, weed, spray, and propagate new plants
Output Indicator - Surface area (in square feet) maintained

ACTIVITY 06 Maintain trees, other than in wooded areas
Description - Prune, shape, spray, replace, fertilize, remove prunings and debris
Output Indicator - Trees maintained

ACTIVITY 07 Maintain headstones
Description - Smooth, wash, repair, and/or clean with chemicals as necessary; waterproof, replace, and replenish gilding on headstones
Output Indicator - Headstones maintained

ACTIVITY 08 Maintain equipment
Description - Maintain, repair, and service power equipment
Output Indicator - Major items maintained

ACTIVITY 09 Public relations
Description - Furnish information and guides; place flowers, take photographs; assist in conducting ceremonies
Output Indicator - Visitors assisted

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AGENCY 0500700 American Battle Monuments Commission
ORGANIZATION Mediterranean Area

FUNCTION Buildings and grounds

MISSION Maintain, operate, and administer three American military memorial cemeteries closed to further burials, in Italy and Tunisia, and one monument in Gibraltar

ACTIVITY 01 Maintain fine lawns
Description - Mow, water, seed, fertilize, kill weeds and pests, level, trim, produce turf, manufacture composts, aerify, roll, remove leaves and debris
Output Indicator - Acres of fine lawn maintained

ACTIVITY 02 Maintain meadows, including upgraded meadows
Description - Mow, seed, fertilize, kill weeds, remove debris, maintain to lesser standard than activity one
Output Indicator - Acres of meadows maintained

ACTIVITY 03 Maintain chapels, memorials and other memorial structures
Description - Clean, waterproof, point or caulk joints, polish and wax stone and bronze, provide custodial services
Output Indicator - Square feet of surface area maintained

ACTIVITY 04 Maintain buildings and grounds
Description - Paint, clean, repair and renovate service buildings; remove undergrowth and dead limbs from wooded areas; paint and repair fences, railings and walls; clean, weed and repair roads, walks, and ditches; transport supplies, materials and debris
Output Indicator - Total acreage maintained

ACTIVITY 05 Maintain hedges, massifs and plantings
Description - Trim, prune, fertilize, weed, spray, and propagate new plants
Output Indicator - Surface area (in square feet) maintained

ACTIVITY 06 Maintain trees, other than in wooded areas
Description - Prune, shape, spray, replace, fertilize, remove prunings and debris
Output Indicator - Trees maintained

ACTIVITY 07 Maintain headstones
Description - Smooth, wash, repair, and/or clean with chemicals as necessary; waterproof, replace, and replenish gilding on headstones
Output Indicator - Headstones maintained

ACTIVITY 08 Maintain equipment
Description - Maintain, repair, and service power equipment
Output Indicator - Major items maintained

ACTIVITY 09 Public relations
Description - Furnish information and guides; place flowers, take photographs; assist in conducting ceremonies
Output Indicator - Visitors assisted

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AGENCY 0700100 **Army Corps of Engineers**
ORGANIZATION **Civil Works**

FUNCTION Natural resources and environmental management

MISSION Manage and provide statutory administration of the water resources development program; plan, engineer, construct, operate, maintain, investigate and regulate civil works for navigation, flood control, hydroelectric power generation, and recreation; also preserve, protect, and improve fish and wildlife, water quality, beach and shore, rivers, harbors, and waterways; and assist in natural disaster and civil defense operations and planning

ACTIVITY 01 General construction
Description - Supervise and administer contract construction projects having navigation, flood control, water supply and

hydroelectric benefits; extends from bidding to corps acceptance
Output Indicator - Deflated value of work completed

ACTIVITY 02 General operation and maintenance
Description - Supervise and administer contract construction projects for the preservation, operation, maintenance, and care of existing river and harbor, flood control, and related works
Output Indicator - Deflated value of work completed

ACTIVITY 03 Flood control and coastal emergencies
Description - Supervise and administer flood emergency preparation, flood fighting and rescue operations, and repair of flood control and federal hurricane and shore protection works
Output Indicator - Deflated value of work completed

ACTIVITY 04 Flood control, Mississippi River and tributaries
Description - Supervise and administer contract construction projects for the Mississippi River and its tributaries; supervise and conduct rescue, repair, restoration, and maintenance of flood control projects
Output Indicator - Deflated value of work completed

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AGENCY 1200150 Department of Commerce
ORGANIZATION Bureau of the Census

FUNCTION Information services

MISSION Collect, tabulate, and publish a wide variety of statistical data about the people of the United States which is used by Congress, the Executive branch, and the general public in the development and evaluation of economic and social programs

ACTIVITY 01 Current retail trade reports
Description - Provide estimates of retail sales and inventories
Output Indicator - Regular reports prepared

ACTIVITY 02 Current wholesale trade reports
Description - Report national estimates of merchant wholesalers' sales
Output Indicator - Quarterly reports prepared

ACTIVITY 03 Construction permits reports
Description - Provide data on the number and valuation of privately-owned housing units and non-residential buildings authorized by building permits
Output Indicator - Regular reports prepared

ACTIVITY 04 Construction starts reports
Description - Provide statistics on the number of housing units started and on those authorized but not yet started
Output Indicator - Monthly reports prepared

ACTIVITY 05 Construction progress reports
Description - Provide estimates on the dollar value of new construction put in place
Output Indicator - Monthly reports prepared

ACTIVITY 06 Alterations and repair reports
Description - Measure expenditures by owners of residential property for upkeep and improvement
Output Indicator - Quarterly reports prepared

ACTIVITY 07 Construction price index
Description - Provide price indexes for new single family houses sold
Output Indicator - Quarterly indexes prepared

ACTIVITY 08 Current commodity reports
Description - Provide detailed information for key products or commodities
Output Indicator - Regular reports prepared

ACTIVITY 09 Manufacturers' shipments, inventories, and orders
Description - Provide economic indicators of the changes in the level of manufacturing activity
Output Indicator - Monthly reports prepared

ACTIVITY 10 Survey of manufacturers
Description - Supply the key measures of manufacturing activity for intercensal years in terms of basic industrial measures
Output Indicator - Annual reports published

ACTIVITY 11 Environmental pollution abatement reports
Description - Provide estimates of capital expenditures and operating cost for pollution abatement activities
Output Indicator - Annual reports published

ACTIVITY 12 County business patterns
Description - Consolidate selected data and provide summary totals for the universe of establishments at the 4-digit SIC level
Output Indicator - Weekly reports prepared

ACTIVITY 13 State and local government finance survey
Description - Provide estimates of government financial activities, tax revenues and the holdings of selected public employee retirement systems
Output Indicator - Regular reports prepared

ACTIVITY 14 State and local government employment survey

Description - Provide information on government employment and payroll data by type of government and by government functions
Output Indicator - Regular reports prepared

ACTIVITY 15 Agriculture statistics
Description - Provide the key measures of the cotton ginning industry as required by Title 13, U.S.C. 41-45
Output Indicator - Regular reports prepared

ACTIVITY 16 Current population survey
Description - Provide estimates of employment, unemployment, and related data
Output Indicator - Housing units surveyed

ACTIVITY 17 Population estimates and projections
Description - Provide estimates of age, sex, and race of the population of the nation; the population of states, counties, and local areas; the number of households; the total population; and voting-age population for congressional districts
Output Indicator - Population estimates reports prepared

ACTIVITY 18 Population characteristics report
Description - Provide special analyses and current statistics on a wide range of topical concerns
Output Indicator - Annual reports published

ACTIVITY 19 Housing vacancy surveys
Description - Provide vacancy rates for rental and homeowner units for the nation
Output Indicator - Regular reports prepared

ACTIVITY 20 Statistical abstract
Description - Produce a comprehensive summary of industrial, social, economic, and political data which serves both as a statistical compendium and as a guide to other statistical publications and sources
Output Indicator - Annual publications made

ACTIVITY 21 Reimbursable projects - Agriculture
Description - Conduct projects and surveys to compile data for the Department of Agriculture using census personnel and facilities which are reimbursed upon completion of the project
Output Indicator - Agriculture projects completed

ACTIVITY 22 Reimbursable projects - Commerce (normal)
Description - Conduct projects and surveys to compile data for the Department of Commerce using census personnel and facilities which are reimbursed upon completion of the project

Output Indicator - Commerce projects completed (normal)

ACTIVITY 23 Reimbursable projects - Transportation (normal)
Description - Conduct projects and surveys to compile data for the Department of Transportation using census personnel and facilities which are reimbursed upon completion of the project; completed projects for this indicator consume less than one employee year apiece.
Output Indicator - Transportation projects completed (normal)

ACTIVITY 24 Reimbursable projects - Defense
Description - Conduct projects and surveys to compile data for the Department of Defense using census personnel and facilities which are reimbursed upon completion of the project
Output Indicator - Defense projects completed

ACTIVITY 25 Reimbursable projects - HHS
Description - Conduct projects and surveys to compile data for the Department of HHS using census personnel and facilities which are reimbursed upon completion of the project
Output Indicator - HHS projects completed

ACTIVITY 26 Reimbursable projects - Labor
Description - Conduct projects and surveys to compile data for the Department of Labor using census personnel and facilities which are reimbursed upon completion of the project
Output Indicator - Labor projects completed

ACTIVITY 27 Reimbursable projects - HUD
Description - Conduct projects and surveys to compile data for the Department of HUD using census personnel and facilities which are reimbursed upon completion of the project
Output Indicator - HUD projects completed

ACTIVITY 28 Reimbursable projects - National Science Foundation
Description - Conduct projects and surveys to compile data for the National Science Foundation using census personnel and facilities which are reimbursed upon completion of the project
Output Indicator - National Science Foundation projects completed

ACTIVITY 29 Reimbursable projects - Justice (normal)
Description - Conduct projects and surveys to compile data for the Department of Justice using census personnel and facilities which are reimbursed upon completion of the project

Output Indicator - Justice projects completed (normal)

ACTIVITY 30 Reimbursable projects - other agencies
Description - Conduct projects and surveys to compile data for the other agencies using census personnel and facilities which are reimbursed upon completion of the project
Output Indicator - Other agency projects completed

ACTIVITY 31 Consultation training
Description - Conduct training sessions to give customers of Bureau services insight on how to interpret and use compilations
Output Indicator - Training sessions held

ACTIVITY 32 Federal reimbursables
Description - Conduct projects for other federal agencies, payment for which is taken before inception
Output Indicator - Federal projects completed

ACTIVITY 33 Non-federal reimbursables (normal)
Description - Conduct projects for customers outside the federal government, payment for which is taken before inception
Output Indicator - Non-federal projects completed (normal)

ACTIVITY 34 Age searches
Description - Furnish personal data from historical census records
Output Indicator - Age search cases completed

ACTIVITY 35 Fee projects
Description - Provide private customers with census materials (i.e., computer tapes, track maps, microfiche, etc.) for a set fee, depending on materials rendered
Output Indicator - Requests completed

ACTIVITY 36 Other special computations (normal)
Description - Provide private customers with special data; reimbursement based on actual incurred cost to the bureau; requests completed for this indicator consume less than one employee year apiece.
Output Indicator - Requests completed (normal)

ACTIVITY 37 ISPC consultation
Description - Assist underdeveloped countries to establish governmental census structure; done in conjunction with AID
Output Indicator - Requests completed

ACTIVITY 38 Special censuses
Description - Conduct special censuses for local governments
Output Indicator - Requests completed

ACTIVITY 39 Reimbursable projects - Justice (large)
Description - Conduct large projects and surveys (i.e. national crime survey) to compile data for the Department of Justice using census personnel and facilities which are reimbursed upon completion of the project
Output Indicator - Justice projects completed (large)

ACTIVITY 41 Reimbursable projects - other federal (large)
Description - Conduct projects and surveys to compile data for the other agencies using census personnel and facilities which are reimbursed upon completion of the project
Output Indicator - Other agency projects completed (large)

ACTIVITY 42 Foreign trade statistics reports
Description - Summarize total merchandise imports and exports by commodity, country of origin, and customs district of entry and exit
Output Indicator - Monthly reports prepared

ACTIVITY 43 Publication branch (PIP)
Description - Produce all printed products for the Bureau
Output Indicator - Weighted total of pages printed

ACTIVITY 44 Other special private computations (large)
Description - Provide private customers with special data; reimbursement based on actual incurred cost to the Bureau. Requests completed for this indicator consume more than one employee year apiece.
Output Indicator - Requests completed (large)

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AGENCY 1200600 Department of Commerce
ORGANIZATION Library

FUNCTION Library services

MISSION Provide primary library service to all bureaus and activities located in the Commerce building and those bureaus and offices not maintaining their own libraries; provide secondary service to all other Commerce components, the general public and other government agencies

ACTIVITY 01 Library loans
Description - Lend materiels to Commerce employees; includes interlibrary borrowings
Output Indicator - Loans made

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AGENCY 1200750 Department of Commerce
ORGANIZATION National Bureau of Standards, Office of Administration

FUNCTION General support services

MISSION Provide support services for the technical staff of the National Bureau of Standards

ACTIVITY 01 Payment activities
Description - Prepare bill payments
Output Indicator - Checks issued

ACTIVITY 02 Standard materials supply activity
Description - Receive, ship, and warehouse standard supplies for NBS (paper, lightbulbs, etc)
Output Indicator - Invoices processed

ACTIVITY 03 Procurement activities
Description - Acquire goods and services
Output Indicator - Requisitions processed

ACTIVITY 04 Janitorial services
Description - Clean buildings
Output Indicator - Square feet cleaned

ACTIVITY 05 Laboratory accreditation program
Description - Inspect, review, and accredit laboratories
Output Indicator - Laboratories accredited

ACTIVITY 06 Fellowship program
Description - Administer a program to issue, review and service NBS fellowships
Output Indicator - Fellowships serviced

ACTIVITY 07 Traffic management activities
Description - Handle and move special scientific equipment in NBS; measure is total of weight received, weight shipped out, weight distributed, and scrap weight removed
Output Indicator - Weight handled

ACTIVITY 08 Property management
Description - Keep track of property and equipment at NBS; measure is sum of items on file, items receivable, and excess items not removed
Output Indicator - Items managed

ACTIVITY 09 Store operations
Description - Manage items in the stores at NBS
Output Indicator - Line items sold

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AGENCY 1200800 **Department of Commerce**
ORGANIZATION **National Oceanic & Atmospheric Adm, Environmental Data Service**

FUNCTION Information services

MISSION Provide worldwide environmental data and information on the atmospheric, marine, solid earth, ionospheric, and solar-terrestrial disciplines as a basis for decisions concerning: the development and preservation of natural resources, public health, safety, and the understanding and efficient use of the environment

ACTIVITY 01 Climatic data services
Description - Receive, store, process, and disseminate climatic data and information
Output Indicator - Climatic requests answered

ACTIVITY 02 Ocean data services
Description - Receive, store, process, and disseminate oceanographic data and information
Output Indicator - Ocean requests answered

ACTIVITY 03 Geophysical and solar-terrestrial data services
Description - Receive, store, process, and disseminate geophysical and solar-terrestrial data and information
Output Indicator - Geophysical/solar-terrestrial requests answered

ACTIVITY 04 Assessment and information services
Description - Provide assessments of environmental impact and provide environmental science and technology literature, information, and referral services
Output Indicator - Assessments/requests answered

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AGENCY 1201000 **Department of Commerce**
ORGANIZATION **National Oceanic and Atmospheric Adm, National Ocean Survey**

FUNCTION Information services

MISSION Provide charts for the safety of marine and air navigation; provide basic network of geodetic control for engineering, science, commerce, and defense; and perform research of our geophysical environment

ACTIVITY 01 Establish geodetic position and elevation
Description - Determine distances between points and maintain records of findings; includes establishment of monuments for permanent reference
Output Indicator - Readings taken

ACTIVITY 02 Establish geodetic position and elevation
Description - Determine elevation of monuments referenced to sea level datum
Output Indicator - Linear miles of leveling completed

ACTIVITY 03 Charts & maps
Description - Collect and verify information, draw and publish charts
Output Indicator - Map units maintained

ACTIVITY 04 Prepare aeronautical visual charts
Description - Collect and verify information, draw and publish charts
Output Indicator - Visual charts produced

ACTIVITY 05 Prepare aeronautical instrument charts
Description - Collect and verify information, draw and publish charts
Output Indicator - Instrument charts produced

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AGENCY 1201150 Department of Commerce
ORGANIZATION National Oceanic & Atmospheric Adm, National Weather Service

FUNCTION Information services

MISSION Provide synoptic weather data for meteorologists, climatologists, and specialized users, such as aviation, forestry, agriculture, etc.; and provide weather observations for support of international commerce

ACTIVITY 01 Aviation weather - terminal and route forecasts/amendments
Description - Prepare terminal forecasts for major airports and for heavily travelled routes in the United States and the Caribbean area
Output Indicator - Aviation forecasts and amendments made

ACTIVITY 02 Fire weather forecasts
Description - Provide detailed forecasts and warnings of conditions leading to unusually high fire danger
Output Indicator - Fire weather forecasts made

ACTIVITY 03 Agriculture forecasts
Description - Provide specialized information for agricultural purposes, tailored to current farming operations
Output Indicator - Agriculture forecasts made

ACTIVITY 04 Marine advisories and warnings
Description - Provide weather forecasts, advisories, and warnings for the great lakes, coastal areas, and the high seas

Output Indicator - Marine advisories/warnings issued

ACTIVITY 05 River stage forecasts
Description - Provide river forecast services for 90 per cent of the nation's geographic area
Output Indicator - River stage forecasts made

ACTIVITY 06 Pilot briefings
Description - Disseminate weather information to pilots through an FAA teletypewriter circuit and by in-person, telephone, and mass dissemination methods
Output Indicator - Pilot briefings given

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AGENCY 1201400 **Department of Commerce**
ORGANIZATION **National Technical Information Service, Order Processing**

FUNCTION Information services

MISSION Make federal technological, scientific, economic, and engineering information readily accessible to business, industry, government, and other interested individuals and organizations

ACTIVITY 01 Sales and order processing
Description - Maintain accounting system for sale of products, handle customer orders, package and ship documents
Output Indicator - Orders processed

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AGENCY 1201700 **Department of Commerce**
ORGANIZATION **Patent and Trademark Office**

FUNCTION Regulation - rulemaking and licensing

MISSION Promote the advancement of technology; examine applications; grant patents or trademarks when applicants are entitled to them under the law; publish and disseminate patent information; record assignments of patents; maintain search files of U.S. and foreign patents and operate a patent search center for public use; and sell copies of patents and official records to the public

ACTIVITY 01 Patent application examination
Description - Search relevant literature for foreign and domestic patents to determine novelty of application; ensure that form and contents of application are in conformity with statute
Output Indicator - Patent application disposals completed

ACTIVITY 02 Trademark application examination
Description - Search relevant literature for foreign and domestic trademarks to determine novelty of application; ensure that form and contents of application are in conformity with statute
Output Indicator - Trademark application disposals completed

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AGENCY 1204000 **Department of Commerce**
ORGANIZATION **Bureau of Export Administration**

FUNCTION Regulation - rulemaking and licensing

MISSION Enable U.S. exporters to more effectively compete in the world marketplace within the constraints of the Export Administration Act, as amended, by the granting of properly processed export licenses

ACTIVITY 01 Export licensee processing
Description - Process applications for individual validated licenses, amendments, and special licenses
Output Indicator - Weighted total applications processed

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AGENCY 1252000 **Commodity Futures Trading Commission**
ORGANIZATION **Total Commission**

FUNCTION Regulation - compliance and enforcement

MISSION Detect and prevent price manipulation or market distortion and act to secure compliance with the Commodity Exchange Act and Commodity Futures Trading Commission regulations

ACTIVITY 01 Enforcement investigations
Description - Investigate trading practice abuses, manipulative activities, fraudulent sales practices, and other violations of the Commodity Exchange Act and Commission regulations
Output Indicator - Enforcement investigations completed

ACTIVITY 02 Market surveillance
Description - Monitor all actively traded futures and options contracts, analyze the terms and conditions of proposed and existing futures and options contracts; perform special economic studies and analyses to support commission programs; and provide expert advice on the economic impact of the Commission's regulatory policies and decisions
Output Indicator - Reports processed

ACTIVITY 04 Market analysis
Description - Review applications for contract market designation, as well as proposed changes of economic significance to existing contracts so that futures and option markets operate efficiently without market disruption or price manipulation
Output Indicator - Reviews completed

ACTIVITY 05 Front office audit
Description - Examine or formally audit records of merchants and operators to prevent misuse of customers' funds
Output Indicator - Audits completed

ACTIVITY 06 Financial audit and reviews
Description - Review financial statements of merchants and operators to prevent misuse of customers' funds
Output Indicator - Financial reviews and audits completed

ACTIVITY 07 Proceedings
Description - Review customer claims against persons or firms registered under the Commodity Exchange Act
Output Indicator - Claims reviewed

ACTIVITY 08 Regulatory development and registration
Description - Develop, refine and interpret Commission regulations relating to registration, minimum capital, and segregation requirements; register leverage transaction merchants; oversee NFA's registration program; and administer the Commission's civil penalty collection program
Output Indicator - Interpretation and registrations reviewed

****

AGENCY 1410110 **Consumer Product Safety Commission**
ORGANIZATION **Total Commission**

FUNCTION Regulation - compliance and enforcement

MISSION Protect the public against unreasonable risk or injury associated with consumer products; develop and enforce uniform safety standards for consumer products and ban unreasonably hazardous consumer products from the marketplace; promote research and investigation into the causes and prevention of product-related deaths, illness, and injury; and provide assistance to consumers in evaluating the comparative safety of consumer products

ACTIVITY 01 Voluntary standards

Description - Monitor and participate in national voluntary standards development activities of national third-party organizations
Output Indicator - New, revised or reaffirmed standards approved

ACTIVITY 02 Dockside detention
Description - Conduct on-site surveillance of imported consumer products at major ports of entry to determine whether the products meet the Commission's regulatory standards for safety
Output Indicator - Shipments examined at dockside

ACTIVITY 03 Corrective action plans
Description - Develop and negotiate voluntary corrective action plans with importers, manufacturers, distributors and retailers to remove hazardous consumer products from the marketplace
Output Indicator - Negotiated corrective action plans initiated by industry

ACTIVITY 04 Recalls
Description - Issue recalls from the marketplace of consumer products that exhibit serious violations of the Commission's product safety standards
Output Indicator - Recalls issued

ACTIVITY 05 Recall effectiveness checks
Description - Investigate the effectiveness of product recalls by (1) visiting distributors and retailers to determine if recalled products are still in commerce and (2) contacting consumers to learn if and how they learned of the recall
Output Indicator - Recall checks made

ACTIVITY 06 FOIA information dissemination
Description - Fill request from the public for information processed under the Freedom of Information Act
Output Indicator - Requests filled

ACTIVITY 07 Injury data dissemination registration
Description - Fill requests from the public for injury data maintained by CPSC's National Injury Information Clearinghouse
Output Indicator - Requests filled

ACTIVITY 08 Non-FOIA information dissemination
Description - Respond to requests for technical and general information on CPSC bans, recalls and standards received from consumers, educators, local, state, national, and international governmental units and organizations
Output Indicator - Requests filled

****

AGENCY 1503470 **Department of Air Force**
ORGANIZATION **Supply Operations - D B O F**

FUNCTION Supply and inventory control

MISSION Operate depot supply centers

ACTIVITY 01 Supply activities
Description - Perform operations to put material into the hands of the authorized users
Output Indicator - Issues and receipts processed

****

GENCY 1505140 **Department of Air Force**
ORGANIZATION **Medical Activities - Hospitals and Clinics**

FUNCTION Medical services

MISSION Provide medical support necessary to maintain the highest possible degree of combat readiness and effectiveness of the Air Force; includes medical, veterinary, flight medicine and environmental health services for all personnel of all assigned, tenant, or satellite units and other eligible beneficiaries

ACTIVITY 01 Patient care
Description - Admit, examine, diagnose, and treat patients at military health care facilities. output measure is a weighted composite of inpatient dispositions, occupied bed days, and outpatient visits which also takes into account the differing intensities of treatment associated with 25 different specialties of inpatient and outpatient care.
Output Indicator - Health care units performed at hospitals and clinics

****

AGENCY 1506410 **Department of Air Force**
ORGANIZATION **Military Training**

FUNCTION Education and training

MISSION Provide necessary training for military personnel

ACTIVITY 01 Military training
Description - Provide all basic, introductory, and indoctrination recruit training to enlisted entrants
Output Indicator - Student-years trained

ACTIVITY C2 Officer acquisition training

Description - Provide all types of education and training that leads to a commission at service academies and officer candidate school
Output Indicator - Student-years trained

ACTIVITY 03 Specialized skill training
Description - Provide skills and knowledge training required to perform specific technical jobs including initial, progressive, and functional skill training for officers and enlisted personnel
Output Indicator - Student-years trained

ACTIVITY 04 Flight training
Description - Provide pilot and navigator familiarization training, undergraduate and advanced flight training
Output Indicator - Student-years trained

ACTIVITY 05 Professional development education
Description - Provide formal professional education at military schools such as the National War College and the Naval Nuclear Engineering School
Output Indicator - Student-years trained

****

AGENCY 1508510 Department of Air Force
ORGANIZATION Commissary Activities

FUNCTION Military base services

MISSION Provide food and supplies to authorized personnel

ACTIVITY 01 Commissary store operations
Description - Collect goods, stock shelves, and dispense items purchased including troop issues; output deflated using PPI for finished consumer foods
Output Indicator - Deflated dollar value of sales

****

AGENCY 1508530 Department of Air Force
ORGANIZATION Laundry and Dry Cleaning Activities

FUNCTION Military base services

MISSION Provide laundry and dry cleaning services

ACTIVITY 01 Laundry and dry cleaning
Description - Wash, dry, iron, fold, and return clothes (Nellis AFB not included in submission)
Output Indicator - Pieces processed

ACTIVITY 02 Laundry and dry cleaning activities

Description - Wash, dry, iron, fold, and return clothes
Output Indicator - Customer transactions

****

AGENCY 1603540 **Department of the Army**
ORGANIZATION **Single Manager Transportation and Traffic Management Activities**

FUNCTION Traffic management

MISSION Administer, manage and accomplish transportation and traffic management functions of the Military Traffic Management and Terminal Command

ACTIVITY 01 Ocean terminal operations
Description - Operate water terminals in Conus which includes unloading materials from railcars and trucks, intraterminal movement and consolidation of cargo
Output Indicator - Tons of cargo moved by water

ACTIVITY 02 Passenger traffic operations
Description - Provide for the movement of DOD personnel
Output Indicator - DOD passengers moved

ACTIVITY 03 Freight traffic operations
Description - Provide traffic management services for freight movement which includes traffic rating and routing, consolidating, preparing and distributing government bills of lading and entering into agreements with carriers
Output Indicator - Rates and routes quoted

ACTIVITY 04 Personal property operations
Description - Provide for movement of personal property under MTMC control
Output Indicator - Personal property shipments completed

****

AGENCY 1605120 **Department of the Army**
ORGANIZATION **Medical Activities - Hospitals**

FUNCTION Medical services

MISSION Provide medical and dental services through the operation of medical centers, hospitals, medical and dental clinics; and provide specialty services

ACTIVITY 01 Health care provisions
Description - Admit, examine, diagnose, and treat patients at military health care facilities. output measure is a weighted composite of inpatient dispositions, occupied

bed days, and outpatient visits which also takes into account the differing intensities of treatment associated with 25 different specialties of inpatient and outpatient care.
Output Indicator - Health care units performed at hospitals

****

AGENCY 1606410 Department of the Army
ORGANIZATION Military Training

FUNCTION Education and training

MISSION Provide professional education for Department of Defense personnel

ACTIVITY 01 Military training
Description - Provide all basic, introductory, and indoctrination recruit training to enlisted entrants
Output Indicator - Student-years trained

ACTIVITY 02 Officer acquisition training
Description - Provide all types of education and training that leads to a commission at service academies and Officer Candidate School
Output Indicator - Student-years trained

ACTIVITY 03 Specialized skill training
Description - Provide skills & knowledge training required to perform specific technical jobs including initial, progressive, and functional skill training for officers and enlisted personnel
Output Indicator - Student-years trained

ACTIVITY 04 Flight training
Description - Provide pilot and navigator familiarization training, undergraduate and advanced flight training
Output Indicator - Student-years trained

ACTIVITY 05 Professional development education
Description - Provide formal professional education at military schools such as Army War College and Army Sergeant-major Academy
Output Indicator - Student-years trained

ACTIVITY 06 Officer training - one station
Description - Provide basic and advanced training at one station under a single group of instructors
Output Indicator - Student-years trained

****

AGENCY 1608510 Department of the Army
ORGANIZATION Commissary Activities

FUNCTION Military base services

MISSION Provide facilities for sale of food or other items to authorized personnel

ACTIVITY 01 Commissaries
Description - Perform commissary store operations (excludes troop issue commissaries); output deflated using PPI for finished consumer foods
Output Indicator - Deflated dollar value of sales

****

AGENCY 1703140 Department of Navy
ORGANIZATION Log: Public Works Centers (NIF)

FUNCTION Buildings and grounds

MISSION Provide utilities and maintenance services as required by Naval installations and military customers

ACTIVITY 01 Electric power production
Description - Provide electric power services as required
Output Indicator - Megawatt hours produced

ACTIVITY 02 Steam production
Description - Provide steam services as required
Output Indicator - Millions of BTU's provided

ACTIVITY 03 Energy/service maintenance
Description - Provide repair service as required
Output Indicator - Work orders/small jobs completed

ACTIVITY 04 Recurring maintenance
Description - Provide ongoing maintenance as per schedule
Output Indicator - Actions initiated

ACTIVITY 05 Specific maintenance
Description - Provide maintenance services as required
Output Indicator - Work orders/large jobs completed

ACTIVITY 06 Transportation services
Description - Operate vehicles as requested for official duties
Output Indicator - Equipment hours operated

ACTIVITY 07 Transportation maintenance
Description - Perform maintenance according to schedule
Output Indicator - Miles driven

ACTIVITY 08 Water treatment
Description - Provide clean water as required
Output Indicator - Gallons treated (000)

ACTIVITY 09 Sewer operations
Description - Treat sewage produced at installations
Output Indicator - Gallons treated (000)

ACTIVITY 10 Natural gas operations
Description - Provide natural gas for heat and industrial uses
Output Indicator - MBTU's provided

ACTIVITY 11 Compressed air
Description - Provide compressed air for facilities as required
Output Indicator - Cubic feet provided (000)

ACTIVITY 12 Refuse disposal
Description - Dispose of general refuse from facility operations
Output Indicator - Cubic yards removed

ACTIVITY 13 Hazardous waste disposal
Description - Collect, contain, and properly dispose of hazardous wastes
Output Indicator - Gallons of hazardous waste removed

ACTIVITY 14 Industrial waste disposal
Description - Collect, contain, and properly dispose of industrial wastes
Output Indicator - Gallons of industrial waste removed (000)

ACTIVITY 15 Minor maintenance/repairs
Description - Perform minor maintenance/repair services as required
Output Indicator - Items repaired

****

AGENCY 1703220 Department of Navy
ORGANIZATION Depot Maintenance (NAVAIR)

FUNCTION Equipment maintenance

MISSION Provide material support for Navy and Marine Corps aircraft systems and components, air-launched weapons systems and components, airborne electronics, air-launched underwater sound systems, and airborne pyrotechnics

ACTIVITY 01 Total aircraft maintenance
Description - Process air frames, engines, components, and missiles through proper cycles
Output Indicator - Weighted total workload accomplished

****

AGENCY 1703541 **Department of Navy**
ORGANIZATION **Single Manager Transportation (Military Sealift)**

FUNCTION Traffic management

MISSION Provide support for naval fleets while at sea

ACTIVITY 01 Fleet auxiliary at sea
Description - Provide cargo, supply, tanker, and scientific support services to naval fleets at sea
Output Indicator - Ship days at sea

****

AGENCY 1703920 **Department of Navy**
ORGANIZATION **Inventory Control Activities**

FUNCTION Supply and inventory control

MISSION Provide supply and weapons system support for equipment and material required to support Navy operating forces

ACTIVITY 01 Supply support
Description - Conduct provisioning and supply demand actions in support of operating forces
Output Indicator - Line items managed

****

AGENCY 1703960 **Department of Navy**
ORGANIZATION **Supply Operations - D B O F**

FUNCTION Supply and inventory control

MISSION Provide wholesale supply function at depot level for Naval Supply System Command

ACTIVITY 01 Receipt operations
Description - Perform operations to receive material at the NSSC depots
Output Indicator - Receipts processed

ACTIVITY 02 Issue activities
Description - Issue material as ordered, route to proper destination
Output Indicator - Issues processed

****

AGENCY 1705130 **Department of Navy**
ORGANIZATION **Medical Services - Hospitals**

FUNCTION Medical services

MISSION — Supervise, direct and coordinate the professional and administrative functions of the Bureau of Medicine and Surgery, including treatment and care of patients, prevention and control of disease, promotion of physical fitness, and the training of medical and dental personnel

ACTIVITY 01 — Medical care at station hospitals and clinics
Description - Admit, examine, diagnose, and treat patients at military health care facilities. Output measure is a weighted composite of inpatient dispositions, occupied bed days, and outpatient visits which also takes into account the differing intensities of treatment associated with 25 different specialties of inpatient and outpatient care.
Output Indicator - Medical work units performed at station hospitals/clinics

****

AGENCY 1706440 — Department of Navy
ORGANIZATION — Military and Officer Training (CNET)

FUNCTION — Education and training

MISSION — Provide training for Navy personnel to meet current requirements

ACTIVITY 01 — Military training
Description - Provide all basic, introductory, and indoctrination recruit training to enlisted entrants
Output Indicator - Student-years trained

ACTIVITY 02 — Officer acquisition training
Description - Provide all types of education and training that leads to a commission at service academies and officer candidate school
Output Indicator - Student-years trained

ACTIVITY 03 — Specialized skill training
Description - Provide skills and knowledge training required to perform specific technical jobs including initial, progressive, and functional skill training for officers and enlisted personnel
Output Indicator - Student-years trained

ACTIVITY 04 — Flight training
Description - Provide pilot and navigator familiarization training, undergraduate and advanced flight training
Output Indicator - Student-years trained

ACTIVITY 05 — Professional development education
Description - Provide formal professional education at military schools such as the

National War College and the Naval Nuclear Engineering School
Output Indicator - Student-years trained

****

AGENCY 1708510 **Department of Navy**
ORGANIZATION **Commissary Activities (NAVSUP)**

FUNCTION Military base services

MISSION Provide facilities for sale of food or other items to authorized personnel in the Naval supply system command

ACTIVITY 01 Commissaries
Description - Operate commissary stores: output is value of sales deflated using PPI for finished consumer foods
Output Indicator - Deflated dollar value of sales

****

AGENCY 1803460 **Navy - Marine Corps**
ORGANIZATION **Local Supply Activities**

FUNCTION Supply and inventory control

MISSION Execute supply function

ACTIVITY 01 Receive supplies
Description - Receive material from a direct support stock control customer center
Output Indicator - Line items received

ACTIVITY 02 Issue supplies
Description - Issue supplies as ordered by base commands
Output Indicator - Line items issued

****

AGENCY 1806410 **Navy - Marine Corps**
ORGANIZATION **Military Training (Recruit Training)**

FUNCTION Education and training

MISSION Provide military training for Marine Corps personnel

ACTIVITY 01 Recruit training activities
Description - Provide basic, introductory, and indoctrination training to recruits; workload is calculated using a formula which takes into account actual experience for the following variables: 1) monthly student strength, 2) recruit attrition rate and, 3) length of course
Output Indicator - Average recruit training load accomplished

****

AGENCY 1806510 **Navy - Marine Corps**
ORGANIZATION **Military Recruiting**

FUNCTION Personnel management

MISSION Bring able bodied personnel into the Marine Corps as needed

ACTIVITY 01 Military recruiting activities
Description - Perform all recruiting activities for the U.S. Marine Corps as needed. indicator represents summation of non-prior service enlistments, reenlistments, and officer candidate recruitments
Output Indicator - Total recruiting workload accomplished

****

AGENCY 1808510 **Navy - Marine Corps**
ORGANIZATION **Commissary Activities**

FUNCTION Military base services

MISSION Provide facilities for sale of food or other items to authorized personnel

ACTIVITY 01 Commissaries
Description - Operate commissary stores: output is value of sales deflated using PPI for finished consumer foods
Output Indicator - Deflated dollar value of sales

****

AGENCY 1808560 **Navy - Marine Corps**
ORGANIZATION **Other Base Services - General Support Forces**

FUNCTION Transportation

MISSION Provide transportation service to Marine Corps bases

ACTIVITY 01 Transportation service
Description - Provide transportation service for all Marine Corps activities
Output Indicator - Total miles driven

****

AGENCY 2060020 **Defense Contract Audit Agency**
ORGANIZATION **Contract Auditing - D B O F**

FUNCTION Audit of operations

MISSION Execute activities required to perform audits of Department of Defense contracts

ACTIVITY 01 Incurred cost audits
Description - Perform audits of incurred cost contracts as required
Output Indicator - Dollars examined

ACTIVITY 02 Pricing proposal audits
Description - Perform audits of pricing proposals as required
Output Indicator - Pricing proposal audits completed

****

AGENCY 2803320 **Defense Logistics Agency**
ORGANIZATION **Contract Administration Activities**

FUNCTION Finance and accounting

MISSION Provide contract administration services

ACTIVITY 01 Invoice payment operations
Description - Review invoices, determine and make appropriate payments
Output Indicator - Invoices paid

****

AGENCY 2803400 **Defense Logistics Agency**
ORGANIZATION **Supply Operations - D B O F**

FUNCTION Supply and inventory control

MISSION Execute activities requisite to the supply function at DLA depots for DOD customers

ACTIVITY 01 Receipt operations
Description - Perform operations to receive material at the DLA depots
Output Indicator - Receipts processed

ACTIVITY 02 Issue activities
Description - Issue material as ordered, route to proper destination
Output Indicator - Issues processed

****

AGENCY 2803450 **Defense Logistics Agency**
ORGANIZATION **Property Disposal**

FUNCTION Supply and inventory control

MISSION Administer the DOD excess surplus, foreign excess surplus, foreign excess personal property disposal, and defense material utilization program in Conus and overseas

ACTIVITY 01 Disposal actions
Description - Receive and dispose of items by reutilization, transfer, donation, sale, abandonment, destruction, or scrap
Output Indicator - Line items received and disposed

****

AGENCY 2806910 **Defense Logistics Agency**
ORGANIZATION **Technical Information - D B O F**

FUNCTION Information services

MISSION Function as the central collection and dissemination point for the DOD technology base information

ACTIVITY 01 Data inquiries
Description - Provide assessments of new technologies, reviews of DOD programs, and analysis and engineering services to DOD customers and individuals working within critical DOD technology areas
Output Indicator - Data inquiries answered

****

AGENCY 3001000 **Defense Finance Accounting Service**
ORGANIZATION **Financial Operations - D B O F**

FUNCTION Finance and accounting

MISSION Standardize the accounting information, procedures and operations within all DOD services in order to strengthen the overall effectiveness of financial management in the department

ACTIVITY 01 Active pay accounts
Description - Process transactions for all active pay accounts
Output Indicator - Pay accounts open

ACTIVITY 02 Reserve pay accounts
Description - Process transactions for all reserve pay accounts
Output Indicator - Reserve accounts open

ACTIVITY 03 Retired/annuitant accounts
Description - Process transactions for all retired and annuitant accounts

Output Indicator - Retired/annuitant accounts open

ACTIVITY 04 Civilian pay accounts
Description - Process transactions for all civilian pay accounts
Output Indicator - Civilian pay accounts open

ACTIVITY 05 Invoice payment processing
Description - Review invoices, determine and make appropriate payments
Output Indicator - Payments processed

ACTIVITY 06 Accounting reports processed
Description - Receive, review, enter, and comment on the accounting reports required for DOD financial management
Output Indicator - Reports processed

ACTIVITY 07 Accounting reports prepared
Description - Prepare consolidated financial accounting reports for overall DOD operations as required
Output Indicator - Reports prepared

****

AGENCY 3206120 **Office of the Secretary of Defense**
ORGANIZATION **Dependent Education**

FUNCTION Education and training

MISSION Provide for education of military dependents on bases

ACTIVITY 01 Combined services dependent education
Description - Provide for education of military dependents on all bases, including Air Force, Army, and Navy dependents
Output Indicator - Pupils educated (daily average attendance)

****

AGENCY 3250600 **Department of Education**
ORGANIZATION **Asst Secy, Office of Education Research and Improvement**

FUNCTION Loans and grants

MISSION Seek to improve the quality of education available to all Americans, to advance education as an art, science and profession, to strengthen the scientific and educational foundations of education, and to build an effective educational research and improvement system

ACTIVITY 01 Public Library Programs
Description - Provide grants to states to encourage and strengthen the establishment of

public libraries, to expand and improve public library services and to support interlibrary cooperation under the Library Services and Construction Act, Title I, Title III
Output Indicator - Grants awarded

ACTIVITY 02 Office of Educational Research and Improvement
Description - Address the goals of improved local educational practice and increased equity through research and development activities under the General Education Provisions Act, Section 405, as amended
Output Indicator - Grants and contracts awarded

ACTIVITY 03 National Center for Educational Statistics - surveys
Description - Produce major publications from data collections which usually include a *description* of the survey, detailed tabulations and surveys published
Output Indicator - Survey documents published

ACTIVITY 04 National Center for Educational Statistics - special publications
Description - Produce publications incremental to major survey data collections which are limited in scope, show advance estimates of key statistics and elaborate on important aspects of the data
Output Indicator - Special documents published

ACTIVITY 05 National Diffusion Program
Description - Improve the quality of education throughout the nation by assisting school districts to adopt at low cost proven educational programs under the Elementary and Secondary Education Act, Title III, Part A, Section 303 and the General Education Provisions Act, Section 422 (a)
Output Indicator - Grants and contracts awarded

ACTIVITY 06 Research Libraries
Description - Strengthen major research library collections and make these collections available for interlibrary loans under the Higher Education Act, Title II, Part C
Output Indicator - Grants and contracts awarded

ACTIVITY 07 Public library construction
Description - Provide grants for states for the construction or remodeling of public libraries under the Emergency Jobs Act. P.L. 98-8
Output Indicator - Grants awarded

ACTIVITY 08 Territorial Teacher Training Assistance Program

Description - Provides grants to Guam, American Samoa, Northern Mariana Islands, Trust Territory of the Pacific Islands, and the Virgin Islands for training of teachers in elementary and secondary schools
Output Indicator - Grants awarded

ACTIVITY 09 Library Career Training Program
Description - Provide training opportunities for persons in librarianship through fellowships and institutes
Output Indicator - Grants awarded

ACTIVITY 10 Library services to Indian tribes
Description - Provide assistance to Indian tribes, Alaskan native villages, and Hawaiian natives to improve public library services
Output Indicator - Grants awarded

ACTIVITY 11 Library Literacy Program
Description - Provide assistance to state and local public libraries to administer special projects to combat illiteracy
Output Indicator - Grants awarded

ACTIVITY 12 Library research and demonstration
Description - Provide assistance to support basic and applied research projects to improve the condition of librarianship in the nation's libraries
Output Indicator - Grants and contracts awarded

ACTIVITY 13 College Library Technology Program
Description - Provide assistance for the acquisition of technological equipment and other special purposes to encourage the use of technology to enhance library resource sharing
Output Indicator - Grants awarded

ACTIVITY 14 Rural education initiative
Description - Provide contracts to the regional laboratories to support further development of promising rural, small schools activities and practices; explore innovative organizational structures and technological approaches, including the use of state instructional services and professional development in rural areas, disseminate promising educational practices among public and private rural, small schools
Output Indicator - Contracts awarded

ACTIVITY 15 Secretary's Discretionary Program - new
Description - Provide short term support for activities which exercise national leadership to improve the quality of education
Output Indicator - New grants awarded

ACTIVITY 16 Secretary's Discretionary Program - continued

Description - Provide short term support for activities which exercise national leadership to improve the quality of education
Output Indicator - Continued grants awarded

ACTIVITY 17 Blue Ribbon schools
Description - Award recognition merit awards to outstanding public or private elementary and secondary school Programs
Output Indicator - Contracts awarded

ACTIVITY 18 Fund for Innovation in Education
Description - Provide assistance under four separate authorities: Innocation in Education; National Program for Comprehensive School Health Education; Technology Education; and Computer-Based Instruction Program
Output Indicator - Grants and contracts awarded

ACTIVITY 19 Fund for improvement and reform of school and teaching
Description - Provide assistance through three separate grant Programs to support projects that improve educational opportunities for, and the performance of, elementary and secondary school students and teachers; and projects that increase the involvement of families in improving the educational achievement of their children
Output Indicator - Grants and contracts awarded

ACTIVITY 20 Eisenhower National Program for Mathematics and Science Education
Description - Support projects of national significance directed at improving the quality of teaching and instruction, and increasing the access of all students to that instruction in mathematics and science in the nation's elementary and secondary schools
Output Indicator - Grant awards and cooperative agreements

ACTIVITY 21 National School Volunteer Program
Description - Support projects to conduct national school volunteer Programs
Output Indicator - Grants awarded

ACTIVITY 22 Research Libraries - continued
Description - Strengthen major research library collections and make these collections available for interlibrary loans under the Higher Education Act, Title II, Part C
Output Indicator - Grants and contracts awarded

ACTIVITY 23 College Library Technology Program - continued
Description - Provide assistance for the acquisition of technological equipment and other

special purposes to encourage the use of technology to enhance library resource sharing
Output Indicator - Contracts awarded

ACTIVITY 24 Jacob Javits Gifted and Talented Students Education Program
Description - Provide assistance to SEA's, LEA's, IHE's, and public and private agencies for activities designed to meet the special educational needs of gifted and talented elementary and secondary schools
Output Indicator - Grants awarded

ACTIVITY 25 Drug-Free School Recognition Program
Description - Issue merit awards to drug-free schools (public and private) for their successful efforts to combat drug use
Output Indicator - Contracts awarded

ACTIVITY 26 Star School Program
Description - Provide grants to eligible telecommunication partnerships to encourage improved instruction in mathematics, science, and science, and foreign languages with emphasis on middle schools and parent training Programs
Output Indicator - Grants awarded

ACTIVITY 27 Leadership in educational administration development
Description - Provide grants to each state for the establishment and operation of a training and technical assistance center designed to meet the local needs for administrative leadership skill development
Output Indicator - Grants awarded

ACTIVITY 28 Mid-career teacher training Program
Description - Provide assistance to teacher for training to improve teaching skills
Output Indicator - Grants awarded

ACTIVITY 29 Educational Partnership Program
Description - Provide assistance to states to establish Educational Partnership Programs
Output Indicator - Grants awarded

ACTIVITY 30 Fund for Innovation in Education - continuation
Description - Provide assistance under four separate authorities: Invocation in Education; National Program for Comprehensive School Health Education; Technology Education; and Computer-Based Instruction Program
Output Indicator - Grants and contracts awarded

ACTIVITY 31 Fund for Improvement & Reform of School & Teaching - continuation
Description - Provide assistance through three separate grant Programs to support projects that improve educational opportunities

for, and the performance of, elementary and secondary school students and teachers; and projects that increase the involvement of families in improving the educational achievement of their children
Output Indicator - Grants and contracts awarded

ACTIVITY 32 Eisenhower National Program for Mathematics and Science Education
Description - Support projects of national significance directed at improving the quality of teaching and instruction, and increasing the access of all students to that instruction in mathematics and science in the nation's elementary and secondary schools
Output Indicator - Grant awards and cooperative agreements

****

AGENCY 3251050 **Department of Education**
ORGANIZATION **Office of Bilingual Education and Minority Language Affairs**

FUNCTION Loans and grants

MISSION Direct and recommend policy for programs that are designed to increase and promote improvements in educational services, for persons of limited proficiency in English and for minority language populations; collect and disseminate information about bilingual education and related programs and activities; strengthen the capabilities of institutions of higher education; and provide financial assistance to persons who are preparing to become trainers of bilingual education teachers

ACTIVITY 01 Train Indochinese refugees - new
Description - Provide public education services to meet the special needs of Indochinese refugee children enrolled in public and private elementary and secondary schools under the Indochina Refugee Children Assistance Act
Output Indicator - Grants awarded

ACTIVITY 02 Bilingual contracts - new
Description - Assist children of limited English proficiency to improve their ability to read, write, and speak English while they make progress in subject matter skills under the Elementary and Secondary Education Act, Title VII
Output Indicator - Contracts awarded

ACTIVITY 03 Bilingual Instructional Program - new

Description - Provide assistance for the establishment, operation and improvement of bilingual education
Output Indicator - Nnew discretionary grants awarded

ACTIVITY 04 Bilingual Instructional Program - continuation
Description - Provide assistance for the establishment, operation and improvement of bilingual education
Output Indicator - Continued discretionary grants awarded

ACTIVITY 05 Bilingual support services
Description - Provide contracts and contracts for data collection and a variety of technical assistance activities
Output Indicator - Formula grants and contracts awarded

ACTIVITY 06 Bilingual training grants - new
Description - Provide discretionary grants to IHES, SEAS, and private for profits and non-profit organizations for a variety of training programs
Output Indicator - New discretionary grants awarded

ACTIVITY 07 Bilingual training grants - continued
Description - Provide discretionary grants to IHES, SEAS, and private for profits and non-profit organizations for a variety of training programs
Output Indicator - Continued discretionary grants

ACTIVITY 08 Train Indochinese refugees - continued
Description - Provide public education services to meet the special needs of Indochinese refugee children enrolled in public and private elementary and secondary schools under the Indochinese Refugee Children Assistance Act
Output Indicator - Grants awarded

****

AGENCY 3251500 Department of Education
ORGANIZATION Office of Elementary and Secondary Education

FUNCTION Loans and grants

MISSION Oversee national implementation and administration of legislated programs in the areas of elementary and secondary education. Responsible for interpreting legislation, establishing policies, developing regulations, and carrying

out legislative mandates. Serve in leadership capacity to
state Departments of Education and provide technical
assistance and education expertise to states and school
districts

ACTIVITY 01 Chapter I, Basic Grants to LEA
Description - Provide grants to local educational agencies serving areas with concentrations of children from low-income families to support supplemental educational programs to improve the educational of the Elementary and Secondary Education Act of 1965, as performance of disadvantaged children under Chapter II of Title I as amended , P.L 100-297
Output Indicator - Grants awarded

ACTIVITY 02 Educationally deprived children - state administration
Description - Improve and expand educational programs for disadvantaged children through financial assistance to state education agencies under Chapter I of Title I of the Elementary and Secondary Education Act of 1965, as amended, P.L. 100-297
Output Indicator - Grants awarded

ACTIVITY 03 Neglected and delinquent children
Description - Provide grants to state agencies to supplement their existing educational efforts for neglected or delinquent children who are under 21 years old and have not received a high school diploma under Chapter I of Title I of the Elementary and Secondary Education Act of 1965, as amended, P.L. 100-297
Output Indicator - Grants awarded

ACTIVITY 04 Chapter I, Migrant Education
Description - Provide grants to state educational agencies or combinations to establish or improve, either directly or through local educational agencies, programs and projects designed to meet the special educational needs of migrant children under Chapter 1 of Title I of the Elementary and Secondary Education Act of 1965, as amended, P.L. 100-297
Output Indicator - Grants awarded

ACTIVITY 05 Migrant Education (HEP and CAMP)
Description - Provide grants to institutions of higher education to assist migrants beyond the age of compulsory school attendance to receive a high school diploma and to assist migrants to complete their first undergraduate year under the Higher Education Act, Title IV, Part A, Subpart 5
Output Indicator - Grants awarded

ACTIVITY 06 SAFA Construction

Description - Construct and repair urgently needed school facilities to help compensate school districts when enrollment and the availability of revenues from local sources have been adversely affected by federal activities under Public Law 81-815

Output Indicator - Grants awarded

ACTIVITY 07 Training and advisory services (Civil Rights Act IV)

Description - Provide training and technical assistance to assist school districts which are desegregating by race, sex, or national origin under the Civil Rights Act of 1964, Title IV

Output Indicator - Grants awarded

ACTIVITY 08 Indian education payments to local educational agencies

Description - Address the special educationally and culturally related academic needs of Indian students in public elementary schools and in Indian tribal schools under the Indian Education Act, Part A

Output Indicator - Grants awarded

ACTIVITY 09 Special projects for Indian students

Description - Provide grants to develop more effective approaches, to train qualified Indian education personnel, to provide and to assist Indian students pursue postsecondary education postsecondary education under the Indian Education Act, Part B,

Output Indicator - Grants awarded

ACTIVITY 10 Special projects for Indian adults

Description - Provide grants to expand and improve educational opportunities below the college level for Indian adults under the Indian Education Act, Part C

Output Indicator - Grants awarded

ACTIVITY 11 Indian education - grants to non-local educational agencies

Description - Provide financial assistance to non-local educational agencies to develop and implement elementary and secondary school programs designed to meet the special educational needs of Indian children under Public Law 92-318, Title IV, Part A, as amended, 20 U.S.C.24

Output Indicator - Grants awarded

ACTIVITY 12 Indian education - fellowships for Indian students

Description - Provide support which enables American Indian people to study for careers in medicine, law, engineering, natural resources, business administration, education and related fields under Title IV, Section 423,

Part B, Public Law 92-318, as amended, 20 U.S.C. 887C-2
Output Indicator - Grants awarded

ACTIVITY 13 SAFA maintenance and operations
Description - Help compensate school districts for the cost of educating children when enrollment and the availability of revenues from local sources have been adversely affected by federal activities under Public Law 81-874
Output Indicator - Grants awarded

ACTIVITY 14 Women's Educational Equity
Description - Promote educational equity for women and girls at all levels of education under the Elementary and Secondary Education Act, title IX, part c
Output Indicator - Grants and contracts awarded

ACTIVITY 15 Chapter 2 - Federal, State, and Local Partnership for Educational Improvement
Description - Provide funds to States and local educational agencies to operate programs that improve elementary and secondary education for students in public and private schools. The programs are designed in accordance with State and local needs and priorities
Output Indicator - Grants and contracts awarded

ACTIVITY 16 Arts in Education
Description - Provide funds to the National Committee on Arts for the Handicapped (NCAH) for the encouragement and support of quality programs to integrate the arts into general education for disabled youth and adults; provide funds to the John F. Kennedy Center for the Performing Arts to support the Alliance for Arts Education, a network of State Arts education committee which focus on making the arts an integral part of basic education
Output Indicator - Grants awarded

ACTIVITY 17 Law related education
Description - Promote programs which educate children, youths, and adults about law, the legal system, and the principles and values on which they are based under the Secretary's Discretionary Fund, Section 583 of the Education Consolidation and Improvement Act of 1981
Output Indicator - Grants and contracts awarded

ACTIVITY 18 Inexpensive book distribution
Description - Provide inexpensive books to students in conjunction with activities to encourage reading, and a recognition program for student readers; arrange discounts for distributors to enable nonprofit project sites

such as schools and community organizations to purchase books at reduced rates
Output Indicator - Contracts awarded

ACTIVITY 19 Ellender Fellowships
Description - Provide funds for a contract with the Close Up Foundation of Washington, DC, for fellowships to disadvantaged secondary school students and their teachers in schools throughout the U.S., and overseas schools of the Department of Defense, to enable them to learn about representative government and the democratic process; and to economically disadvantaged older Americans and recent immigrants to increase understanding of the Federal government
Output Indicator - Contract awarded

ACTIVITY 20 Consolidated grants and insular areas
Description - Provide funds to permit the Insular Areas to consolidate its application for assistance to Guam, the Virgin Islands, American Somoa, the Northern Marianas Island Palau, and certain programs in the Department of Education
Output Indicator - Grants awarded

ACTIVITY 21 General assistance to the Virgin Islands
Description - Provide funds to the Territory of the Virgin Islands to assist in the improvement of elementary and secondary public schools
Output Indicator - Grants awarded

ACTIVITY 22 Certification of private schools
Description - Analyze supporting documentation submitted by private schools seeking formal certification, secure additional documentation from state educational agencies, accrediting agencies, etc., as required and make recommendation to U.S. Department of Justice, Immigration Naturalization Service to approve or withhold approval of the schools for attendance by non-immigrant students, under Section 101(A)(15)(F) of the Immigration and Naturalization Act
Output Indicator - Cases handled

ACTIVITY 23 Magnet schools
Description - Provide assistance to eligible local educational agencies in the planning, establishment, and operation of magnet schools that are a part of an approved desegration plan; a "magnet school" is a school or education center that offers a special curriculum capable of attracting substantial numbers of students of different racial backgrounds
Output Indicator - Grants awarded

ACTIVITY 24 Follow through

Description - Improve the quality of educational and education-related services for economically disadvantaged children in kindergarten through early elementary grades under the Headstart-Follow Through Act, Part B
Output Indicator - Grants awarded

ACTIVITY 25 Analysis and critique of school improvement projects - new
Description - Prepare detailed analysis and critique of the reported procedures and techniques of evaluation used in projects purporting to have effectively improved an aspect of schooling, in anticipation of submission of the projects reports to the joint dissemination review panel for final judgement
Output Indicator - Project reports critiqued

ACTIVITY 26 Dwight D. Eisenhower Mathematics and Education Program
Description - Provide assistance to all state educational agencies, the insular areas, and the Bureau of Indian Affairs to improve the skills of teachers and instruction in mathematics and science and to increase the access of all students to such instruction especially the disadvantaged, gifted, migrant, and underrepresented; grant program includes entitlement grants and discretionary grants
Output Indicator - Grants awarded

ACTIVITY 27 Christa McAuliffe fellowship program
Description - Provide fellowships to outstanding teachers for projects to improve education, including sabbaticals for study, research, or academic improvement; consultation or assistance to other schools or district
Output Indicator - Grants awarded

ACTIVITY 28 Drug-free schools and communities
Description - Provide grants to states to establish programs of alcohol and drug abuse education and prevention coordinated with related community efforts and resources
Output Indicator - Grants awarded

ACTIVITY 29 Training and advisory service - continued
Description - Provide training and technical assistance to assist school districts which are desegregating by race, sex, or national origin under the Civil Rights Act of 1964, Title IV
Output Indicator - Grants awarded

ACTIVITY 30 Drug-free school and community regional centers - new
Description - Provide grants to regional centers to provide technical assistance to LEA's, SEA's, and IHE's
Output Indicator - Grants awarded

ACTIVITY 31 Drug-free school and community regional centers - continued
Description - Provide grants to regional centers to provide technical assistance to LEA's, SEA's, and IHE's
Output Indicator - Grants awarded

ACTIVITY 32 Special projects for Indian students - continued
Description - Provide grants to develop more effective approaches, to train qualified Indian education personnel, to provide postsecondary education under the Indian Education Act, Part B, and to assist Indian students pursue postsecondary education
Output Indicator - Grants awarded

ACTIVITY 33 Special projects for Indian adults - continued
Description - Provide grants to expand and improve educational opportunities below the college level for Indian adults under the Indian Education Act, Part C
Output Indicator - Grants awarded

ACTIVITY 34 Indian education-grants to non-local educational agencies - continued
Description - Provide financial assistance to non-local educational agencies to develop and implement elementary and secondary school programs designed to meet the special educational needs of Indian children under Public Law 92-318, Title IV, Part A, as amended, 20 U.S.C. 24
Output Indicator - Grants awarded

ACTIVITY 35 Indian education-fellowships for Indian students - continued
Description - Provide support which enables American Indian people to study for careers in medicine, law, engineering, natural resources, business administration, education and related fields under Title IV, Section 423, Part B, Public Law 92-318, as amended, 20 U.S.C. 887c-2
Output Indicator - Grants awarded

ACTIVITY 36 Follow through - continued
Description - Improve the quality of educational and education-related services for economically disadvantaged children in kindergarten through early elementary grades under the Headstart-Follow Through Act, Part B
Output Indicator - Grants awarded

ACTIVITY 37 Education of homeless children and youth
Description - Provide grants to states to enable states to gather data on number and needs of homeless children and youth, identify barriers to their receiving free public education, and develop plans to ensure that they receive free public education as required under

the Stewart B McKinney Homeless Assistance Act, p.l. 100-777
Output Indicator - Grants awarded

ACTIVITY 38 Drug free schools demonstration grants
Description - Provide assistance to institutions of higher education for model demonstration programs coordinated with local elementary and secondary schools for the development and implementation of quality drug and alcohol abuse education and prevention programs
Output Indicator - Grants awarded

ACTIVITY 39 Drug free school federal activities
Description - Provide assistance to SEA, LEA, IHE, and private non-profit organizations for model development, dissemination, technical assistance, and curriculum development activities for drug and alcohol abuse education and prevention
Output Indicator - Grants awarded

ACTIVITY 40 Drug free schools educational personnel training
Description - Provide assistance to SEA, LEA, intermediate educational agencies (IEA), IHE, or consortia thereof, to establish, expand, or enhance programs and activities for the training of educational personnel concerning the drug and alcohol abuse education and prevention
Output Indicator - Grants awarded

ACTIVITY 41 Education for Native Hawaiians
Description - Provide grants to supplement and expand existing programs and authorities for educational programs to benefit Native Hawaiians
Output Indicator - Grants awarded

ACTIVITY 42 Dropout prevention demonstration
Description - Provide grants to demonstrate effective programs to reduce the number of children who do not complete their elementary and secondary education
Output Indicator - Grants awarded

ACTIVITY 43 Training and advisory services - continued
Description - Promote training and technical assistance to assist school districts which are desegregating by race, sex, or national origin under the Civil Rights Act of 1964, Title IV
Output Indicator - Grants awarded

ACTIVITY 44 Special projects for Indian students - continued
Description - Provide grants to develop more effective approaches, to train qualified Indian education personnel, to provide postsecondary education under the Indian Education Act, Part B, and to assist Indian students pursue postsecondary education

Output Indicator - Grants awarded

ACTIVITY 45 Special projects for Indian adults - continued
Description - Provide grants to expand and improve educational opportunities below the college level for Indian adults under the Indian Education Act, Part C
Output Indicator - Grants awarded

ACTIVITY 46 Even Start program
Description - Provide grants to local educational agencies to help disadvantaged parents prepare and assist their children to succeed in school and to reinforce the Learning experiences of the early school years
Output Indicator - Grants awarded

ACTIVITY 47 Migrant Even Start
Description - Provide grants to states to establish and improve programs for meeting the special educational needs of migratory children of migratory agricultural workers or migratory fishers by integrating early childhood education and adult education into a unified program
Output Indicator - Grants awarded

ACTIVITY 48 Capital expenses program for private school children
Description - Grant to assist local school districts to pay for additional capital cost, incurred since July 1, 1985, to provide equitable Chapter 1 services to private school children as a result of the Felton decision; Section 1017 (d) of Chapter 1 of Title I of ESEA of 1965 as amended, P.L. 100-297
Output Indicator - Grants awarded

ACTIVITY 49 State program improvement grants
Description - Provide grants to state educational agencies to help local school districts correct problems with ineffective Chapter 1 projects; Section 1405 of Chapter 1 of Title I of ESEA of 1965, as amended, P.L. 100-297
Output Indicator - Grants awarded

ACTIVITY 50 Concentration grants
Description - Provide grants to state educational agencies for subgranting to their local educational agencies (LEAs) with very high concentrations of children from low-income families, as a supplement to Basic Chapter 1 of Title I, as amended, P.L. 100-297
Output Indicator - Grants awarded

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AGENCY 3251900 **Department of Education**
ORGANIZATION **Office of Postsecondary Education**

FUNCTION Loans and grants

MISSION Formulate policy for, direct and coordinate activities of the elements of the Department of Education which deal with programs for assistance to postsecondary education institutions, students and international education, student financial assistance, including grants and loans

ACTIVITY 01 Cooperative Education

Description - Provide grants to institutions of higher education to stimulate the development of cooperative education programs that alternate academic study and employment under the Higher Education Act, Title VIII

Output Indicator - Grants awarded

ACTIVITY 02 Patricia Roberts Harris Fellowships

Description - Provide fellowships to institutions of higher education to assist in making available the benefits of a post baccalaureate education to graduate professional students who demonstrate financial need

Output Indicator - Grants awarded

ACTIVITY 03 Special services for disadvantaged students

Description - Provide grants for remedial and other special services for disadvantaged students who are enrolled in college to assist them in completing their studies under the Higher Education Act, Title IV, Part A, Subpart 4, Section 417

Output Indicator - Grants awarded

ACTIVITY 04 Talent search

Description - Provide grants for programs to identify and encourage qualified youths to complete secondary school and pursue postsecondary education under the Higher Education Act, Title IV, Part A, Subpart 4, Section 417

Output Indicator - Grants awarded

ACTIVITY 05 Educational opportunity centers

Description - Establish and operate centers to provide individuals with information and assistance to enter postsecondary education and to secure student financial assistance under the Higher Education Act, Title IV, Part A, Subpart 4, Section 417

Output Indicator - Grants awarded

ACTIVITY 06 Strengthening developing institutions

Description - Improve the academic quality, institutional management, and fiscal stability of eligible institutions of higher education to increase their self-sufficiency and strengthen their capacity under the Higher Education Act, Title III

Output Indicator - Grants awarded

ACTIVITY 07 Supplemental opportunity grants
Description - Provide funds to postsecondary institutions to provide financial assistance to undergraduate students to help them overcome financial barriers to postsecondary education under the Higher Education Act, Title IV, Part A, Subpart 2
Output Indicator - Grants awarded

ACTIVITY 08 International education - domestic programs
Description - Support programs and activities to develop knowledge and skills of U. S. students and scholars in modern foreign languages and area studies under the Higher Education Act, Title VI, Elementary and Secondary Education Act, Title III, Part N
Output Indicator - Grants awarded

ACTIVITY 09 International education - overseas programs
Description - Increase mutual understanding through educational and cultural exchange and support overseas educational research and study Section 102(B)(6) under the Mutual Educational and Cultural Exchange Act,
Output Indicator - Grants awarded

ACTIVITY 10 State student incentive grants
Description - Provide incentive grants to states to foster the state-federal partnership of helping students meet the costs of postsecondary education
Output Indicator - Grants awarded

ACTIVITY 11 Institutional eligibility
Description - Determine the eligibility of institutions to participate in Federal education assistance programs
Output Indicator - Institutional eligibility determinations made

ACTIVITY 12 Fund for the improvement of postsecondary education
Description - Support exemplary, locally-developed improvement projects to increase the effectiveness of education beyond high school under the Higher Education Act, Title X
Output Indicator - Grants awarded

ACTIVITY 13 Law school clinical experience program
Description - Issue grants to enable institutions to establish or expand projects at accredited law schools to provide supervised clinical experience to students of law
Output Indicator - Grants awarded

ACTIVITY 14 Training for special services personnel
Description - Issue grants to provide training for staff personnel employed in these funded projects

Output Indicator - Grants awarded

ACTIVITY 15 Minority Science and Engineering Improvement Programs
Description - Issue grants designed to provide long-range improvement in science and engineering education at predominantly minority institutions
Output Indicator - Grants awarded

ACTIVITY 16 College facilities
Description - Provide low-interest loans to colleges, universities and eligible college housing agencies for construction, rehabilitation or acquisition of housing and educational facilities
Output Indicator - Loans awarded

ACTIVITY 17 Academic facilities - interest subsidy grants
Description - Issue continuation grants being paid on construction loans that were arranged through non-federal sources
Output Indicator - Annual grants awarded

ACTIVITY 18 Upward Bound - new
Description - Provide grants for programs to generate skills and motivation for disadvantaged students to prepare for and pursue postsecondary education under the Higher Education Act, Title IV, Part A, Section 417
Output Indicator - Grants awarded

ACTIVITY 19 Veterans' cost of instruction - new
Description - Provide entitlement grants to institutions of higher education to provide specialized services to assist veterans to enroll in and complete postsecondary education under the Higher Education Act, Title IV, Part A, Subpart 5, Section 420
Output Indicator - Grants awarded

ACTIVITY 20 Jacob Javits Fellows Program
Description - Provide for fellowships to be awarded to students to study at the doctoral level in selected fields of humanities, arts and social sciences
Output Indicator - Fellowships awarded

ACTIVITY 21 Assistance to Guam
Description - Provide partial reimbursement to the University of Guam for costs incurred in providing postsecondary education services to students from other Pacific-area U.S. Territories
Output Indicator - Entitlement grants awarded

ACTIVITY 22 Robert Taft Institute
Description - Provide matching funds to Taft Institute to assist in developing education programs to train elementary and secondary

teachers in the governmental process in the United States
Output Indicator - Grants awarded

ACTIVITY 23 Legal training for disadvantaged
Description - Provide educationally and economically disadvantaged students an opportunity to attend ABA accredited law school at 6-7 week summer institutes; also provide fellowships to students during enrollment in law school
Output Indicator - Fellowships awarded

ACTIVITY 24 Work-study - new
Description - Provide grants to postsecondary institutions to promote the part-time employment of students who are in need of earnings to pursue postsecondary education under the Higher Education Act, Title IV, Part C
Output Indicator - Grants awarded

ACTIVITY 25 Perkins Loan Program
Description - Support a revolving loan fund at eligible institutions to provide long-term, low cost loans to students who need financial assistance to attend postsecondary institutions under the Higher Education Act, Title IV, Part D
Output Indicator - Loans awarded

ACTIVITY 26 Pell Grants - new
Description - Provide grants to undergraduate students
Output Indicator - Grants awarded

ACTIVITY 27 Robert C. Byrd Honors Scholarship Program
Description - Provide grants to states to award scholarships to individuals who have demonstrated outstanding academic achievement
Output Indicator - Grants to states

ACTIVITY 28 Income Contingent Loan Program
Description - Examine the feasibility of a direct loan program through a demonstration project which uses the income contingent repayment loans
Output Indicator - Loans made

ACTIVITY 29 Drug Prevention Program
Description - Develop, implement, operate and improve programs of drug abuse education and prevention (including rehabilitation) for students enrolled in institutions of higher education
Output Indicator - Grants made

ACTIVITY 30 Paul Douglas Teacher Scholarship Program
Description - Provide grants to states to award scholarships to outstanding high school graduates who demonstrate an interest in

teaching at the pre-school, elementary or secondary levels
Output Indicator - Grants to states

ACTIVITY 31 Coop Education - continued
Description - Provide grants to institutions of higher education to stimulate the development of cooperative education programs that alternate academic study and employment under the Higher Education Act, Title VIII
Output Indicator - Grants awarded

ACTIVITY 32 Patricia Roberts Harris Fellowship - continued
Description - Provide fellowships to institutions of higher education to assist in making available the benefits of a post baccalaureate education to graduate professional students who demonstrate financial need
Output Indicator - Grants awarded

ACTIVITY 33 Special services for disadvantaged students - continued
Description - Provide grants for remedial and other special services for disadvantaged students who are enrolled in college to assist them in completing their studies under the Higher Education Act, Title IV, Part A, Subpart 4, Section 417
Output Indicator - Grants awarded

ACTIVITY 34 Strengthening developing institutions - continued
Description - Improve the academic quality, institutional management, and fiscal stability of eligible institutions of higher education to increase their self-sufficiency and strengthen their capacity under the Higher Education Act, Title III
Output Indicator - Grants awarded

ACTIVITY 35 International Education Domestic Programs - continued
Description - Support programs and activities to develop knowledge and skills of U.S. students and scholars in modern foreign languages and area studies under the Higher Education Act, Title IV, Elementary and Secondary Education Act, Title III, Part N
Output Indicator - Grants awarded

ACTIVITY 36 Improvement of postsecondary education - continued
Description - Support exemplary, locally-developed improvement projects to increase the effectiveness of education beyond high school under the Higher Education Act, Title X
Output Indicator - Grants awarded

ACTIVITY 37 Upward Bound - continued

Description - Provide grants for programs to generate skills and motivation for disadvantaged students to prepare for and pursue post secondary education under the Higher Education Act, Title IV, Part A, Section 417
Output Indicator - Grants awarded

ACTIVITY 38 Taft Institute - continued
Description - Provide matching funds to Taft Institute to assist in developing education programs to train elementary and secondary teachers in the governmental process in the United States
Output Indicator - Grants awarded

ACTIVITY 39 Graduate assistance in areas of National need
Description - Provide support to graduate departments, programs, and institutions for sustaining and enhancing teaching and research
Output Indicator - Grants awarded

ACTIVITY 40 Minority Grant Program
Description - Provide grants to institutions to enable them to identify talented undergraduate students
Output Indicator - Grants awarded

ACTIVITY 41 Teacher training
Description - To support programs that improve the academic skills of public and private non-profit secondary school students
Output Indicator - Grants awarded

ACTIVITY 42 Academic Health Education Center
Description - Construct a new academic health center
Output Indicator - Grants awarded

ACTIVITY 43 Mary McLeod Bethune Fine Arts
Description - Construct a fine arts center
Output Indicator - Grants awarded

ACTIVITY 44 Carl Vinson Institute of Government
Description - Renovate a building to establish an academic center
Output Indicator - Grants awarded

ACTIVITY 45 Kansas Satellite Video Center
Description - Construct and equip an education center
Output Indicator - Grants awarded

ACTIVITY 46 Martin Institute for Law
Description - Construct a building for a law institute
Output Indicator - Grants awarded

ACTIVITY 47 Academic Facilities Grant
Description - Renovate buildings that meet the guidelines

Output Indicator - Grants awarded

ACTIVITY 48 Howard Academic Program - new
Description - Provide support for the academic program
Output Indicator - Grants awarded

ACTIVITY 49 Howard Academic Program - continued
Description - Provide support for the academic program
Output Indicator - Grants awarded

ACTIVITY 50 Howard University Research - new
Description - Provide support to enhance research capabilities of the institution
Output Indicator - Grants awarded

ACTIVITY 51 Howard University Research - continued
Description - Provide support to enhance research capabilities of the institution
Output Indicator - Grants awarded

ACTIVITY 52 Howard University Hospital - new
Description - Provide support for the hospital
Output Indicator - Grants awarded

ACTIVITY 53 Howard University Hospital - continued
Description - Provide support for the hospital
Output Indicator - Grants awarded

ACTIVITY 54 Howard University Endowment - new
Description - Provide matching funds to assist in education programs
Output Indicator - Grants awarded

ACTIVITY 55 Howard University Endowment - continued
Description - Provide matching funds to assist in education programs
Output Indicator - Grants awarded

ACTIVITY 56 Supplemental coop-education
Description - Provide supplement funds in support of cooperative education
Output Indicator - Grants awarded

ACTIVITY 57 Accrediting agency evaluation
Description - Evaluate full petitions received and to follow up on interim reports
Output Indicator - Petitions and reports reviewed

ACTIVITY 58 Talent Search - continued
Description - Provide grants for programs to identify and encourage qualified youth to complete secondary school and pursue postsecondary education
Output Indicator - Grants awarded

ACTIVITY 59 Ronald McNair Achievement Program

Description - Administer grants to institutions of higher education to provide disadvantaged students with effective preparation for doctoral study
Output Indicator - Grants awarded

ACTIVITY 60 Jacob Javits Fellows Program - continuation
Description - Provide fellowships for students to study at the doctoral level in selected fields
Output Indicator - Fellowships

ACTIVITY 61 Urban Education Foundation
Description - Provide educational grants to urban areas
Output Indicator - Sole source grants awarded

ACTIVITY 62 7th and 8th grade initiative
Description - Provide grants to address needs of talent search counseling services on disadvantaged students in 7th and 8th grades
Output Indicator - Grants awarded

ACTIVITY 63 Behavioral Science Facility
Description - Provide funding for behavioral science facility
Output Indicator - Sole source grant

ACTIVITY 64 Education for Native Hawaiians
Description - Provide funds to address special needs of Native Hawaiian students
Output Indicator - Sole source grant

ACTIVITY 65 Student Literacy Corps
Description - Promote the development of literacy corps programs at institutions of higher education
Output Indicator - Grants awarded

ACTIVITY 66 Margaret Chase Smith Library Center
Description - Provide funds for development and activities of the Margaret Chase Smith Library Center
Output Indicator - Grants awarded

ACTIVITY 67 Washington Research Library Consortium
Description - Provide funds for the construction of research library book depository and library conservation and preservation
Output indicator - Direct grants awarded

ACTIVITY 68 Voorhees Special Construction Project
Description - Provide funds for the construction of health and human resource centers
Output Indicator - Direct grants awarded

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AGENCY 3252400 **Department of Education**
ORGANIZATION **Office of Special Education and Rehabilitative Services**

FUNCTION Loans and grants

MISSION Direct, coordinate and recommend policy for programs that are designed to meet the needs and develop the full potential of handicapped children and adults through the provision of special educational and rehabilitative programs and services; and increase and foster innovation in, and improve the delivery of services for handicapped persons through the performance of rehabilitative and special education research and demonstration activities

ACTIVITY 01 Handicapped State Grants
Description - Assist states to provide a free, appropriate and individualized education for all handicapped children aged 3-21 under the Education of the Handicapped Act, Part B
Output Indicator - Grants awarded

ACTIVITY 02 Handicapped Regional Resource Centers
Description - Provide contracts for centers to aid state and local education agencies to carry out appropriate appraisal and educational programming practices for handicapped children under the Education of the Handicapped Act, Part c, Section 621
Output Indicator - Contracts awarded

ACTIVITY 03 Handicapped Clearinghouse
Description - Disseminate information and provide referral services and resources for the education of handicapped children as well as to encourage students to work in various fields of special education under the Education of the Handicapped Act, Part D, Section 633
Output Indicator - Contracts and cooperative agreements awarded

ACTIVITY 04 Rehabilitation Basic Atate Grants
Description - Provide grants to state vocational rehabilitation agencies to assist physically and mentally handicapped individuals to become gainfully employed under the Rehabilitation Act, Title I, Sections 100(B)(1), 110(B)(3)
Output Indicator - Grants awarded

ACTIVITY 05 Client Assistance Program
Description - Provide grants to states to assist clients and client applicants of the state vocational rehabilitation agencies to understand services available to them under the Rehabilitation Act, Title I, section 112
Output Indicator - Grants awarded

ACTIVITY 06 Helen Keller National Center

Description - Provide comprehensive training and rehabilitation services to deaf-blind youths and adults; train personnel to work with deaf-blind persons, and conduct research and development activities provided under Rehabilitation Amendments of 1984, Title II

Output Indicator - Grants awarded

ACTIVITY 07 Comprehensive services for independent living

Description - Provide grants to state vocational rehabilitation agencies for comprehensive services for independent living to severely disabled individuals so that they can engage or continue in employment or be able to function independently in their family or community; Rehabilitation Act Title VII, Part A

Output Indicator - Grants awarded

ACTIVITY 08 Independent living services for older blind individuals

Description - Award grants to state rehabilitation agencies to provide independent living services to older blind individuals whose severe visual impairments make gainful employment extremely difficult to attain but for whom independent living in their own homes and communities feasible

Output Indicator - Grants awarded

ACTIVITY 09 Handicapped Infants and Toddlers Program

Description - Assist states to plan, develop, and implement coordinated, comprehensive , multi-disciplinary, interagency statewide systems of early intervention services for children aged birth through two years of age and their families

Output Indicator - Formula grants assisted

ACTIVITY 10 Rehabilitation supported employment state grants

Description - Assist state to develop collaborative programs with appropriate public and private nonprofit organizations for training and traditionally time-limited post-employment activities leading to support employment of severely disabled persons under the Rehabilitation Act, Title VI, Section 631

Output Indicator - Grants awarded

ACTIVITY 11 Innovation and development - new

Description - Provide grants for special education research and development of instructional products for handicapped children

Output Indicator - Grants awarded

ACTIVITY 12 Innovation and development - continued

Description - Provide grants for special education research and development of instructional products for handicapped children

Output Indicator - Grants awarded

ACTIVITY 13 Handicapped special education personnel development - new
Description - Ensure that an adequate supply of educational personnel are available to meet the needs of the handicapped and their parents
Output Indicator - Grants awarded

ACTIVITY 14 Handicapped special education personnel development - continued
Description - Ensure that an adequate supply of educational personnel are available to service the needs of the handicapped and their parents
Output Indicator - Grants awarded

ACTIVITY 15 Handicapped media services - new
Description - Provide grants to support captioned programs for the hearing-impaired
Output Indicator - Grants awarded

ACTIVITY 16 Handicapped media services - continued
Description - Provide grants to support captioned programs for the hearing-impaired
Output Indicator - Grants awarded

ACTIVITY 17 Handicapped early childhood education - new
Description - Disseminate model projects which improve educational programs for handicapped children less than eight years of age
Output Indicator - new models disseminated

ACTIVITY 18 Handicapped early childhood education - continued
Description - Disseminate model projects which improve educational programs for handicapped children less than eight years of age
Output Indicator - Models disseminated to Continued programs

ACTIVITY 19 Deaf-blind programs - new
Description - Provide direct education services to deaf-blind children
Output Indicator - Cooperative agreements made

ACTIVITY 20 Deaf-blind programs - continued
Description - Provide direct education services to deaf-blind children
Output Indicator - continued cooperative programs

ACTIVITY 21 Postsecondary programs - new
Description - Improve educational programs for postsecondary aged and adult handicapped persons for the deaf
Output Indicator - Grants awarded

ACTIVITY 22 Postsecondary programs - continued

Description - Improve educational programs for postsecondary aged and adult handicapped persons for the deaf
Output Indicator - Grants continued

ACTIVITY 23 Severely handicapped projects - new
Description - Promote effective innovative practices in the education and training of severely handicapped children and youth
Output Indicator - Grants awarded

ACTIVITY 24 Severely handicapped projects - continued
Description - Promote effective innovative practices in the education and training of severely handicapped children and youth
Output Indicator - Grants continued

ACTIVITY 25 Handicapped secondary education and transitional services - new
Description - Fund projects that assist handicapped youth in transition to competitive or supported employment, postsecondary or vocational training
Output Indicator - Grants awarded

ACTIVITY 26 Handicapped secondary education and transitional services-Continued
Description - Fund projects that assist handicapped youth in transition to competitive or supported employment, postsecondary or vocational training
Output Indicator - Grants continued

ACTIVITY 27 Special studies - new
Description - Evaluate the progress of state in implementing the Handicapped Act
Output Indicator - Contracts awarded

ACTIVITY 28 Special studies - continued
Description - Evaluate the progress of state in implementing the Handicapped Act
Output Indicator - Contracts continued

ACTIVITY 29 Technology, educational media for the handicapped - new
Description - Increase the use of high quality and relevant instructional media, materials and technology to meet the needs of the handicapped
Output Indicator - Grants awarded

ACTIVITY 30 Technology, educational media for the handicapped - continued
Description - Increase the use of high quality and relevant instructional media, materials and technology to meet the needs of the handicapped
Output Indicator - Grants continued

ACTIVITY 31 National Institute on Disability & Rehabilitation Research -New r/d
Description - Fund research on procedures, methods and devices which can improve the lives of people with physical and mental handicaps
Output Indicator - Grants awarded

ACTIVITY 32 National Institute on Disability & Rehabilitation Research- continued
Description - Fund research on procedures, methods and devices which can improve the lives of people with physical and mental handicaps
Output Indicator - Grants Continued

ACTIVITY 33 National Institute on Disability & Rehabilitation Research-New f/t
Description - Fund research on procedures, methods and devices which can improve the lives of people with physical and mental handicaps
Output Indicator - Fellowships awarded

ACTIVITY 34 National Institute on Disability & Rehabilitation Research - continued
Description - Fund research on procedures, methods and devices which can improve the lives of people with physical and mental handicaps
Output Indicator - Fellowships continued

ACTIVITY 35 Rehabilitation service projects - new
Description - Expand services to underserved groups of people with disabilities
Output Indicator - Grants awarded

ACTIVITY 36 Rehabilitation service projects - continued
Description - Expand services to underserved groups of people with disabilities
Output Indicator - Grants continued

ACTIVITY 37 Rehabilitation training - new
Description - Improve the skills of rehabilitation personnel
Output Indicator - Grants awarded

ACTIVITY 38 Rehabilitation training - continued
Description - Improve the skills of rehabilitation personnel
Output Indicator - Grants continued

ACTIVITY 39 Independent living rehabilitation - new
Description - Enable severely handicapped individuals to live independently in family and community settings
Output Indicator - Grants awarded

ACTIVITY 40 Independent living rehabilitation - continued

Description - Enable severely handicapped individuals to live independently in family and community settings
Output Indicator - Grants continued

ACTIVITY 41 Handicapped preschool programs - new
Description - Encourage the expansion of programs for handicapped preschoolers
Output Indicator - Grants awarded

ACTIVITY 42 Native Hawaiian special education program - new
Description - Operate projects to address the special education needs of Native Hawaiian students
Output Indicator - Grants awarded

ACTIVITY 43 Randolph Sheppard Vending
Description - Provides priority for blind individuals to operate vending facilities in Federal and other property; provides evaluation, training, licensing and placement of blind
Output Indicator - Contracts (S & E)

ACTIVITY 44 NIDRR technology related assistance for individuals & disabilities
Description - Fund states to identify and evaluate technology needs, provide devices and services, disseminate information, improve awareness and outreach, aid community based organizations, and collect data
Output Indicator - Grants awarded

ACTIVITY 45 Removal of architectural barriers
Description - Provide funding for the removal of architectural barriers for the handicapped
Output Indicator - Grants awarded

ACTIVITY 46 Native Hawaiian Special Education Program - continued
Description - Provide funds to projects that address the special educational needs of native Hawaiian
Output Indicator - Grants awarded

ACTIVITY 47 Handicapped - State supported schools
Description - Provide funds to support early intervention and special educational services for children who are disabled from birth to age 21 in State operated or supportive programs under the ESEA Title I Program
Output Indicator - Grants awarded

ACTIVITY 48 Training and Public Awareness Grants
Description - Provide funds to establish demonstration and innovation grants for Training and Public Awareness Projects, under Title II, Part C of P.L. 100-407, the Technology Related Assistance for Individuals with Disabilities Act of 1988
Output Indicator - Grants awarded

ACTIVITY 49 ADA - Regional Business Accommodation Centers
Description - Provide funding to a three part initiative intended to provide technical assistance to parties with rights and duties under the Americans with Disabilities ACT
Output Indicator - Grants awarded

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AGENCY 3252800 **Department of Education**
ORGANIZATION **Office of Vocational and Adult Education**

FUNCTION Loans and grants

MISSION Administer, coordinate, and recommend policy for improving programs that are designed to prepare students, including adults, for employment through the provision of vocational education and other employment-related education; and increase the access of adults to basic literacy education

ACTIVITY 01 Vocational education basic grants
Description - Assist states and outlying areas to expand and improve their programs of vocational education and provide equal opportunity in vocational education to historically underserved populations (Title II, Carl D. Perkins Vocational Education Act)
Output Indicator - Formula grants awarded

ACTIVITY 02 Adult education state programs
Description - Support programs in states and outlying areas that assist educationally disadvantaged adults in developing basic skills, including literacy, and in achieving certification of high school equivalency (Part B, Adult Education Act)
Output Indicator - Formula grants awarded

ACTIVITY 03 Consumer and homemaking
Description - Provide grants to states to outlying areas to supplement state and local efforts to prepare youths and adults for the occupation of homemaker (Title III, Part B, Carl D. Perkins Vocational Education Act)
Output Indicator - Formula grants awarded

ACTIVITY 04 State Councils
Description - Assist states and outlying areas in the development and evaluation of state vocational education plans and policies (Section 112, Carl D. Perkins Vocational Education Act)
Output Indicator - Formula grants awarded

ACTIVITY 05 Community-based organizations
Description - Provide grants to states and outlying areas to support joint programs of eligible recipients and community based

organizations with the state in vocational education youth outreach, basic remedial skills development, guidance and counseling for inner city/rural youth, etc (Title III, Part 1, Carl D. Perkins Occupational Education Act)
Output Indicator - Formula grants awarded

ACTIVITY 06 New discretionary awards - training/fellowship
Description - Conduct training under the Carl D. Perkins Vocational Education Act, the Adult Education Act, the Omnibus Trade and Competitiveness Act, and the Stewart B. McKinney Homeless Assistance Act
Output Indicator - Grants/contracts awarded

ACTIVITY 07 New Discretionary Awards - service/capacity
Description - Provide capacity grants to assist in the improvement of vocational education (Appalachian Regional Commission)
Output Indicator - Grants/contracts awarded

ACTIVITY 08 New Discretionary Awards - research/demonstration
Description - Conduct research on and demonstrations of methods to improve vocational and adult education
Output Indicator - Grants/contracts

ACTIVITY 09 Continuing Discretionary Awards - training/fellowship
Description - Conduct training under the Carl D. Perkins Vocational Education Act, the Adult Education Act, the Omnibus Trade and Competitive Act, and the Stewart B. McKinney Homeless Assistance Act
Output Indicator - Grants/contracts awarded

ACTIVITY 10 Continuing Discretionary Awards - service/capacity
Description - Provide capacity grants to assist in the improvement of vocational education (Appalachian Regional Commission)
Output Indicator - Grants/contracts awarded

ACTIVITY 11 Continuing Discretionary Awards - reseach/demonstration
Description - Conduct research on and demonstrations of methods to improve vocational and adult education
Output Indicator - Grants/contracts awarded

ACTIVITY 12 Literacy training for homeless adults
Description - Provide grants to states to develop and implement programs of literacy training and basic skills remediation for homeless adults under the Stewart B. McKinney Homeless Assistance Act, Section 702
Output Indicator - Grants awarded

****

AGENCY 3300900 **Department of Energy**
ORGANIZATION **Alaska Power Administration**

FUNCTION Electric power production and distribution

MISSION Operate, maintain and market power for the Eklutna and Snettisham hydroelectric projects

ACTIVITY 01 Energy sales
Description - Market available power generated at projects
Output Indicator - Kilowatt-hours sold (in millions)

****

AGENCY 3301300 **Department of Energy**
ORGANIZATION **Bonneville Power Administration**

FUNCTION Electric power production and distribution

MISSION Construct, operate and maintain the federally owned electric transmission system in the Pacific Northwest; market and transmit federally generated power and wheel and exchange non-federal power; participate in coordinated regional planning and operation of power generation and transmission facilities to assure a viable electrical energy system in the Pacific Northwest while balancing economic, technical, and environmental considerations

ACTIVITY 01 Electric transmission system
Description - Transmit electric energy
Output Indicator - Gigawatt hours sold

****

AGENCY 3301600 **Department of Energy**
ORGANIZATION **Southeastern Power Administration**

FUNCTION Electric power production and distribution

MISSION Market power generated at federal projects located in ten southeastern states in accordance with congressional directives and applicable policy decisions

ACTIVITY 01 Wholesale power marketing
Description - Execute power contracts, perform project power operations studies, bill for and collect power revenues, ensure repayment of power investment
Output Indicator - Megawatts sold

****

AGENCY 3301900 **Department of Energy**
ORGANIZATION **Southwestern Power Administration**

FUNCTION Electric power production and distribution

MISSION Market power generated at federal projects in the southwest

ACTIVITY 01 Wholesale power marketing
Description - Market available federally generated hydroelectric power; construct and maintain high voltage transmission grid
Output Indicator - Kilowatt-hours sold (in billions)

****

AGENCY 3302200 **Department of Energy**
ORGANIZATION **Western Power Administration**

FUNCTION Electric power production and distribution

MISSION Market federal electric power in 15 central and western states

ACTIVITY 01 Energy sales
Description - Sales and revenues resulting from western power systems operations
Output Indicator - Kilowatt-hours sold (in millions)

ACTIVITY 02 Colorado River storage project
Description - Market power, operate and maintain power transmission facilities of units of the Colorado River storage project and the Seedskadee participating project
Output Indicator - Kilowatt-hours sold (in millions)

****

AGENCY 3500350 **Environmental Protection Agency**
ORGANIZATION **Air Quality Management Program**

FUNCTION Regulation - compliance and enforcement

MISSION Achieve compliance with standards and regulations for air pollution under the provisions of the clean air act

ACTIVITY 01 State implementation plans
Description - Track and review state implementation plans (SIP's)
Output Indicator - SIP's tracked and reviewed

ACTIVITY 02 State implementation plans and their revisions
Description - Track and review state implementation plans (SIP's), and their

revisions for compliance with U.S. laws and regulations
Output Indicator - SIP's and revisions tracked and reviewed

ACTIVITY 03 State and local agency system audits
Description - Audit state and local agency systems for compliance with implemented state plans
Output Indicator - Audits completed

ACTIVITY 04 Certification of new motor vehicles
Description - Certify each new vehicle engine family to ensure that they are in compliance with applicable emission standards
Output Indicator - Certificates issued

****

AGENCY 3500400 **Environmental Protection Agency**
ELEMENT **Municipal construction program**

FUNCTION Loans and grants

MISSION Provide grants to municipal, inter-municipal, state and interstate agencies to assist in financing the design and construction of municipal waste water treatment facilities

ACTIVITY 01 Step III awards
Description - Authorize funds for construction of treatment facilities
Output Indicator - Construction awards made

ACTIVITY 02 Step IV awards
Description - Authorize funds for design/construction of treatment facilities
Output Indicator - Design/construction awards made

ACTIVITY 03 Total awards
Description - Authorize funds for design/construction of treatment facilities
Output Indicator - Design/construction awards made

****

AGENCY 3500950 **Environmental Protection Agency**
ORGANIZATION **Drinking Water Program**

FUNCTION Regulation - compliance and enforcement

MISSION Monitor for compliance with drinking water standards and regulations

ACTIVITY 01 Compliance with contaminant level
Description - Ensure compliance with microbiological maximum contaminant level
Output Indicator - Systems monitored

ACTIVITY 02 Compliance with monitoring requirements
Description - Ensure compliance with microbiological monitoring and reporting requirements
Output Indicator - Systems monitored

ACTIVITY 03 Permit classes I, II, III and IV injection wells
Description - Determine eligibility and issue permits for injection wells
Output Indicator - Number of permits issued

ACTIVITY 04 Mechanical integrity tests
Description - Conduct tests to determine mechanical integrity of injection wells
Output Indicator - Number of tests performed

ACTIVITY 05 Well records reviewed
Description - Review operating records of existing class II wells in lieu of issuing permits
Output Indicator - Number of well records reviewed

****

AGENCY 3501200 **Environmental Protection Agency**
ORGANIZATION **Air Quality Enforcement Program**

FUNCTION Regulation - compliance and enforcement

MISSION Achieve compliance with standards and regulations for air pollution under the provisions of the clean air act

ACTIVITY 01 Confirmatory surveillance tests - mobile sources
Description - Conduct confirmatory surveillance tests for compliance with clean air act
Output Indicator - Tests conducted

ACTIVITY 02 Confirmatory stack tests - stationary sources
Description - Conduct confirmatory stack tests for compliance with clean air act
Output Indicator - Stack tests conducted

ACTIVITY 03 Combined fleet tampering/fuel switching
Description - Conduct inspections of new car dealership and fleet owners to ensure that there has not been tampering/fuel switching
Output Indicator - Inspections conducted

ACTIVITY 04 State implementation plans
Description - Initiate civil/criminal actions against major existing sources which are in violation of state implementation plans
Output Indicator - Actions taken

****

AGENCY 3501440 **Environmental Protection Agency**
ORGANIZATION **Surveillance and Analysis Program**

FUNCTION Regulation - compliance and enforcement

MISSION Assure compliance with standards and regulations for the protection of the environment

ACTIVITY 01 Air monitoring
Description - Audit air monitor performance of program
Output Indicator - Audits performed

ACTIVITY 02 Major air pollution inspections - overview and cases
Description - Conduct overview inspections of major air pollution sources
Output Indicator - Inspections made

ACTIVITY 03 Review federal environmental impact actions
Description - Review federal environmental impact statement and regulatory actions
Output Indicator - Reviews completed

****

AGENCY 3501450 **Environmental Protection Agency**
ORGANIZATION **Water Quality Enforcement Program**

FUNCTION Regulation - compliance and enforcement

MISSION Assure compliance with National Pollution Discharge Elimination System (NPDES) waste water through monitoring and enforcement

ACTIVITY 01 Program planning
Description - Develop, evaluate and report on state/EPA agreements, strategies, policies, and Section 106 work plans
Output indicator - Number of reports

ACTIVITY 02 Program support
Description - Prepare/enter data into personal computer system, keep hard copy files and answer information requests
Output Indicator - Number of programs maintained

ACTIVITY 03 Compliance evaluation
Description - Evaluate effectiveness of state and non-state NPDES programs
Output Indicator - Evaluations conducted

ACTIVITY 04 Compliance support
Description - Conduct NPDES and pre-treatment inspections
Output Indicator - Inspections made

ACTIVITY 05 NPDES/pre-treatment enforcement
Description - Pursue NPDES/pre-treatment enforcement actions

Output Indicator - Actions taken

ACTIVITY 06 Non-NPDES enforcement
Description - Conduct Section 404 inspections; make Section 311(b)(6)(a) referrals to the U.S. Coast Guard; and pursue SPCC enforcement actions
Output Indicator - Actions taken

****

AGENCY 3501460 **Environmental Protection Agency**
ORGANIZATION **Water Quality Permit Issuance and Review**

FUNCTION Regulation - rulemaking and licensing

MISSION Issue National Pollution Discharge Elimination System (NPEDS) waste water discharge permits

ACTIVITY 01 Major non-municipal permits issued or reissued
Description - Review new applications and existing permits; approve compliance schedule for meeting discharge standards
Output Indicator - Permits issued or reissued

ACTIVITY 02 Dredge and fill permits
Description - Review permits for compliance with standards
Output Indicator - Permits reviewed

ACTIVITY 03 Major and minor municipal permits issued or reissued
Description - Review new applications and existing permits; approve compliance schedule for meeting discharge standards
Output Indicator - Permits issued or reissued

****

AGENCY 3501800 **Environmental Protection Agency**
ORGANIZATION **Enforcement and Compliance Monitoring**

FUNCTION Regulation - compliance and enforcement

MISSION Ensure compliance with environmental laws by vigorously pursuing civil and criminal enforcement actions against significant violators; this is accomplished by close coordination between legal staff and program staff, chiefly inspectors, and by a closely managed criminal investigations program

ACTIVITY 01 New civil judicial cases referred, non-superfund
Description - Includes the legal prosecution of violators of environmental statutes who because of the nature and/or frequency of the violation require civil judicial enforcement action
Output Indicator - Cases referred

ACTIVITY 02 Criminal investigations, non-superfund

Description - Investigate violations which result from willful and intentional disregard for environmental laws, and the public health and safety
Output Indicator - Criminal investigations

****

AGENCY 3502000 **Environmental Protection Agency**
ORGANIZATION **Inspector General**

FUNCTION Audit of operations

MISSION Conduct, supervise and coordinate independent and objective audits to identify, evaluate, and report on EPA's program operations so that any needed corrective action can be taken and future problems can be prevented as mandated by the Inspector General Act of 1978

ACTIVITY 01 Internal and management audits
Description - Perform audits
Output Indicator - Audit reports completed

ACTIVITY 02 Construction grants audits
Description - Perform audits
Output Indicator - Audit reports completed

ACTIVITY 03 Other grants and contract audits
Description - Perform audits
Output Indicator - Audit reports completed

ACTIVITY 04 Single audits (OMB Circular A-128; attachment P)
Description - Perform audits
Output Indicator - Audit reports completed

ACTIVITY 05 Superfund audits
Description - Perform audits
Output Indicator - Audit reports completed

****

AGENCY 3502200 **Environmental Protection Agency**
ORGANIZATION **Personnel Investigations - Inspector general**

FUNCTION Personnel investigations

MISSION Monitor, adjudicate, and perform personnel security investigations to determine the security clearance, suitability and integrity of EPA's employees, prospective employees and contractors in accordance with Executive Order 10450 "Security requirements for government employment"

ACTIVITY 01 Personnel background investigations
Description - Perform investigations
Output Indicator - Cases completed

ACTIVITY 02 Investigations of official misconduct
Description - Perform investigations

Output Indicator - Cases completed

ACTIVITY 03 Review of personnel security investigations
Description - Perform investigations
Output Indicator - Cases completed

****

AGENCY 3502400 **Environmental Protection Agency**
ORGANIZATION **Pesticides and Toxic Substances**

FUNCTION Regulation - rulemaking and licensing

MISSION Responsible for regulating pesticides to ensure that they do not cause unreasonable risks to public health and the environment, taking into consideration the economic, social, and environmental costs and benefits of the use of any pesticide

ACTIVITY 01 Old chemical applications
Description - Review applications for registration of new products containing pesticide active ingredient chemicals and biologics which have previously been registered for the same and similar uses
Output Indicator - Reviews completed

ACTIVITY 02 Amended registration reviews
Description - Review minor changes to an existing registration such as a product name change
Output Indicator - Reviews completed

****

AGENCY 3502800 **Environmental Protection Agency**
ORGANIZATIONS **Grants Administration**

FUNCTION Loans and grants

MISSION Carry out the agency's mandate to improve the environment through a grants program and cooperative agreements

ACTIVITY 01 Award grants and cooperative agreements
Description - Review and process proposals; make awards
Output Indicator - Grants and cooperative agreements awarded

****

AGENCY 3600100 **Equal Employment Opportunity Commission**
ORGANIZATION **Total Commission**

FUNCTION Legal and judicial activities

MISSION To ensure equality of opportunity by vigorously enforcing Federal legislation prohibiting discrimination in employment through investigation, conciliation, litigation, regulation in the Federal sector, and through education, policy research and provision of technical assistance

ACTIVITY 01 Individual investigations
Description - Investigate and resolve charges of discrimination involving violations of the Civil Rights Act of 1964, the Age Discrimination Act of 1967, the Equal Pay Act of 1963
Output Indicator - Charges resolved

ACTIVITY 02 Systemic investigations
Description - Investigate and resolve systemic charges of discrimination involving violations of the Civil Rights Acts of 1964, the Age Discrimination in Employment Act of 1967 and the Equal Pay Act of 1963
Output Indicator - Charges resolved

ACTIVITY 03 Determinations review appeals
Description - Review and resolve appeals of resolutions of individual charges of discrimination involving violations of the Civil Rights Act of 1964, the Age Discrimination in Employment Act of 1967, and the Equal Pay Act of 1963
Output Indicator - Appeals resolved

ACTIVITY 04 Litigation
Description - File and resolve suits involving violations of the Civil Rights Act of 1964, the Age Discrimination in Employment Act of 1967, the Equal Pay Act of 1963, and Section 501 of the Rehabilitation Act of 1963
Output Indicator - Lawsuits resolved

ACTIVITY 05 Federal sector hearings
Description - Conduct hearings on Federal agency decisions on charges of discrimination filed by Federal employees involving violations of the Civil Rights Act of 1964, the Age Discrimination in Employment Act of 1967, the Equal Pay Act of 1963, and Section 501 of the Rehabilitation Act of 1963
Output Indicator - Hearings resolved

ACTIVITY 06 Federal Affirmative Action reviews
Description - Conduct on-site reviews of Federal agency EEO efforts to comply with the

provisions of the Civil Rights Act of 1964, the Age Discrimination in Employment Act of 1967, the Equal Pay Act of 1963, and Section 501 of the Rehabilitation Act of 1963
Output Indicator - Reviews completed

ACTIVITY 07 Federal appeals
Description - Conduct reviews of appeals made from final agency decisions on charges of employment discrimination filed by Federal employees involving violations of the Civil Rights Act of 1964, the Age Discrimination in Employment Act of 1967, the Equal Pay Act of 1963, and Section 501 of the Rehabilitation Act of 1963
Output Indicator - Appeals resolved

ACTIVITY 08 Federal appeals compliance reviews
Description - Conduct compliance reviews of decisions on appeals filed concerning charges of discrimination against Federal agencies involving violations of the Civil Rights Act of 1964, the Age Discrimination in Employment Act of 1967, the Equal Pay Act of 1963, and Section 501 of the Rehabilitation Act of 1963
Output Indicator - Reviews completed

****

AGENCY 3801000 **Export Import Bank of the United States**
ORGANIZATIONS **Total bank**

FUNCTION Loans and grants

MISSION Provide loans and credits to foreign business to encourage the export of American goods and services

ACTIVITY 01 Preliminary commitments
Description - Provide a preliminary commitment to customers of Bank's intentions
Output Indicator - Number of commitments

ACTIVITY 02 Regular loans
Description - Provide regular loans
Output Indicator - Number of loans

ACTIVITY 03 Regular loans with guarantee
Description - Provide regular loans with guarantees
Output Indicator - Number of loans

ACTIVITY 04 Long term guarantee without loan
Description - Provide guarantee that export credits will be paid to lenders
Output Indicator - Number of guarantees

ACTIVITY 05 Medium term guarantee without loan
Description - Provide guarantee that export credits will be paid to lenders
Output Indicator - Number of guarantees

ACTIVITY 06 Intermediary loans
Description - Provide intermediary loans
Output Indicator - Number of loans

ACTIVITY 07 Intermediary loans with guarantee
Description - Provide intermediary loans with guarantees
Output Indicator - Number of loans

ACTIVITY 08 Insurance
Description - Issue insurance to lenders to provide for timely payments by creditors
Output Indicator - Number of policies

ACTIVITY 09 Claims
Description - Settle and provide payments to lenders of credit insurance
Output Indicator - Number of claims

ACTIVITY 10 Reschedulings
Description - Re-schedule terms and conditions of loans
Output Indicator - Number of reschedulings

ACTIVITY 11 Recoveries
Description - Recover payments owed on outstanding loans
Output Indicator - Number of recoveries

ACTIVITY 12 Recoveries, Mexico
Description - Recover payments owed on outstanding loans by Mexico
Output Indicator - Number of recoveries

****

AGENCY 3950000 **Farm Credit Administration**
ORGANIZATION **Total Administration**

FUNCTION Regulation - compliance and enforcement

MISSION Provide an effective regulatory environment to facilitate the competitive delivery of financial services to agriculture while protecting the public, the taxpayer, and the investor by using wisdom, sound judgement, and vision

ACTIVITY 01 Examine Farm Credit institutions
Description - Examine Farm Credit institutions for safety and soundness and ensure compliance with regulations governing operations
Output Indicator - Examinations completed

ACTIVITY 02 Supervisory actions against Farm Credit institutions
Description - Issue enforcement actions to correct safety and soundness deficiencies and bring about compliance with rules and regulations; make visits to monitor progress

Output Indicator - Supervisory contacts performed

ACTIVITY 03 Charter activities
Description - Review requests for charter changes; supervise disclosure requirements; issue new charters
Output Indicator - Charter actions completed

ACTIVITY 04 Regulatory activities
Description - Publish regulations governing operations of Farm Credit institutions; issue accounting bulletins; act on system undertakings requiring agency's prior approval
Output Indicator - Regulatory items completed

****

AGENCY 4010200 **Federal Communications Commission**
ORGANIZATION **Office of Engineering and Technology**

FUNCTION Regulation - rulemaking and licensing

MISSION Plan, coordinate, advise and direct the distribution of radio spectrum space; coordinate national frequency allocations; plan and direct the commission's program of applied research and development activities; and furnish advanced technical guidance and information to the commission, top administrative officials and agency technical staff

ACTIVITY 01 Certification
Description - Examine and evaluate technical performance and descriptive data submitted by manufacturers for many kinds of non-licensed radio frequency devices
Output Indicator - Certification applications disposed

ACTIVITY 02 Type acceptance
Description - Examine technical, descriptive and measurement data submitted by manufacturers for many types of transmitters used in the various radio services
Output Indicator - Type acceptance applications disposed

ACTIVITY 03 Type approval
Description - Make appropriate tests and establish conclusions leading to type approval by the commission of a wide variety of radio devices
Output Indicator - Type approval applications disposed

ACTIVITY 04 Registration
Description - Evaluate applications for registration of a wide variety of radio devices

Output Indicator - Registration applications disposed

ACTIVITY 05 Experimental
Description - Examine applications and evaluate applicants submissions including review of experimental program and technical details of an operation
Output Indicator - Experimental licenses approved

ACTIVITY 06 Notifications of evaluation
Description - Examine and evaluate descriptive data submitted by manufacturers for various radio devices
Output Indicator - Applications disposed

****

AGENCY 4010500 **Federal Communications Commission**
ORGANIZATION **Common Carrier Bureau**

FUNCTION Regulation - rulemaking and licensing

MISSION Develop, recommend, and administer policies and programs with respect to the regulation of rates, services, accounting, and facilities of communication common carriers involving the use of wire, cable, radio, and space satellites

ACTIVITY 01 Point to point microwave
Description - Process applications for point to point microwave transmission service to the public by private operators
Output Indicator - Applications disposed

ACTIVITY 02 Domestic Section 214
Description - Process applications to provide service to the public under Section 214 of the domestic code
Output Indicator - Applications disposed

ACTIVITY 03 Multipoint distribution service
Description - Process applications for authorization of service
Output Indicator - Applications disposed

ACTIVITY 04 Equipment registration (Pt 68)
Description - Process applications for authorization of service
Output Indicator - Applications disposed

ACTIVITY 05 Digital electronic message service applications
Description - Process applications for authorization of service
Output Indicator - Applications disposed

ACTIVITY 06 International Section 214
Description - Process applications for authorization of service
Output Indicator - Applications disposed

ACTIVITY 07 International earth and space stations
Description - Process applications for authorization of service
Output Indicator - Applications disposed

ACTIVITY 08 Land mobile - minor
Description - Process applications for authorization of service
Output Indicator - Applications disposed

ACTIVITY 09 Individual - aeronautical
Description - Process applications for authorization of service
Output Indicator - Applications disposed

ACTIVITY 10 Land mobile transfer/assignments
Description - Process applications for authorization of service
Output Indicator - Applications disposed

ACTIVITY 11 International Section 214 (NR)
Description - Process applications for authorization of service
Output Indicator - Licenses granted

ACTIVITY 12 Cellular
Description - Process applications for authorization of service
Output Indicator - Licenses granted

ACTIVITY 13 Land mobile major
Description - Process applications for authorization of service
Output Indicator - Licenses granted

ACTIVITY 14 Earth stations
Description - Process applications for authorization of service
Output Indicator - Applications disposed

ACTIVITY 15 Space stations
Description - Process applications for authorization of service
Output Indicator - Applications disposed

ACTIVITY 16 Cellular - old
Description - Process applications for authorization of service
Output Indicator - Licenses granted

ACTIVITY 17 Multipoint distribution service - new
Description - Process applications for authorization of service
Output Indicator - Applications disposed

****

AGENCY 4011500 **Federal Communications Commission**
ORGANIZATION **Private Radio Bureau**

FUNCTION Regulation - rulemaking and licensing

MISSION Develop, enforce, and administer licensing and regulatory programs for private radio (non-broadcast/non-common carrier) services

ACTIVITY 01 Amateur radio
Description - Examine applications for compliance with regulations, follow rules for issuing licenses, properly dispense with applications
Output Indicator - Applications disposed

ACTIVITY 02 Aircraft
Description - Examine applications for compliance with regulations, follow rules for issuing licenses, properly dispense with applications
Output Indicator - Applications disposed

ACTIVITY 03 Ground
Description - Examine applications for compliance with regulations, follow rules for issuing licenses, properly dispense with applications
Output Indicator - Applications disposed

ACTIVITY 04 Business
Description - Examine applications for compliance with regulations, follow rules for issuing licenses, properly dispense with applications
Output Indicator - Applications disposed

ACTIVITY 05 800 Mhz
Description - Examine applications for compliance with regulations, follow rules for issuing licenses, properly dispense with applications
Output Indicator - Applications disposed

ACTIVITY 06 470-512 Mhz
Description - Examine applications for compliance with regulations, follow rules for issuing licenses, properly dispense with applications
Output Indicator - Applications disposed

ACTIVITY 07 General mobile
Description - Examine applications for compliance with regulations, follow rules for issuing licenses, properly dispense with applications
Output Indicator - Applications disposed

ACTIVITY 08 Industrial
Description - Examine applications for compliance with regulations, follow rules for issuing licenses, properly dispense with applications
Output Indicator - Applications disposed

ACTIVITY 09 Land transportation
Description - Examine applications for compliance with regulations, follow rules for issuing licenses, properly dispense with applications
Output Indicator - Applications disposed

ACTIVITY 10 Coast
Description - Examine applications for compliance with regulations, follow rules for issuing licenses, properly dispense with applications
Output Indicator - Applications disposed

ACTIVITY 11 Ship
Description - Examine applications for compliance with regulations, follow rules for issuing licenses, properly dispense with applications
Output Indicator - Applications disposed

ACTIVITY 12 Microwave
Description - Examine applications for compliance with regulations, follow rules for issuing licenses, properly dispense with applications
Output Indicator - Applications disposed

ACTIVITY 13 Public safety
Description - Examine applications for compliance with regulations, follow rules for issuing licenses, properly dispense with applications
Output Indicator - Applications disposed

ACTIVITY 14 Restricted permits
Description - Examine applications for compliance with regulations, follow rules for issuing licenses, properly dispense with applications
Output Indicator - Applications disposed

ACTIVITY 15 900 Mhz (paging)
Description - Examine applications for compliance with regulations, follow rules for issuing licenses, properly dispense with applications
Output Indicator - Applications disposed

ACTIVITY 16 800/900 Mhz mobiles
Description - Examine applications for compliance with regulations, follow rules for issuing licenses, properly dispense with applications
Output Indicator - Applications disposed

ACTIVITY 17 800/900 Mhz bases
Description - Examine applications for compliance with regulations, follow rules for issuing licenses, properly dispense with applications

Output Indicator - Applications disposed

ACTIVITY 18 Renewals, all land mobile
Description - Examine applications for compliance with regulations, follow rules for issuing licenses, properly dispense with applications
Output Indicator - Applications disposed

ACTIVITY 19 Renewals, general mobile radio service
Description - Examine applications for compliance with regulations, follow rules for issuing licenses, properly dispense with applications
Output Indicator - Applications disposed

ACTIVITY 20 Special temporary authorization process
Description - Examine applications for compliance with regulations, follow rules for issuing licenses, properly dispense with applications
Output Indicator - Applications disposed

ACTIVITY 21 Land transportation - new
Description - Examine applications for compliance with regulations, follow rules for issuing licenses, properly dispense with applications
Output Indicator - Applications disposed

ACTIVITY 22 Coast - new
Description - Examine applications for compliance with regulations, follow rules for issuing licenses, properly dispense with applications
Output Indicator - Applications disposed

ACTIVITY 23 Ship - new
Description - Examine applications for compliance with regulations, follow rules for issuing licenses, properly dispense with applications
Output Indicator - Applications disposed

ACTIVITY 24 Microwave - new
Description - Examine applications for compliance with regulations, follow rules for issuing licenses, properly dispense with applications
Output Indicator - Applications disposed

ACTIVITY 25 Public safety - new
Description - Examine applications for compliance with regulations, follow rules for issuing licenses, properly dispense with applications
Output Indicator - Applications disposed

ACTIVITY 26 Aircraft - new
Description - Examine applications for compliance with regulations, follow rules for

issuing licenses, properly dispense with applications
Output Indicator - Applications disposed

ACTIVITY 27 Ground - new
Description - Examine applications for compliance with regulations, follow rules for issuing licenses, properly dispense with applications
Output Indicator - Applications disposed

ACTIVITY 28 Business - new
Description - Examine applications for compliance with regulations, follow rules for issuing licenses, properly dispense with applications
Output Indicator - Applications disposed

ACTIVITY 29 470-512 Mhz - new
Description - Examine applications for compliance with regulations, follow rules for issuing licenses, properly dispense with applications
Output Indicator - Applications disposed

ACTIVITY 30 General mobile - new
Description - Examine applications for compliance with regulations, follow rules for issuing licenses, properly dispense with applications
Output Indicator - Applications disposed

ACTIVITY 31 Industrial - new
Description - Examine applications for compliance with regulations, follow rules for issuing licenses, properly dispense with applications
Output Indicator - Applications disposed

****

AGENCY 4011800 **Federal Communications Commission**
ORGANIZATION **Mass Media Bureau**

FUNCTION Regulation - rulemaking and licensing

MISSION Regulate and license broadcasting services and their
associate auxiliaries in the public interest

ACTIVITY 01 AM new/major
Description - Examine applications for compliance with regulations, follow rules for issuing licenses, properly dispense with applications
Output Indicator - Applications disposed

ACTIVITY 02 AM license/other
Description - Examine applications for compliance with regulations, follow rules for

issuing licenses, properly dispense with applications
Output indicator - Applications disposed

ACTIVITY 03 AM assignments/transfers
Description - Examine applications for compliance with regulations, follow rules for issuing licenses, properly dispense with applications
Output Indicator - Applications disposed

ACTIVITY 04 FM new/major
Description - Examine applications for compliance with regulations, follow rules for issuing licenses, properly dispense with applications
Output Indicator - Applications disposed

ACTIVITY 05 FM license/other
Description - Examine applications for compliance with regulations, follow rules for issuing licenses, properly dispense with applications
Output Indicator - Applications disposed

ACTIVITY 06 FM assignments/transfers
Description - Examine applications for compliance with regulations, follow rules for issuing licenses, properly dispense with applications
Output Indicator - Applications disposed

ACTIVITY 07 FM translators new/major
Description - Examine applications for compliance with regulations, follow rules for issuing licenses, properly dispense with applications
Output Indicator - Applications disposed

ACTIVITY 08 FM translators license/other
Description - Examine applications for compliance with regulations, follow rules for issuing licenses, properly dispense with applications
Output Indicator - Applications disposed

ACTIVITY 09 FM translators assignments/transfers
Description - Examine applications for compliance with regulations, follow rules for issuing licenses, properly dispense with applications
Output Indicator - Applications disposed

ACTIVITY 10 Television new/major
Description - Examine applications for compliance with regulations, follow rules for issuing licenses, properly dispense with applications
Output Indicator - Applications disposed

ACTIVITY 11 Television license/other

Description - Examine applications for compliance with regulations, follow rules for issuing licenses, properly dispense with applications
Output Indicator - Applications disposed

ACTIVITY 12 Television renewals
Description - Examine applications for compliance with regulations, follow rules for issuing licenses, properly dispense with applications
Output Indicator - Applications disposed

ACTIVITY 13 Television assignments/transfers
Description - Examine applications for compliance with regulations, follow rules for issuing licenses, properly dispense with applications
Output Indicator - Applications disposed

ACTIVITY 14 TV/LPTV translators license/other
Description - Examine applications for compliance with regulations, follow rules for issuing licenses, properly dispense with applications
Output Indicator - Applications disposed

ACTIVITY 15 TV/LPTV translators renewals
Description - Examine applications for compliance with regulations, follow rules for issuing licenses, properly dispense with applications
Output Indicator - Applications disposed

ACTIVITY 16 TV/LPTV translators assignments/transfers
Description - Examine applications for compliance with regulations, follow rules for issuing licenses, properly dispense with applications
Output Indicator - Applications disposed

ACTIVITY 17 ITFS new/major
Description - Examine applications for compliance with regulations, follow rules for issuing licenses, properly dispense with applications
Output Indicator - Applications disposed

ACTIVITY 18 ITFS license/other
Description - Examine applications for compliance with regulations, follow rules for issuing licenses, properly dispense with applications
Output Indicator - Applications disposed

ACTIVITY 19 ITFS renewals
Description - Examine applications for compliance with regulations, follow rules for issuing licenses, properly dispense with applications
Output Indicator - Applications disposed

ACTIVITY 20 Auxiliary services
Description - Examine applications for compliance with regulations, follow rules for issuing licenses, properly dispense with applications
Output Indicator - Applications disposed

ACTIVITY 21 Aeronautical (notification)
Description - Examine applications for compliance with regulations, follow rules for issuing licenses, properly dispense with applications
Output Indicator - Applications disposed

ACTIVITY 22 Aeronautical (waivers)
Description - Examine applications for compliance with regulations, follow rules for issuing licenses, properly dispense with applications
Output Indicator - Applications disposed

ACTIVITY 23 Cars
Description - Examine applications for compliance with regulations, follow rules for issuing licenses, properly dispense with applications
Output Indicator - Applications disposed

ACTIVITY 24 76.12 registrations
Description - Examine applications for compliance with regulations, follow rules for issuing licenses, properly dispense with applications
Output Indicator - Applications disposed

ACTIVITY 25 TV/LPTV transfer new/major
Description - Examine applications for compliance with regulations, follow rules for issuing licenses, properly dispense with applications
Output Indicator - Applications disposed

****

AGENCY 4011900 **Federal Communications Commission**
ORGANIZATION **Field Operations Bureau**

FUNCTION Regulation - compliance and enforcement

MISSION To assist the public to maximize benefits from their licenses and equipment by providing information and resolving interference problems; assure safety of life and property; provide aviation safety; and strengthen multinational relationships involving communications

ACTIVITY 01 Antenna height analysis
Description - Review applications in all services for compliance with appropriate marking

and lighting of antenna structures according to Part 17 of commission rules
Output Indicator - Applications reviewed

****

AGENCY 4050100 **Federal Election Commission**
ORGANIZATION **Total Commission**

FUNCTION Regulation - compliance and enforcement

MISSION Enforce disclosure requirements, limits and prohibitions
upon federal campaign finance activity and provide public access to campaign finance reports as well as implement the public finance system for presidential elections

ACTIVITY 01 Reports analysis
Description - Assist committee officials in complying with reporting requirements and conduct detailed examinations of the campaign finance reports filed by political committees
Output Indicator - Reports analyzed

ACTIVITY 02 Public disclosure
Description - Answer questions and provide information on the campaign finance activities of political committees and candidates involved in federal elections
Output Indicator - Information requests answered

ACTIVITY 03 Information service
Description - Provide technical assistance to candidates, committees and others involved in elections
Output Indicator - Information requests completed

ACTIVITY 04 Clearinghouse
Description - Assist state and local election officials by responding to inquiries, publishing research, and conducting workshops on all matters related to Federal election administration
Output Indicator - Inquiries, workshops, and research completed

ACTIVITY 05 Legal and judicial
Description - Handle all civil litigation concerning the enforcement and defense of the Federal Election Campaign Act
Output Indicator - Cases closed

ACTIVITY 06 Audits performed
Description - Perform audits of all publicly funded campaign candidates and committees
Output Indicator - Audits completed

****

AGENCY 4100100 **Federal Deposit Insurance Corporation**
ORGANIZATION **Division of Supervision - Field Operations**

FUNCTION Regulation - compliance and enforcement

MISSION Supervise and examine banks and savings & loans to determine their condition for insurance purposes, as well as administer consumer and civil programs,oversight of banks' securities, and review of applications to merge; set up new facilities, change locations or qualifications for deposit insurance

ACTIVITY 01 Safety and soundness examinations
Description - Routinely examine banks to ensure they are engaging in safe and sound banking practices and do not pose a threat of failure
Output Indicator - Examinations completed

ACTIVITY 02 Consumer and civil rights compliance examinations
Description - Examine banks and/or bankers with respect to specific violations or practices or, in situations involving personal dishonesty, suspend or remove bank personnel responsible for such actions; require compliance of banks with the Federal Reserve regulations pertaining to truth in lending, cost disclosure on consumer credit, and related areas
Output Indicator - Examinations completed

ACTIVITY 03 Trust examinations
Description - Examine trust departments and trust assets
Output Indicator - Examinations completed

ACTIVITY 04 Data processing examinations
Description - Examine banks for proper security and controls in their data processing system to protect banks against burglary, defalcation, and other similar insurable losses
Output Indicator - Examinations completed

ACTIVITY 05 Application reviews
Description - Review applications for deposit insurance, consent to establish new branches or facilities or relocate existing offices, and permission to merge; also review applications of foreign banks for deposit insurance in the U.S. branches; and supervise U.S. banks engaged in foreign activities
Output Indicator - Applications reviewed

ACTIVITY 06 Visitations/investigations
Description - Visit banks for a specific or limited purpose such as, review banks showing adverse trends, gauge compliance with provisions of cease-and-desist orders or memorandum of

understanding and investigate apparent criminal violations
Output Indicator - Visits/investigations completed

ACTIVITY 07 Exam report review state non-member banks
Description - Censor, review and transmit reports of examination from state non-member banks, mutual insured banks, and national and state member banks
Output Indicator - Reports reviewed

ACTIVITY 08 Compliance complaints & inquiries
Description - Process complaints via correspondence and telephone received from any source involving consumer, civil rights, or community matters
Output Indicator - Complaints and inquiries processed

****

AGENCY 4130100 **Federal Emergency Management Agency**
ORGANIZATION **National Warning System**

FUNCTION Equipment Maintenance

MISSION Centrally manage resources used for national emergencies including the National Warning System

ACTIVITY 01 National Warning System operation and maintenance
Description - Inspect, install, repair and maintain the around-the-clock attack warning capability including system testing and exercising of the national attack and warning points
Output Indicator - Number of national attack and warning points maintained

****

AGENCY 4130400 **Federal Emergency Management Agency**
ORGANIZATION **Flood Hazard Reduction**

FUNCTION Social services and benefits

MISSION Administer support programs to state and local governments which are designed to improve emergency planning, preparedness, mitigation, response recovery capabilities, and National Flood Insurance Program

ACTIVITY 01 Flood Hazard Reduction
Description - Reduce the loss of life and property from flooding by: conducting an overall community assistance program for those participating in the National Flood Insurance Program; overseeing a comprehensive community

compliance program to insure that they are enforcing their flood plain management ordinances which are required of program participants; and developing technical standards, activities include: community assessments and assistance, community enrollment and conversions, community compliance and operational and technical guidance
Output Indicator - Number of flood hazard reduction actions taken

ACTIVITY 02 Flood Hazard Reduction - new
Description - Reduce the loss of life and property from flooding by: conducting an overall community assistance program for those participating in the National Flood Insurance Program; overseeing a comprehensive community compliance program to insure that they are enforcing their flood plain management ordinances which are required of program participants; and developing technical standards, activities include: community assessments and assistance, community enrollment and conversions, community compliance and operational and technical guidance
Output Indicator - Number of flood hazard reduction actions taken

****

AGENCY 4130500 **Federal Emergency Management Agency**
ORGANIZATION **Office of Inspector General**

FUNCTION Audit of operations

MISSION Prevent and detect fraud, waste and abuse; improve economy and efficiency in the administration of programs and operations

ACTIVITY 01 Office of Inspector General
Description - Coordinate, supervise and conduct inspections, investigations, and audits of all agency internal activities to ensure honesty and efficiency
Output Indicator - Number of audits, investigations, surveys and reviews completed

****

AGENCY 4130600 **Federal Emergency Management Agency**
ORGANIZATION **Office of Personnel**

FUNCTION Personnel management

MISSION Develop and implement the policies, goals, and objectives of the agency's personnel management system

ACTIVITY 01 Office of Personnel
Description - Provide personnel services to FEMA managers in the areas of classification,

position *descriptions*, management, staffing, recruitment, and equal opportunity
Output Indicator - Number of personnel actions taken

****

AGENCY 4130800 **Federal Emergency Management Agency**
ORGANIZATION **Office of Comptroller - Accounting Division**

FUNCTION Finance and accounting

MISSION Develop, implement and manage the agency's financial, employee and organizational management programs

ACTIVITY 01 Employee payroll
Description - Issue paychecks
Output Indicator - Paychecks issued

ACTIVITY 02 Other agency payments
Description - Process travel, letter of credit drawdowns and other agency payments
Output Indicator - Payments made

ACTIVITY 03 Obligating documents recorded
Description - Record and track obligation documents
Output Indicator - Documents recorded

ACTIVITY 04 Checks, imprest funds and reports
Description - Handle checks received, process imprest fund transactions and generate financial reports
Output Indicator - Number of items processed

ACTIVITY 05 Disaster services payments
Description - Issue disaster services payments
Output Indicator - Payments made

ACTIVITY 06 Other agency payments - new
Description - Process travel, letter of credit drawdowns and other agency payments
Output Indicator - Payments made

****

AGENCY 4130900 **Federal Emergency Management Agency**
ORGANIZATION **Office of the Comptroller - Budget Division**

FUNCTION Finance and accounting

MISSION Act as the principal advisory office to the director on all agency budget matters; responsible for establishing agency policy and controlling financial information and resources assigned to the agency by the congress based upon approved budget requests submitted by the divisions

ACTIVITY 01 Annual preparation of OMB and Congressional budget submissions
Description - Prepare, submit and defend the agency's budget
Output Indicator - Budgets submitted

ACTIVITY 02 Quarterly allocations
Description - Control allocations which are used to permit continued operation of each funded program and are issued quarterly for each approved line item in the agency budget for which funding was received
Output Indicator - Allocations made

****

AGENCY 4131000 **Federal Emergency Management Agency**
ORGANIZATION **Office of Administrative Support - Graphic Arts and Design Division**

FUNCTION General support services

MISSION Provide a complete graphic arts service for the production of visual presentation materials

ACTIVITY 01 In-house design/production of graphic materials
Description - Design, develop, and produce visual materials requested by headquarters offices; support regional offices as requested when possible (e.g. view graphs, slides, charts, maps publications, etc.)
Output Indicator - Graphic units produced

ACTIVITY 02 Contract program for commercial procurement of graphics
Description - Administer a program of Blanket Purchase Agreements (BPA's) to obtain services and products that cannot be produced in-house (35 mm slides, photographic services, etc.)
Output Indicator - Number of BPA jobs

****

AGENCY 4131100 **Federal Emergency Management Agency**
ORGANIZATION **Office of Administrative Support - Mail Room**

FUNCTION General Support Services

MISSION Provide comprehensive mail service for agency headquarters

ACTIVITY 01 Correspondence control
Description - Provide a system to control important correspondence that requires an agency response
Output Indicator - Pieces of correspondence controlled

ACTIVITY 02 Mail operations

Description - Receive, process, distribute, deliver, and dispatch official mail, forms, publications, and parcels and distribute internal directives memos, etc.
Output Indicator - Pieces of mail handled

****

AGENCY 4131200 **Federal Emergency Management Agency**
ORGANIZATION **Automatic Data Processing Support Services**

FUNCTION General Support Services

MISSION Provide full range of computer services for presidentially-declared disasters, emergencies, and national exercises; also provide programming support for agency headquarters and regional offices for resource management; crisis relocation; economic stabilization; disaster training; fire programs; and federal insurance programs

ACTIVITY 01 Special facility computer system
Description - Operate the special facility computer system around the clock, including a shift for classified runs
Output Indicator - Number of runs made

ACTIVITY 02 Automated data support services
Description - Provide computational, programming and analytical ADP support services to all of the agency program areas
Output Indicator - Number of runs made

ACTIVITY 03 DEC/VAX development and operations
Description - Provide operation and program development services
Output Indicator - Weighted output

****

AGENCY 4190100 **Federal Energy Regulatory Commission**
ORGANIZATION **Total FERC**

FUNCTION Regulation - rulemaking and licensing

MISSION Regulate the interstate aspects of the electric power, natural gas, and oil pipeline industries through supervision of rates, issuance of permits and licenses, and audit of financial transactions of jurisdictional companies

ACTIVITY 01 Hydropower regulation program
Description - Implement all of the hydropower applications requirements for processing under the Federal Power Act and the Electric Consumers Protection Act, including evaluation of applicant plans for proposed projects; identification of required enhancement and protection of environmental resources;

negotiations with state and federal agencies to resolve environmental differences
Output Indicator - Exemptions/investigations/inspections completed; filings processed

ACTIVITY 02 Natural gas regulation program
Description - Implement major interstate pipeline initiatives under the Natural Gas Act; ensure reliable supplies of gas at reasonable prices to consumers; establish a regulatory framework flexible enough to permit pipelines to offer a variety of services including open-access transportation
Output Indicator - Pipeline certificate/rate requests and administrative filings processed

ACTIVITY 03 Electric power regulation program
Description - Analyze conventional and complex electric rate increase filings and complaint filings under the Regulatory Fairness Act
Output Indicator - Electric rate/administrative filings and exemptions processed

ACTIVITY 04 Oil pipeline regulation program
Description - Analyze oil pipeline rate increase and tariff filings; review remedial orders and adjustment request filings; establish appropriate oil rates in formal rate cases
Output Indicator - Filings processed

****

AGENCY 4300100 **Federal Maritime Commission**
ORGANIZATION **Total Federal Maritime Commission**

FUNCTION Regulation - rulemaking and licensing

MISSION Protect the public interest in foreign and domestic offshore commerce by regulating waterborne shipping in the United States

ACTIVITY 01 Agreements
Description - Review and process agreements
Output Indicator - Agreements processed

ACTIVITY 02 Pages processed
Description - Review and process tariff filings, putting latest tariff filing in place of expired tariff
Output Indicator - Tariff filings completed

ACTIVITY 03 Hearings concluded
Description - Provide counsel at hearings for Maritime Commission personnel
Output Indicator - Hearings completed

ACTIVITY 04 Licenses completed
Description - Review and process license applications
Output Indicator - Licenses issued

ACTIVITY 05 Formal docketed cases
Description - Render decisions on formal cases brought before Administrative Law Judges
Output Indicator - Cases completed

ACTIVITY 06 Informal docketed cases
Description - Adjudicate claims for which reparation of less than $10,000 is sought
Output Indicator - Cases completed

ACTIVITY 07 Investigations completed
Description - Enforce shipping statutes by initiating investigations of alleged violations
Output Indicator - Investigations completed

ACTIVITY 08 Passenger vessel certification
Description - Administer sections 2 and 3 of Public Law 89-77 which requires vessels to establish financial responsibility to meet any liability incurred on ticket contracts
Output Indicator - Vessels certified

ACTIVITY 09 Service contracts
Description - Administer service contract program which permits a shipper to commit to a minimum quantity of cargo over a fixed period of time in exchange for a specific rate schedule and a defined level of service
Output Indicator - Service contracts

ACTIVITY 10 Informal complaints
Description - Coordinate informal complaint handling system by acting as liaison between shippers, carriers, forwarders, conference executives and offices and bureaus within the agency
Output Indicator - Complaints handled

****

AGENCY 4400100 **Federal Mediation and Conciliation Service**
ORGANIZATION **Mediation of Labor-Management Disputes**

FUNCTION Legal and judicial activities

MISSION Prevent or minimize interruptions of commerce resulting from labor-management disputes through mediation

ACTIVITY 01 Dispute case assignments
Description - Settle labor-management disputes
Output Indicator - Cases closed

ACTIVITY 02 Panels issued

Description - Provide panels of arbitrators to requesting parties to settle grievances or impasses
Output Indicator - Panels issued

****

AGENCY 4600120 **Federal Labor Relations Authority**
ORGANIZATION **Office of the General Counsel**

FUNCTION Legal and judicial activities

MISSION Investigate and dispose of initial action of all unfair labor practice (ULP) charges and representation petitions filed under the Federal Service Labor-management Relations Statute, the Foreign Service Act of 1980 and the Panama Canal Act; exercise final authority over the prosecution and/or settlement of all ULP complaints issued under these statutes, including the review of all appeals of refusals to issue complaints; conduct elections concerning the exclusive recognition of labor organizations, and certify the results of these elections

ACTIVITY 01 Unfair Labor Practice charge - hearings held
Description - Regional director prosecutes Unfair Labor Practice charge after complaint issuance
Output Indicator - Hearings held

ACTIVITY 02 Unfair Labor Practice charge - exceptions filed
Description - Exceptions to recommended decisions of the Administrative Law Judges filed with the Authority
Output Indicator - Exceptions filed

ACTIVITY 03 Representation cases - withdrawals
Description - Cases withdrawn by filing party
Output Indicator - Withdrawals approved

ACTIVITY 04 Representation cases - dismissals
Description - Cases dismissed by the regional director
Output Indicator - Dismissals issued

ACTIVITY 05 Representation cases - pre-hearing decisions and orders issued
Description - Initial disposition of representation case made by decision and order issued by the regional director
Output Indicator - Pre-hearing decisions and orders issued

ACTIVITY 06 Representation cases - hearings held
Description - Formal hearings on representation cases held by the regional office
Output Indicator - Hearings held

ACTIVITY 07 Representation cases - other disposition of notices of hearing
Description - Agreement between parties obtained on issues to be resolved by formal hearing
Output Indicator - Other post-notice dispositions obtained

ACTIVITY 08 Representation cases - disposition of election challenge/objection
Description - Challenges/objections to elections investigated with disposition made by the regional director
Output Indicator - Challenge/objection dispositions made

ACTIVITY 09 Unfair Labor Practice charge - non-meritorious withdrawals
Description - Cases withdrawn by charging party
Output Indicator - Withdrawals approved

ACTIVITY 10 Unfair Labor Practice charge - party settlement involving withdrawal
Description - Meritorious charge withdrawn by charging party as part of settlement agreement (PSIWOC)
Output Indicator - Charges withdrawn (PSIWOC)

ACTIVITY 11 Unfair Labor Practice charge - dismissals
Description - Charges dismissed by the regional director
Output Indicator - Dismissals issued

ACTIVITY 12 Unfair Labor Practice charge - informal pre-complaint settlements
Description - Regional director approves agreement between charging party and respondent, or approves agreement with charged party, resolving the alleged violation of the statute prior to issuance of complaint
Output Indicator - Informal pre-complaints settled

ACTIVITY 13 Unfair Labor Practice charge - complaints issued
Description - Regional director approves issuance of complaint
Output Indicator - Complaints issued

ACTIVITY 14 Unfair Labor Practice charge - complaints settled
Description - ULP charges settled after issuance of complaint
Output Indicator - Complaints settled

ACTIVITY 15 Unfair Labor Practice charge - stipulations obtained
Description - Stipulation of facts obtained in lieu of ULP hearing; question of law submitted directly to the Authority for decision

Output Indicator - Stipulations obtained

ACTIVITY 16 Unfair Labor Practice charge - appeal dispositions
Description - Appeal the refusal of a regional director to issue a complaint filed with the general counsel, who makes final determination of the appeal
Output Indicator - Appeal dispositions made

ACTIVITY 17 Representation cases - consent election agreements obtained
Description - An election agreement prepared by the regional director signed by all parties concerned
Output Indicator - Consent election agreements obtained

ACTIVITY 18 Representation cases - notices of hearing issued
Description - Notice to hold formal hearing in representation case issued by the regional director
Output Indicator - Notices of hearings issued

ACTIVITY 19 Representation cases - elections held
Description - Elections held by regional offices
Output Indicator - Elections held

ACTIVITY 20 Representation cases - post-hearing decisions and orders
Description - Decision and order issued by the regional director following hearing in representation petition
Output Indicator - Post-hearing decisions and orders issued

****

AGENCY 4604600 **Federal Labor Relations Authority**
ORGANIZATION **Selected Activities**

FUNCTION Legal and judicial activities

MISSION Issue decisions which adjudicate labor-management disputes in the Federal Sector; assist Authority members in developing decisions, staff research issues and develop proposed decisions for members' review and approval; support is also provided in litigation and in receipt of legal advice: conduct formal hearings upon complaints of Unfair Labor Practices issued by the General Counsel against agencies or labor organizations and issue decisions; resolve impasses which arise in contract negotiations of federal employee organizations and agencies

ACTIVITY 01 Exceptions to arbitrators awards - Authority members

Description - Exceptions to any arbitrator's award filed with the Authority by either party
Output Indicator - Arbitration appeals decided and issued

ACTIVITY 02 Negotiability appeals and policy statements - Authority members
Description - Disputes as to the negotiability under the Statute of Bargaining Proposals filed with the authority by the exclusive representative
Output Indicator - Negotiability appeals and policy statements decided and issued

ACTIVITY 03 Representation appeals and requests for review - Authority members
Description - Issues raised by labor organizations or agencies concerning appropriateness of units for purposes of exclusive representation, eligibility of individuals for inclusion in bargaining units and appeals to the Authority of actions taken by regional directors with respect to representation petitions
Output Indicator - Representation appeals and requests for review decided and issued

ACTIVITY 04 Unfair Labor Practice cases - Authority members
Description - Review of decisions of the Administrative Law Judges in Unfair Labor Practice complaints filed with the Authority
Output Indicator - Unfair Labor Practice decisions made and issued

ACTIVITY 05 Hearings - Office of Administrative Law Judges
Description - Hear and render decisions on Unfair Labor Practice complaints issued by the General Counsel
Output Indicator - Settlements and decisions made issued

ACTIVITY 06 Case dispositions - Federal Service Impasses Panel
Description - Determine procedures for resolution of negotiation impasses presented to the Federal Service Impasses Panel or decide and issue impasse decisions
Output Indicator - Cases disposed

****

AGENCY 5000200 **General Accounting Office**
ORGANIZATION **Purchasing Section**

FUNCTION Procurement

MISSION Issue and maintain all purchase orders and contracts between the GAO and other parties

ACTIVITY 01 Purchasing

Description - Create, process, and monitor all purchasing actions
Output Indicator - Purchase actions processed

****

AGENCY 5000400 **General Accounting Office**
ORGANIZATION **Printing Services**

FUNCTION Printing and duplication

MISSION Print and bind audit reports, manuals, congressional statements, audit programs, forms and other such documents

ACTIVITY 01 Presswork
Description - Print documents, i.e., reports, manuals, and forms
Output Indicator - Sheets printed (equivalent to size 8 1/2" x 11")

****

AGENCY 5000500 **General Accounting Office**
ORGANIZATION **Legal Support Services Branch**

FUNCTION General support services

MISSION Provide legal support and research services for GAO staff, the Congress, other federal agencies, and the general public, pertaining to the legal work of the Comptroller General

ACTIVITY 01 Indexing
Description - Index official GAO legal digests
Output Indicator - Legal digests indexed

ACTIVITY 02 Legal publications and research materials
Description - Edit and format legal digests, indexes, and text for publication
Output Indicator - Publications prepared, distributed and filed

ACTIVITY 03 Legal research
Description - Provide research services on GAO legal decisions
Output Indicator - Research questions answered

ACTIVITY 04 Document control
Description - Index, abstract, and distribute official GAO correspondence legal decisions, and audit reports
Output Indicator - Correspondence processed

****

AGENCY 5100400 **General Services Administration**
ORGANIZATION **BC - Office of Finance**

FUNCTION Finance and accounting

MISSION Provide a payable, receivable, and payroll function to GSA appropriations and funds, presidential commissions, and other agencies serviced

ACTIVITY 01 Employee payroll
Description - Review time and attendance cards; check allotments, deductions, and leave in issuing biweekly pay checks
Output Indicator - Employees payrolled

ACTIVITY 02 Invoice Payment
Description - Audit vouchers and match purchase orders, receive reports and invoices for payment; labor includes only direct effort
Output Indicator - Invoices paid

ACTIVITY 03 Billing
Description - Bill and collect for services rendered by GSA; labor includes only direct effort
Output Indicator - Bills mailed

****

AGENCY 5100600 **General Services Administration**
ORGANIZATION **CTR - Audit Resolution and Internal Controls**

FUNCTION Personnel investigations

MISSION Track, monitor, coordinate and report on the resolution and implementation of General Accounting Office and Office of Inspector General audit reports; ensure complete and accurate documentation of security clearances

ACTIVITY 01 Personnel security cases
Description - Process requests for various levels of clearance, e.g., top secret, secret, confidential, ADP-1, ADP-11, etc.
Output Indicator - Cases closed

ACTIVITY 02 Audit reports
Description - Track, monitor, and coordinate audit reports on the resolution of GAO and Office of Inspector General audit reports
Output Indicator - Audit reports tracked

ACTIVITY 03 Position sensitivity determinations
Description - Evaluate determinations of position sensitivity and follow up with required additional personnel and/or position sensitivity actions
Output Indicator - Position sensitivity determinations checked

****

AGENCY 5100720 **General Services Administration**

ORGANIZATION **CP: Office of Personnel**

FUNCTION Personnel management

MISSION Provide personnel services for GSA management and employees including services in the areas of employment, compensation, training, and employee-management relations

ACTIVITY 01 SF-52's
Description - Receive and process SF-52's
Output Indicator - SF-52's received

ACTIVITY 02 Accessions
Description - Add employees from outside the agency
Output Indicator - Accessions processed

ACTIVITY 03 Separations
Description - Process employees who leave GSA
Output Indicator - Separations processed

ACTIVITY 04 Positions reviewed
Description - Review existing positions during the reporting period to confirm classification or to reclassify the position
Output Indicator - Positions reviewed

ACTIVITY 05 Position *descriptions*
Description - Classify new, redescribed, reestablished and successor positions
Output Indicator - Position *descriptions* completed

ACTIVITY 06 Instances of training
Description - Train employee. Output represents one person completing training course of 1 hour or greater
Output Indicator - Persons trained

ACTIVITY 07 Disciplinary/adverse actions
Description - Advise, assist, and counsel supervisors and employees on procedures for disciplinary and adverse actions
Output Indicator - Actions reviewed

ACTIVITY 08 Incentive awards program
Description - Evaluate, review and process award nominations and prepare and process award documents
Output Indicator - Forms processed

ACTIVITY 09 All training
Description - Train employee. Output represents one person completing training course of 1 hour or greater
Output Indicator - Persons trained

****

AGENCY 5100900 **General Services Administration**
ORGANIZATION **GSA Training Center**

FUNCTION Education and training

MISSION Provide interagency training in GSA mission areas

ACTIVITY 01 Interagency training
Description - Schedule, register and bill for training courses presented
Output Indicator - Students trained

****

AGENCY 5101100 **General Services Administration**
ORGANIZATION **AK: Office of Ethics and Civil Rights**

FUNCTION Personnel management

MISSION Develop and coordinate a nationwide civil rights program which includes but is not limited to affirmative action plans; plan and monitor discrimination complaints; implement a program to ensure nondiscrimination in federally assisted programs; conduct civil rights program evaluations and disseminate technical advice to managers, supervisors and employees on civil rights matters

ACTIVITY 01 Complaint Processing
Description - Engage in each step of the submission of a formal discrimination complaint
Output Indicator - Complaints processed

ACTIVITY 02 EEO counseling (new)
Description - Counsel employees and identify their needs in all areas of EEO and all matters that could result in possible discrimination, including informal resolution
Output Indicator - Employees counseled

ACTIVITY 03 Executive financial disclosure reports (SF-278)
Description - Review executive financial disclosure reports for validity
Output Indicator - Reports reviewed

ACTIVITY 04 Statements of employment and financial interests
Description - Review for oversight of collection and perform actual review of employment and financial interests statements
Output Indicator - Reviews completed

ACTIVITY 05 Standards of conduct and post-government service employment reductions
Description - Provide counseling and written opinions on standards of conduct and post-government service employment reductions
Output Indicator - Counseling and written opinions provided

ACTIVITY 06 Standards of conduct and conflicts of interest training
Description - Train GSA personnel on standards of conduct and conflicts of interest
Output Indicator - Personnel trained

****

AGENCY 5101450 **General Services Administration**
ORGANIZATION **Federal Supply Service-Office of Commodity Management (FC)**

FUNCTION Procurement

MISSION Contract for acquisition of common-use products including vehicle procurements and leasing from commercial services supplied to federal agencies from GSA stock, Federal Supply Schedules and direct delivery

ACTIVITY 01 Commodity management
Description - Contract for acquisition of all types of supplies, including GSA stock, direct delivery and Federal Supply Schedules programs
Output Indicator - Lines (weighted)

****

AGENCY 5101800 **General Services Administration**
ORGANIZATION **FSS-FS-Office of National Distribution Management**

FUNCTION Supply and Inventory Control

MISSION Provide federal agencies with common use items from a national network of warehouses and retail stores

ACTIVITY 01 Warehouses
Description - Receive, store and issue supplies
Output Indicator - Line items issued

ACTIVITY 02 Retail lines processed (new)
Description - Receive, store, and issue supplies
Output Indicator - Lines processed

****

AGENCY 5102010 **General Services Administration**
ORGANIZATION **Federal Supply Service - Office of Quality and Contract Admin (FQ)**

FUNCTION Procurement

MISSION Provide contract administration, and quality assurance services for common use items supplied to federal agencies

ACTIVITY 01 Inspection
Description - Assure quality at manufacturer site and GSA warehouses
Output Indicator - Line items completed on lot by lot inspections

ACTIVITY 02 Laboratories
Description - Item testing in GSA laboratories
Output Indicator - Item tests conducted

ACTIVITY 03 Inspections completed
Description - Assure quality at manufacturers' sites and GSA distribution centers
Output Indicator - Number of inspections completed (weighted)

****

AGENCY 5102750 **General Services Administration**
ORGANIZATION **C-CAR - Printing and Distribution - Reproduction Svc - New**

FUNCTION Printing and duplication

MISSION Provide centralized printing, and blueprinting services to GSA and customer agencies

ACTIVITY 01 Printing and distribution
Description - Provide centralized printing, copying and blueprinting services
Output Indicator - Requisitions processed (1 sheet printed by 1 plate)

****

AGENCY 5102810 **General Services Administration**
ORGANIZATION **PBS-PS - Office of Physical Security and Law Enforcement**

FUNCTION Buildings and grounds

MISSION Provide protection services

ACTIVITY 01 Protection
Description - Provide effective law enforcement and physical security services to government employees and buildings
Output Indicator - Average square feet protected

****

AGENCY 5102820 **General Services Administration**
ORGANIZATION **PBS-PB - Buildings Management**

FUNCTION Buildings and Grounds

MISSION — Maintain and operate government-owned and leased space

ACTIVITY 01 — Cleaning
Description - Provide cleaning service to buildings
Output Indicator - Average square feet cleaned

ACTIVITY 02 — Mechanical maintenance
Description - Provide maintenance and minor repairs of plant and equipment
Output Indicator - Average square feet of area of jurisdiction

****

AGENCY 5103100 — **General Services Administration**
ORGANIZATION — **PBS-PQ - Real Property Development**

FUNCTION — General Support Services

MISSION — Plan, direct, and coordinate the programs for the acquisition, assignment, and maximum utilization of government-owned and leased space in which are provided housing accommodations for government agencies; acquire real property for use as sites for federal construction projects and manage such properties until required for commencement of construction; plan, direct and coordinate the programs for design and construction of buildings to house federal agencies

ACTIVITY 01 — Lease acquisition
Description - Acquire the necessary leased space to house federal agencies
Output Indicator - Leases signed

ACTIVITY 02 — Assignment
Description - Assign space when requested by other federal agencies
Output Indicator - Assignments made

ACTIVITY 03 — Appraisal
Description - Provide valuation service in support of acquisition and utilization of space
Output Indicator - Appraisal reports completed

ACTIVITY 04 — Design and construction
Description - Construct new buildings; repair and alter existing buildings
Output Indicator - Construction contracts awarded

****

AGENCY 5103410 — **General Services Administration**
ORGANIZATION — **FSS-FB - Office of Transportation and Property Management**

FUNCTION Transportation

MISSION Responsible for planning, directing, and coordinating all programs and activities involving the management and use of all federal motor equipment, primarily through operation and management of the GSA interagency fleet management system; responsible for development and management of travel and transportation (shipping) services as needed by the federal government; responsible for developing and implementing the legislative and regulatory infrastructure supporting the motor vehicle, travel and transportation programs

ACTIVITY 01 Fleet management
Description - Provide automotive and allied rental services to agencies for various types of commercial or GSA vehicles
Output Indicator - Interagency fleet managed (number of vehicles)

ACTIVITY 02 Freight transportation services
Description - Provide civilian executive agencies with the lowest cost means to route freight that they want to ship, including household goods for relocated employees
Output Indicator - Freight transportation services provided (no. of requests rec'd)

ACTIVITY 03 Travel services
Description - Provide executive agencies (civilian) with low cost quality travel services for official use, emphasizing carrier discounts and minimization of associated administrative costs, to include streamlined payment processes
Output Indicator - Cities served by travel management centers (TMC)

ACTIVITY 04 Contract airline city - pairs
Description - Provide airline ticket services
Output Indicator - Services provided (number of city pairs served)

ACTIVITY 05 Charge card services
Description - Issue charge cards for travel and travel related expenses
Output Indicator - Charge cards issued

ACTIVITY 06 Discount hotel/motel services
Description - Arrange with hotels/motels for government discount rates for federal travelers
Output Indicator - Hotels/motels providing discounts

ACTIVITY 07 Transportation services
Description - Provide freight and household goods rating and routing assistance to federal agencies

Output Indicator - Number of requests for assistance received

****

AGENCY 5103430 **General Services Administration**
ORGANIZATION **PBS-PP - Public Utilities**

FUNCTION Procurement

MISSION Responsible for planning, directing, and coordinating programs and activities designed to provide effective public utility management services to all federal agencies

ACTIVITY 01 Rate hearings intervention
Description - Intervenes to represent government interests in rate hearings before regulatory commissions
Output Indicator - Intervention actions taken

ACTIVITY 02 Contract services
Description - Negotiates utility services and provides contract related services to the government
Output Indicator - Contract actions completed

****

AGENCY 5103650 **General Services Administration**
ORGANIZATION **IRMS - Voice Communication (KN)**

FUNCTION Communications

MISSION Direct and coordinate a comprehensive government-wide program for the management, procurement, and utilization of communications equipment and services

ACTIVITY 01 Telecommunications
Description - Provide telecommunications services to GSA and other agencies
Output Indicator - Intercity phone calls transmitted

****

AGENCY 5104120 **General Services Administration**
ORGANIZATION **Office of General Counsel - Nationwide**

FUNCTION Legal and judicial activities

MISSION Responsible for legal activities within GSA to ensure full implementation of GSA's statutory responsibilities; for drafting legislation proposed by GSA; for furnishing legal advice required in connection with reports on legislation proposed by other federal agencies; for participating in development of agency policy; and providing all necessary legal support to GSA and all organizational elements

ACTIVITY 01 Legal activities - long term
Description - Provide litigation forums, legal reviews, legal administrative actions and preventative and constructive legal advice for long term cases
Output Indicator - Cases processed

ACTIVITY 02 Legal activities - short term
Description - Provide litigation forums, legal reviews, legal administrative actions, and preventitive and constructive legal advice for short term workload
Output Indicator - Workload processed

ACTIVITY 03 Nationwide legal activities
Description - Provide litigation forums, legal reviews, legal administrative actions, and preventative and constructive legal advice for nationwide long term cases
Output Indicator - Cases processed

****

AGENCY 5105400 **General Services Administration**
ORGANIZATION **Consumer Information Center**

FUNCTION Information Services

MISSION To implement the GSA consumer program as directed in EO 12160; to direct the activities of the Consumer Information Center which encourages federal agencies to develop and release consumer information and coordinates the distribution of publications ordered from Pueblo, Colorado

ACTIVITY 01 Publications development
Description - Develop consumer publications for federal agencies
Output Indicator - Publications developed

****

AGENCY 5106100 **General Services Administration**
ORGANIZATION **Federal Property Resources Service**

FUNCTION Supply and Inventory Control

MISSION Appraise real property for reuse and/or disposal

ACTIVITY 01 Real property
Description - Promote maximum utilization of real property by federal agencies and transfer among agencies excess real property; dispose of real property by sale, exchange, lease, permit, assignment, or transfer
Output Indicator - Units disposed

****

AGENCY 5107100 **General Services Administration**
ORGANIZATION **C-CAI - Information Management Division**

FUNCTION Information Services

MISSION Manage the information resources of the agency

ACTIVITY 01 Freedom of Information Act (FOIA)
Description - Receive and process Freedom of Information Act requests and appeals
Output Indicator - FOI actions processed (nationwide)

****

AGENCY 5107600 **General Services Administration**
ORGANIZATION **Board of Contract Appeals (G)**

FUNCTION Legal and Judicial Activities

MISSION Responsible for hearing, considering and deciding contract disputes between contractors and GSA or other executive departments, agencies and commissions. In addition, the Board is responsible for resolution of ADP protests, government-wide

ACTIVITY 01 Contract appeals
Description - Resolve contract disputes
Output Indicator - Cases closed

ACTIVITY 02 ADP protests
Description - Resolve ADP protests
Output Indicator - Protest cases closed

ACTIVITY 03 All protest actions
Description - Resolve ADP protests
Output Indicator - Protest cases closed

****

AGENCY 5200100 **Government Printing Office**
ORGANIZATION **Printing Procurement Department**

FUNCTION Procurement

MISSION Procure printing, binding, and related services from commercial sources

ACTIVITY 01 Jobs procured
Description - Procure printing
Output Indicator - Printing jobs procured

****

AGENCY 5200400 **Government Printing Office**
ORGANIZATION **Production Department**

FUNCTION Printing and duplication

MISSION Compose, convert, print, and bind government publications

ACTIVITY 01 Printing
Description - Print from type forms, plates, photocomposed work, or from whatever source is provided, all congressional materials and other requested government publications
Output Indicator - Equivalent units produced

****

AGENCY 5200700 Government Printing Office
ORGANIZATION Public Documents Department

FUNCTION Information services

MISSION Sale and distribution of government publications

ACTIVITY 01 Publications sold
Description - Sell government publications
Output Indicator - Publications sold

ACTIVITY 02 Free distribution of government publications
Description - Distribute publications
Output Indicator - Publications distributed free

ACTIVITY 03 Send publications to depository libraries
Description - Package, address, and ship publications to libraries
Output Indicator - Depository publications distributed

****

AGENCY 5201000 Government Printing Office
ORGANIZATION Field Printing Plants

FUNCTION Printing and duplication

MISSION Compose, print, and bind government publications in the plants outside of the Washington, D.C. area

ACTIVITY 01 Equivalent units produced
Description - Print all forms, publications, etc.
Output Indicator - Equivalent units produced

****

AGENCY 5300640 Department of Health and Human Services
ORGANIZATION Food and Drug Admin - Animal Drugs/Feeds Product Review

FUNCTION Regulation - Rulemaking and Licensing

MISSION Assure that only safe and effective animal drugs, devices, feeds, and food additives are

marketed; assure that foods from animals that are administered drugs and food additives, in accordance with label directions, are safe for human consumption

ACTIVITY 01 Animal drugs/feeds review
Description - Review new animal drug applications to ensure that the drugs are safe and effective for animals and that food from these animals is safe before the drugs are approved for marketing. Maintain continuing surveillance over all animal drugs, devices and feeds marketed in interstate commerce to ensure their compliance with the Food, Drug, and Cosmetic (FD&C) Act
Output Indicator - Number of reviews completed

****

AGENCY 5300650 **Department of Health and Human Services**
ORGANIZATION **Food and Drug Admin-Ctr for Devices & Radiol. Health**

FUNCTION Regulation - rulemaking and licensing

MISSION Review premarket approval applications and supplements for medical devices under sections 510(K), 515, and 520(G) of the FD&C Act. Ensure that data submitted by manufacturers demonstrate safety and effectiveness of the device and that the manufacturing processes comply with FDA regulations

ACTIVITY 01 Weighted approvals
Description - Ensure that device applications conform to and fulfill the requirements of the applicable statutes
Output Indicator - PMA, PMA supplement, 510(K), IDE & IDE supplement decisions made

ACTIVITY 02 Weighted approvals - revised
Description - Ensure that device applications conform to and fulfill the requirements of the applicable statutes
Output Indicator - PMA, PMA supplement, 510(K), IDE & IDE supplement decisions made

****

AGENCY 5303100 **Department of Health and Human Services**
ORGANIZATION **Social Security Administration**

FUNCTION Social Services and Benefits

MISSION Receive, evaluate, and make determinations of eligibility of claims for retirement, survivors, disability, hospital, and Supplementary Medicare Insurance benefits, for Black Lung benefits, and for Supplemental Security Income benefits; make payment of benefits for Retirement, Survivors, and Disability Insurance, Black Lung, and

Supplemental Security Income; issue Social Security Account Numbers; post earnings records

ACTIVITY 01 Retirement and Survivors Insurance (RSI) initial enrollment
Description - Receive and evaluate claims and determine eligibility for benefits
Output Indicator - RSI claims adjudicated

ACTIVITY 02 RSI reconsiderations
Description - Receive the request for reconsideration of original eligibility decision, along with documentation; make a redetermination on the claim
Output Indicator - RSI reconsideration decisions made

ACTIVITY 03 RSI hearings
Description - Receive the request for a hearing of the prior (reconsideration) eligibility decision, along with documentation, conduct hearing, and make a redetermination on the claim
Output Indicator - RSI hearing decisions made

ACTIVITY 04 RSI appeals
Description - Receive the request for appeal of prior (hearing) eligibility decision, along with documentation; make a redetermination on the claim
Output Indicator - RSI appeals decisions made

ACTIVITY 05 RSI court remands
Description - Receive claim which has been remanded back to the administrative hearing or appeal level by a U.S. Court and make a redetermination of eligibility
Output Indicator - RSI court remand decisions made

ACTIVITY 06 RSI new court cases
Description - Receive claim appealed to a federal court, prepare SSA's case, and effectuate the court's decision; resolve disagreements and discrepancies between earnings information recorded on employer record and that claimed by employee's total of earnings disagreements and earnings discrepancies cases settled
Output Indicator - RSI court cases processed

ACTIVITY 07 RSI changes of address
Description - Change address on beneficiary rolls to redirect benefit checks
Output Indicator - RSI changes of address made to beneficiary rolls

ACTIVITY 08 RSI work status notices
Description - Process all RSI notification of change in status-related to death, relationship or work

Output Indicator - RSI status changes processed

ACTIVITY 09 RSI recomputatons of benefits
Description - Recompute benefit amounts for beneficiaries on rolls based on new earnings information
Output Indicator - RSI recomputations processed

ACTIVITY 10 RSI payments and checks
Description - Process all RSI payments and checks, including conversion actions
Output Indicator - RSI payments and checks processed

ACTIVITY 11 RSI annual earnings enforcement
Description - Review earnings reports, adjust benefits, if necessary, and take follow up actions
Output Indicator - RSI annual reports of earnings reviewed and processed

ACTIVITY 12 RSI continuing eligibility school attendance
Description - Review reports from student beneficiaries regarding school attendance, adjust benefits, if necessary, and take follow up actions
Output Indicator - Average number of RSI student beneficiaries on rolls reviewed

ACTIVITY 13 RSI continuing eligibility representative payee
Description - Review representative payee reports and take any necessary follow-up actions; process changes in representative payee status
Output Indicator - Avg number of beneficiaries requiring a representative payee review

ACTIVITY 14 Disability Insurance (DI) initial enrollment
Description - Receive and evaluate claims and determine eligibility for benefits
Output Indicator - DI claims adjudicated

ACTIVITY 15 DI reconsiderations
Description - Review the request for reconsideration of original eligibility decision and make a redetermination on the claim
Output Indicator - DI reconsideration decisions made

ACTIVITY 16 DI hearings
Description - Review the request for a hearing of the prior (reconsideration) eligibility decision, conduct hearing, and make a redetermination on the claim
Output Indicator - DI hearing decisions made

ACTIVITY 17 DI appeals

Description - Review the request for an appeal of the prior (hearing) eligibility decision and make a redetermination on the claim
Output Indicator - DI appeals decisions made

ACTIVITY 18 DI court remands
Description - Receive claim which has been remanded back to the administrative hearing or appeal level by a U.S. Court and make a redetermination of eligibility
Output Indicator - DI court remand decisions made

ACTIVITY 19 DI new court cases
Description - Receive claim appealed to a federal court, prepare SSA's case, and effectuate the court's decision
Output Indicator - DI court cases processed

ACTIVITY 20 DI changes of address
Description - Change address on beneficiary rolls to redirect benefit checks
Output Indicator - DI changes of address made

ACTIVITY 21 DI work status changes
Description - Process all DI notification of change in status related to death, relationship or work
Output Indicator - DI status changes processed

ACTIVITY 22 DI recomputations of benefits
Description - Recompute benefit amounts based on new earnings information
Output Indicator - DI recomputations processed

ACTIVITY 23 DI payments and checks
Description - Process all DI payments and checks activity including conversion actions
Output Indicator - DI payments and checks processed

ACTIVITY 24 DI annual earnings enforcement
Description - Review earnings reports, adjust benefits, if necessary and take follow-up actions
Output Indicator - DI annual reports of earnings reviewed and processed

ACTIVITY 25 DI continuing eligibility school attendance
Description - Review reports from student beneficiaries regarding school attendance, adjust benefits, if necessary, and take follow-up actions
Output Indicator - Average number of DI student beneficiaries reviewed

ACTIVITY 26 DI continuing eligibility representative payee
Description - Review representative payee reports and take necessary follow-up actions; process changes to representative payee status

Output Indicator - Average number of beneficiaries requiring a representative payee

ACTIVITY 27 DI continuing eligibility for disability
Description - Review cases periodically to validate continuing disability
Output Indicator - DI continuing disability investigations processed

ACTIVITY 28 Health Insurance (HI) hearings
Description - Receive request for a hearing of the prior (reconsideration) eligibility decision, along with documentation, conduct hearing, and make a redetermination on the claim
Output Indicator - HI hearing decisions made

ACTIVITY 29 HI appeals made
Description - Receive request for appeal of prior (hearing) eligibility decision, along with documentation, and make a redetermination on the claim
Output Indicator - HI appeals decisions made

ACTIVITY 30 HI court remands
Description - Receive claim which has been remanded back to the administrative hearing or appeal level by a U.S. Court and make a determination of eligibility
Output Indicator - HI court remand decisions made

ACTIVITY 31 HI new court cases
Description - Receive claim appealed to a federal court, prepare SSA's case, and effectuate the court's decisions
Output Indicator - HI court cases processed

ACTIVITY 32 Medicare Part A
Description - Take action pertaining to the Hospital Insurance (HI-Part A of Medicare) program
Output Indicator - Average number beneficiaries-in-force adjusted to a yrly total - HI

ACTIVITY 33 Medicare Part B
Description - Take action pertaining to the Supplementary Medical Insurance (SMI-Part B of Medicare) program
Output Indicator - Avg number beneficiaries-in-force adjusted to a yrly total - SMI

ACTIVITY 36 Black Lung hearings
Description - Receive request for hearing of prior (reconsideration) eligibility decision, along with documentation, conduct hearing, and make a redetermination on the claim
Output Indicator - BL Hearing decisions made

ACTIVITY 37 Black Lung appeals

Description - Receive request for appeal of prior (hearing) eligibility decision, along with documentation, and make a redetermination on the claim
Output Indicator - BL Appeals decisions made

ACTIVITY 38 Black Lung court remands
Description - Receive claim which has been remanded back to the administrative hearing or appeal level by a U.S. Court and make a redetermination of eligibility
Output Indicator - BL court remand decisions processed

ACTIVITY 39 Black Lung activities
Description - Make monthly payments and keep beneficiary rolls current
Output Indicator - Average number of Black Lung beneficiaries on rolls

ACTIVITY 40 Supplemental Security Income (SSI) initial enrollement: aged
Description - Receive and evaluate claims and determine eligibility for benefits
Output Indicator - SSI aged claims processed

ACTIVITY 41 SSI initial enrollment: blind and disabled
Description - Receive and evaluate claims and determine eligibility for benefits
Output Indicator - SSI blind and disabled claims processed

ACTIVITY 42 SSI reconsiderations
Description - Review the request for SSI reconsiderations of original decision and make a redetermination on the claim
Output Indicator - SSI reconsideration decisions made

ACTIVITY 43 SSI hearings
Description - Review the request for a hearing of the prior (reconsideration) eligibility decision, conduct hearings, and make a redetermination on the claim
Output Indicator - SSI hearing decisions made

ACTIVITY 44 SSI appeals
Description - Review the request for an appeal of the prior (hearing) eligibility decision and make a redetermination on the claim
Output Indicator - SSI appeals decisions made

ACTIVITY 45 SSI court remands
Description - Receive claim which has been remanded back to the administrative hearing or appeal level by a U.S. Court and make a redetermination of eligibility
Output Indicator - SSI court remand cases processed

ACTIVITY 46 SSI new court cases

Description - Receive claim appealed to a federal court, prepare SSA's case, and effectuate the court's decision
Output Indicator - SSI court cases processed

ACTIVITY 47 SSI changes of address
Description - Change address on beneficiary rolls to redirect benefit checks
Output Indicator - SSI changes of address made

ACTIVITY 48 SSI status changes
Description - Process all SSI notification of changes in status related to death, relationship and income and resource changes which do not result in a redetermination
Output Indicator - SSI status changes processed

ACTIVITY 49 SSI payments and checks
Description - Process all SSI items related to payments of monthly checks
Output Indicator - SSI payments and checks processed

ACTIVITY 50 SSI continuing eligibility representative payee
Description - Review reports of SSI representative payees and take any necessary follow-up actions; process changes to representative payee status
Output Indicator - Average number of beneficiaries reviewed

ACTIVITY 51 SSI continuing eligibility for disability
Description - Review SSI cases periodically to validate continuing disability
Output Indicator - SSI continuing disability investigations processed

ACTIVITY 52 SSI redeterminations of eligibility
Description - Review income, resource, and other entitlement factors, other than disability, to redetermine eligibility of SSI beneficiaries
Output Indicator - Count of redeterminations made

ACTIVITY 53 Social Security Number maintenance
Description - Issue numbers; verify, control and maintain personal identifying information for new and duplicate numbers issued
Output Indicator - New and duplicate Social Security Numbers issued; records changed

ACTIVITY 54 Annual earnings items
Description - Maintain earnings records for employers reporting wage data on an annual basis
Output Indicator - Annual earnings items posted

ACTIVITY 55 Employer Identification Numbers

Description - Maintain and classify employer tax Identification Number records
Output Indicator - Employer ID Numbers processed

ACTIVITY 56 Earnings statements
Description - Generate statements of employer earnings data upon request
Output Indicator - Earnings statements produced

ACTIVITY 57 Earnings discrepancies
Description - Resolve disagreements and discrepancies between earnings information recorded on employer record and that claimed by employee
Output Indicator - Earnings disagreement and discrepancy cases settled

ACTIVITY 61 RSI overpayment (new)
Description - Notify or investigate actual or alleged overpayment including request for waiver as well as recover and remit once an overpayment is established
Output Indicator - Net amount of overpayments established for RSI trust fund

ACTIVITY 62 DI overpayment decisions (new)
Description - Notify or investigate actual or alleged overpayment including requests for waiver as well as recover and remit once an overpayment is established
Output Indicator - Net amount of overpayments established for DI trust fund

ACTIVITY 63 SSI overpayment decisions (new)
Description - Notify or investigate actual or alleged overpayment, including requests for waiver as well as recover and remit once an overpayment is established
Output Indicator - Number of recovery actions, waiver requests & collections processed

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AGENCY 5303800 **Department of Health and Human Services**
ORGANIZATION **Family Support Admin-Office of Child Support Collection**

FUNCTION Loans and Grants

MISSION Provide direction, guidance and oversight to the states' Child Support Enforcement Program as directed by Title IV-D of the Social Security Act, including locating absent parents and administering child support collections

ACTIVITY 01 Weighted grant awards
Description - Issue administrative grants to 50 states and the District of Columbia; process federal parent locator system and

federal income tax offset certification requests; complete OCSE program audits
Output Indicator - Grants issued, requests processed, audits completed

****

AGENCY 5309400 **Department of Health and Human Services**
ORGANIZATION **National Institutes of Health - Nat'l Cancer Institute**

FUNCTION Loans and Grants

MISSION Develop the means of reducing the incidence of morbidity and mortality from cancer through a broad range of basic and applied research, prevention and control activities, and resource development activities

ACTIVITY 01 Total research grants, extramural
Description - Expand existing scientific knowledge on cancer cause and prevention as well as on the diagnosis, treatment, and rehabilitation of cancer patients
Output Indicator - Total research grants

****

AGENCY 5309410 **Department of Health and Human Services**
ORGANIZATION **National Institutes of Health - Nat'l Center for Research Resources**

FUNCTION Loans and Grants

MISSION Administer, foster, and support research for the development and support of various research resources needed on an institutional, regional, or national basis for health-related research

ACTIVITY 01 Total research grants
Description - Support specialized transdisciplinary research resources in non-Federal research institutions
Output Indicator - Total research grants

****

AGENCY 5309420 **Department of Health and Human Services**
ORGANIZATION **National Institutes of Health - Nat'l Institute of Neurological Disorders and Stroke**

FUNCTION Loans and Grants

MISSION Conduct and support fundamental and applied research on human neurological and communicative disorders such as Parkinson's disease, epilepsy, multiple sclerosis, muscular dystrophy, head and spinal cord injuries, stroke, deafness, disorders of speech, and language development problems

ACTIVITY 01 Total research grants, extramural
Description - Provide Federal support for research and research training in the areas of neurological disorders and stroke
Output Indicator - Total research grants

****

AGENCY 5309430 **Department of Health and Human Services**
ORGANIZATION **National Institutes of Health - Nat'l Heart, Lung, and Blood Institute**

FUNCTION Loans and Grants

MISSION Provide leadership for a national program in diseases of the heart, blood vessels, blood, and lungs, and in the use of blood and the management of blood resources; coordinate with other research institutes and with all Federal agency programs relating to these diseases, including programs in hypertension, stroke, respiratory distress, and sickle cell anemia

ACTIVITY 01 Total research grants, extramural
Description - Provide Federal support for research and research training in the areas of heart, lung, blood vessel, and blood diseases
Output Indicator - Total research grants

****

AGENCY 5309440 **Department of Health and Human Services**
ORGANIZATION **National Institutes of Health - Nat'l Institute of Allergy and Infectious Diseases**

FUNCTION Loans and Grants

MISSION Conduct and support broadly based research and research training on the causes, characteristics, prevention, control, and treatment of a wide variety of diseases believed to be attributable to infectious agents, including bacteria, viruses, and parasites, to allergies, or to other deficiencies or disorders in the responses of the body's immune mechanisms

ACTIVITY 01 Total research grants, extramural
Description - Provide Federal support for research and research training in allergy, immunology, and transplantation programs and in microbiology and infectious diseases
Output Indicator - Total research grants

****

AGENCY 5309450 **Department of Health and Human Services**
ORGANIZATION **National Institutes of Health - Nat'l Eye Institute**

FUNCTION Loans and Grants

MISSION — Conduct and support fundamental studies on the eye and visual system, and on the causes, prevention, diagnosis, and treatment of visual disorders

ACTIVITY 01 — Total research grants, extramural
Description - Provide Federal support for research and research training in the areas of eye diseases and visual disorders
Output Indicator - Total research grants

****

AGENCY 5309460 ORGANIZATION — Department of Health and Human Services National Institutes of Health - Nat'l Institute of Child Health and Human Development

FUNCTION — Loans and grants

MISSION — Conduct and support biomedical and behavioral research on child health and maternal health; on problems of human development, with special reference to mental retardation; and on family structure, the dynamics of human population, and the reproductive process

ACTIVITY 01 — Total research grants, extramural
Description - Support research and research training in maternal and child health and in population sciences
Output Indicator - Total research grants

****

AGENCY 5309470 ORGANIZATION — Department of Health and Human Services National Institutes of Health - Nat'l Institute of Environmental Health Sciences

FUNCTION — Loans and Grants

MISSION — Conduct and support fundamental research concerned with defining, measuring, and understanding the effects of chemical, biological, and physical factors in the environment on the health and well-being of man

ACTIVITY 01 — Total research grants, extramural
Description - Provide Federal support for biomedical research and research training related to environmental health hazards and toxicology research
Output Indicator - Total research grants

****

AGENCY 5309480 **Department of Health and Human Services**
ORGANIZATION **National Institutes of Health - Nat'l Institute on Aging**

FUNCTION Loans and Grants

MISSION Conduct and support biomedical and behavioral research to increase the knowledge of the aging process and associated physical, psychological, and social factors, resulting from advanced age

ACTIVITY 01 Total research grants, extramural
Description - Provide Federal support for biomedical research and research training in the field of aging
Output Indicator - Total research grants

****

AGENCY 5309490 **Department of Health and Human Services**
ORGANIZATION **National Institutes of Health - Nat'l Institute of Arthritis and Musculoskeletal and Skin Diseases**

FUNCTION Loans and Grants

MISSION Conduct and support fundamental research in the major disease categories of arthritis and musculoskeletal and skin diseases through: research performed in its own laboratories and clinics, epidemiologic studies, research contracts and grants, and cooperative agreements to scientific institutions and to individuals

ACTIVITY 01 Total research grants, extramural
Description - Provide Federal support for biomedical research and research training in the areas of arthritis and musculoskeletal and skin diseases
Output Indicator - Total research grants

****

AGENCY 5309500 **Department of Health and Human Services**
ORGANIZATION **National Institutes of Health - Nat'l Institute of Diabetes and Digestive and Kidney Diseases**

FUNCTION Loans and Grants

MISSION Conduct, foster and support basic and clinical research into the causes, prevention, diagnosis, and treatment of the various metabolic and digestive diseases, covering the broad areas of diabetes, blood, endocrine, and metabolic diseases; digestive diseases and nutrition; and kidney and urologic diseases

ACTIVITY 01 Total research grants, extramural
Description - Provide Federal support for research and research training in the areas of diabetes, digestive and kidney diseases

Output Indicator - Total research grants

****

AGENCY 5309510 **Department of Health and Human Services**
ORGANIZATION **National Institutes of Health - Nat'l Institute on Deafness and Other Communication Disorders**

FUNCTION Loans and Grants

MISSION Conduct and support research and training with respect to disorders of hearing and other communication processes, including diseases affecting hearing, balance, voice, speech, language, taste, and smell through a diversity of research performed in Institute laboratories

ACTIVITY 01 Total research grants, extramural
Description - Provide Federal support for biomedical research and research training in the field of deafness and other communication disorders
Output Indicator - Total research grants

****

AGENCY 5309520 **Department of Health and Human Services**
ORGANIZATION **National Institutes of Health - Nat'l Center for Human Genome Research**

FUNCTION Loans and Grants

MISSION Advise the Director of NIH and senior staff on all aspects of genomic analysis; coordinate the integration, review, and planning of genomic analysis research; develop plans for the centralized, systematic-targeted effort to create detailed maps of the genomes of organisms

ACTIVITY 01 Total research grants
Description - Foster, conduct, support, and administer research and research training programs directed at promoting the growth and quality of research relating to mapping and sequencing of complex genomes
Output Indicator - Total research grants

****

AGENCY 5309530 **Department of Health and Human Services**
ORGANIZATION **National Institutes of Health - Nat'l Institute of General Medical Sciences**

FUNCTION Loans and Grants

MISSION Conduct and support research and research training emphasizing basic biomedical science, ranging from cell biology to genetics to pharmacology and systemic response to trauma and anesthesia

ACTIVITY 01 Total research grants, extramural
Description - Provide Federal support for biomedical research and research training in the areas of cellular and molecular basis of disease, genetics, pharmacological sciences, physiology biophysics, physiological sciences, and minority access to research careers
Output Indicator - Total research grants

****

AGENCY 5309540 **Department of Health and Human Services**
ORGANIZATION **National Institutes of Health - Nat'l Library of Medicine**

FUNCTION Loans and Grants

MISSION Serve as the Nation's chief medical information source; provide medical library services and on-line bibliographic searching capabilities to public and private agencies and organizations, institutions, and individuals; operate a computer-based toxicology information system for the scientific community, industry, and other Federal agencies

ACTIVITY 01 Total research grants, extramural
Description - Provide Federal support for medical library services, and research and development in biomedical communications
Output Indicator - Total research grants

****

AGENCY 5309550 **Department of Health and Human Services**
ORGANIZATION **National Institutes of Health - Nat'l Institute of Dental Research**

FUNCTION Loans and Grants

MISSION Support and conduct clinical and laboratory research directed toward the ultimate eradication of tooth decay and of a broad array of oral-facial disorders

ACTIVITY 01 Total research grants, extramural
Description - Provide Federal support for research and research training in diseases of the teeth and supporting tissue and in disorders of craniofacial structure, functions, and behavior
Output Indicator - Total research grants

****

AGENCY 5309560 **Department of Health and Human Services**
ORGANIZATION **Alcohol, Drug Abuse, and Mental Health Administration**

FUNCTION Loans and Grants

MISSION — Provide a national focus for the Federal effort to increase knowledge and promote effective strategies to deal with health problems and issues associated with the use and abuse of alcohol and drugs and with mental illness and mental health

ACTIVITY 01 — Research grants- non-AIDS
Description - Provide Federal support for research and research training to expand substantially the development of effective medications for ADM disorders, and to implement established national plans addressing Schizophrenia, the Decade of the Brain, Child and Adolescent Research, and alcohol genetic research
Output Indicator - Total research grants

ACTIVITY 02 — Substance abuse- non-AIDS
Description - Provide Federal support for research and research training on drug abuse
Output Indicator - Substance abuse prevention demonstrations

ACTIVITY 03 — Research grants- AIDS
Description - Provide Federal support for research and research training to better understand, assess, and treat the neuropsychiatric, behavioral, and psychosocial aspects of HIV infection
Output Indicator - Total research grants

ACTIVITY 04 — Treatment grants- non-AIDS
Description - Provide Federal support for treatment programs designed to assist homeless individuals and families, many of whom suffer from mental illnesses and substance abuse; and to expand effective comprehensive drug treatment programs
Output Indicator - Total grants

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AGENCY 5400150 — Department of Housing and Urban Development
ORGANIZATION — Fair Housing and Equal Opportunity

FUNCTION — Regulation - compliance and enforcement

MISSION — Promote equal opportunity in housing, employment, and business by ensuring compliance with equal opportunity laws and regulations

ACTIVITY 01 — Fair housing enforcement
Description - Process housing discrimination complaints under Title VIII of the Civil Rights Act of 1968
Output Indicator - Complaints closed

ACTIVITY 02 — HUD program compliance-communities/agencies reviews

Description - Conduct compliance reviews under Title VI of the Civil Rights Act of 1964, Section 109 of the Housing and Community Development Act of 1974, and Section 504 of the Rehabilition Act of 1973
Output Indicator - Compliance reviews conducted

ACTIVITY 03 Public housing agencies monitoring
Description - Review the civil rights and equal opportunity performance of Public Housing Agencies (PHA's) under the Section 8, housing voucher and low-income public housing Programs and Sec 202 document reviews
Output Indicator - PHA's monitored/applications reviewed

ACTIVITY 04 Other housing programs
Description - Review the civil rights and equal opportunity performance of recipients under housing development grant and other HUD assisted and insured programs
Output Indicator - Programs reviewed

ACTIVITY 05 Field operations CDBG (new)
Description - Review the civil rights and equal opportunity performance of Community Development Block Grant (CDBG) recipients
Output Indicator - Programs reviewed

ACTIVITY 06 HUD Program Compliance Complaints
Description - Process complaints under Title VI, Section 109, Section 504, Title VII, and the Age Discrimination Act of 1975
Output Indicator - Complaints processed

ACTIVITY 07 UDAG activities
Description - Review the civil rights and equal opportunity performance of Urban Development Action Grants (UDAG) recipients
Output Indicator - Application/eligibility review/monitoring

ACTIVITY 08 FHAP and FHIP management
Description - Monitor state and local agencies and implement internal controls
Output Indicator - Contracts

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AGENCY 5400400 **Department of Housing and Urban Development**
ORGANIZATION **Housing Development**

FUNCTION Loans and Grants

MISSION Insure mortgages and loans made by private lending institutions for the purchase, construction, rehabilitation, repair, and improvement of single-family and multi-family housing; administer housing production under low-rent public housing program, college housing

programs and programs serving the elderly and the handicapped

ACTIVITY 01 Section 8 program
Description - Provide housing assistance payments on behalf of eligible lower income families occupying newly constructed or substantially rehabilitated housing
Output Indicator - Composite of reservations, starts, and completions

ACTIVITY 02 Section 202 program
Description - Provide loans to multifamily projects servicing the elderly and handicapped
Output Indicator - Composite of reservations, starts, and completions

ACTIVITY 03 Multi-family mortgage insurance applications
Description - Insure privately financed mortgages on multi-family projects
Output Indicator - Unit applications received

ACTIVITY 04 Indian housing program
Description - Provide housing assistance payments on behalf of eligible Indian families occupying newly constructed or substantially rehabilitated and existing housing
Output Indicator - Composite of reservations, starts, and completions

ACTIVITY 05 Public housing program (new method)
Description - Provide housing assistance payments on behalf of eligible lower income families occupying newly constructed or substantially rehabilitated and existing housing
Output Indicator - Composite of reservations, starts, and completions

ACTIVITY 06 Home mortgage insurance applications - new
Description - Insure privately financed mortgages on single-family housing
Output Indicator - Applications (units)

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AGENCY 5400700 **Department of Housing and Urban Development**
ORGANIZATION **Printing Plant**

FUNCTION Printing and duplication

MISSION Provide printing services to the Department, including services to regional offices

ACTIVITY 01 HUD printing plant
Description - Provide printing services in-house
Output Indicator - Pages imprinted at HUD

ACTIVITY 02 GPO printing

Description - Set up printing orders for GPO and private contractor to complete
Output Indicator - Orders sent outside

ACTIVITY 03 Contractor printing
Description - Set up printing orders for private contractors to complete
Output Indicator - Orders sent to contractors

ACTIVITY 04 Quick-copy centers
Description - Provide photocopy services
Output Indicator - Pages reproduced

ACTIVITY 05 Mail
Description - Distribute mail
Output Indicator - Pieces of mail sent out

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AGENCY 5401100 **Department of Housing and Urban Development**
ORGANIZATION **Housing Management**

FUNCTION Social services and benefits

MISSION Administer management of housing for all HUD housing programs, including management of housing loans, grants, and contracts, and HUD-held and insured mortgages; manage, rehabilitate and dispose of property in the custody of the secretary; also responsible for department-wide private market financing, defense planning, disaster relief, and liquidating programs

ACTIVITY 01 Public and Indian housing authorities (PHA/IHA)-owned
Description - Units under management at the end of the year
Output Indicator - Units owned

ACTIVITY 03 Section 8 existing programs
Description - Administer the number of finders keepers and housing voucher units covered by an executed ACC at the beginning of the month
Output Indicator - Units under ACC

ACTIVITY 04 Loan management - multifamily
Description - Monitor/service multifamily and Section 202 mortgages
Output Indicator - Insured/HUD-held and Sec 202 loans outstanding

ACTIVITY 05 Loan management - single family
Description - Manage HUD insured, HUD held mortgages for home mortgage insurance programs
Output Indicator - Insurance-in-force

ACTIVITY 06 Loan management - Title I

Description - Manage defaulted Title I property improvement and manufactured/mobile home loans
Output Indicator - Defaulted Title I loans outstanding at start of year

ACTIVITY 07 Property disposition activities
Description - Acquire, repair, and resell single-family and multifamily properties
Output Indicator - Units acquired, sold, and in inventory

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AGENCY 5401900 **Department of Housing and Urban Development**
ORGANIZATION **Procurement and Contracts**

FUNCTION Procurement

MISSION Department-wide responsibility for development of recommendations to the assistant secretary for administration concerning procurement and contract policy, and for implementation of standards and procedures to provide an effective procurement and contracting program

ACTIVITY 01 Contract actions
Description - Execute new contracts or modify existing contracts
Output Indicator - Contract/modifications administered

ACTIVITY 02 Procurement
Description - Process and award purchase orders valued under 10,000 dollars; administer and close all purchase orders
Output Indicator - Purchase orders issued

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AGENCY 5402640 **Department of Housing and Urban Development**
ORGANIZATION **OFA - General Programs Division**

FUNCTION Finance and Accounting

MISSION Perform all accounting functions for all HUD programs (except for Section 8, public housing, and the FHA fund), including those for salaries and expenses and the working capital fund; pay all vendor bills, travel claims, miscellaneous grant and loan program payments, and subsidy program payments; maintain accounts for the low-rent programs, S&E, and grant/loan programs; perform appropriate reconciliations for these programs

ACTIVITY 01 Reconciliations
Description - Ensure that appropriate payments are made to various programs and that the records agree with the payments
Output Indicator - Reconciliations processed

ACTIVITY 02 Fund control
Description - Maintain the accounts for low-rent, S&E, and grant/loan programs
Output Indicator - Funding documents processed

ACTIVITY 03 Financial reports
Description - Review financial reports from local housing authorities
Output Indicator - Reviews performed

ACTIVITY 04 Vendor/recipient payments (one)
Description - Pay all vendor bills, travel claims, miscellaneous grant/loan program payments, and subsidy program payments
Output Indicator - Vendors and recipients paid

ACTIVITY 05 Receivables and loan service (one)
Description - Pay all expenses incurred by HUD programs related to mortgage insurance
Output Indicator - Receivables and loans serviced

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AGENCY 5402650 Department of Housing and Urban Development
ORGANIZATION OFA - Subsidized Housing Programs Division

FUNCTION Finance and Accounting

MISSION Maintain the Department's accounting systems for controlling the funding provided the Department for making loans and grants for the development and modernization of low-income housing projects, and making subsidy payments to third-party mortgagees, private owners and management agents which are used to reduce rents or mortgage payments for low-income beneficiaries

ACTIVITY 01 Financial reviews and reports
Description - Review financial reports from local housing authorities
Output Indicator - Reviews performed

ACTIVITY 02 Receivables and loan service (two)
Description - Pay all expenses incurred by HUD programs related to mortgage insurance
Output Indicator - Receivables and loans serviced

ACTIVITY 03 Note histories
Description - Report, control, reconcile, analyze, and prepare financial statements providing histories of accounts
Output Indicator - Note history processed

ACTIVITY 04 Vendor/recipients payments
Description - Pay all vendor bills related to subsidized housing
Output Indicator - Vendors and recipients paid

ACTIVITY 05 Excess income/collections processed
Description - All activities related to the processing of miscellaneous collections received from participants in the Section 235, 236, or rent supplement program
Output Indicator - Excess income/collections processed

ACTIVITY 06 Vouchers paid
Description - Pay all monthly vouchers to program participants
Output Indicator - Vouchers paid

ACTIVITY 07 Mortgage reports processed
Description - Monthly reports prepared and submitted to external organizations for review and information, monthly mortgagee billings suspended from payment by the save system
Output Indicator - Reports processed

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AGENCY 5402660 **Department of Housing and Urban Development**
ORGANIZATION **OFA - Financial Control and Accounting Division**

FUNCTION Finance and Accounting

MISSION Set policies and monitor adherence to those policies for collections, deposits, disbursements, accounting, and financial reporting for all Federal Housing Administration mortgage insurance activities

ACTIVITY 01 Accounting operations (one)
Description - Monitor financial management functions performed by the mortgage insurance accounting and servicing group
Output Indicator - Projects monitored

ACTIVITY 02 Subsidiary ledger activities
Description - Maintain the general ledger for FHA activities
Output Indicator - Documents processed

ACTIVITY 03 Disbursement documents
Description - Reconcile account balances with the US treasury
Output Indicator - Documents processed

ACTIVITY 04 Collection documents
Description - Perform all collection activities for mortgage insurance accounting and servicing group
Output Indicator - Collection documents processed

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AGENCY 5402700 **Department of Housing and Urban Development**
ORGANIZATION **Community Planning and Development**

FUNCTION Loans and grants

MISSION Administer programs of planning and management assistance as well as programs of physical development other than housing production and management, including the changes prescribed by the Housing and Community Development Act of 1974 allowing for the maintenance and viability of urban communities and the Stewart B. McKinney Act

ACTIVITY 01 Urban Development Action Grants (UDAG) - program
Description - Monitor and manage active grants and closeout of completed projects
Output Indicator - Active grants

ACTIVITY 02 CDBG - entitlement statements
Description - Community Development Block Grants (CDBG) allocated for entitlement communities, award grant after a grantee submits a statement of community development objectives and use of funds
Output Indicator - Active grantees

ACTIVITY 03 CDBG - small city grants - state administered
Description - Community Development Block Grants (CDBG) allocated for states administering small city development awarded after statements are received describing the community development objectives and projected use of funds
Output Indicator - Active states

ACTIVITY 04 CDBG - small city grants - HUD administered
Description - Provide Community Development Block Grants (CDBG) nonentitlement funds allocated for HUD administered small city grants which are subject to a competitive review and selection process
Output Indicator - Active grants

ACTIVITY 05 CDBG - Indian program
Description - Community Development Block Grants (CDBG) provide for the community development of Indian tribes through the use of the secretary's discretionary fund
Output Indicator - Active grantees

ACTIVITY 06 Rental rehabilitation grants
Description - Provides for assistance to states and units of general local government to enable the rehabilitation of privately owned properties located in low and moderate income areas to be used primarily for residential rental purposes
Output Indicator - Active grantees

ACTIVITY 07 Relocation/acquisition

Description - Active HUD programs involving relocation activities and acquisition under the Uniform Act operating during the year
Output Indicator - Active programs/projects

ACTIVITY 08 Environmental activities - CPD
Description - Provide environmental support to CDBG, UDAG, rental rehab, and emergency shelter grantees
Output Indicator - Active grants/grantees

ACTIVITY 09 Environmental activities - housing
Description - Prepare housing environmental analyses on technical areas
Output Indicator - Analyses and reviews

ACTIVITY 10 Urban homesteading properties
Description - Process funding actions and monitor active programs
Output Indicator - Properties

ACTIVITY 11 Emergency shelter grants
Description - Review of the Comprehensive Homeless Assistance Plan (CHAP), application processing, grant management, monitoring, and grant closeout
Output Indicator - Active grantees

ACTIVITY 12 Supplemental Assistance for Facilities to Assist the Homeless (SAFAH)
Description - Execution of grant agreement to closeout, including grant management monitoring, reports review, technical assistance, financial management and processing, and closeout activities
Output Indicator - Active grants

ACTIVITY 13 Permanent housing for the handicapped homeless
Description - The number of active housing grants for the handicapped homeless at the start of the year plus new grants approved during the year
Output Indicator - Active grants

ACTIVITY 14 Transitional housing
Description - The number of active transitional housing grants at the start of the year plus new grants approved during the year
Output Indicator - Transitional housing grants

ACTIVITY 15 HUD-acquired and Title V properties for the homeless
Description - Properties under the Property Disposition Program for sale or lease of single family properties for the homeless at the start of the year plus new properties during the year
Output Indicator - Properties monitored

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AGENCY 5600700 **U.S. Information Agency**
ORGANIZATION **Bureau of Programs: Press and Publication Service**

FUNCTION Printing and duplication

MISSION Develop and transmit the wireless files, create and produce a full range of high quality world class print media products for worldwide distribution; service includes graphic design, text manuscript, editorial, copyright, typesetting, photographic, and printing expertise; technical support provided for USIS posts photographic, duplicating, and printing activities

ACTIVITY 01 Printing service
Description - Two overseas regional service centers produce periodicals, pamphlets, leaflets and other printing services for use by posts and other designees world-wide; additionally, a Washington- based staff provides overseas USIS posts with technical support and supplies and equipment for printing, duplicating and photographic activities
Output Indicator - Basic printing impression units produced (thousands)

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AGENCY 5601000 **U.S. Information Agency**
ORGANIZATION **Bureau of Management: Office of Administration**

FUNCTION General support services

MISSION Formulate policies and procedures and direct activities of the division in support of the substantive mission of the agency; services provided include transportation, reproduction, space planning, supplies and equipment, emergency planning, fire prevention, export shipment of program materials, etc.

ACTIVITY 01 Travel arrangements
Description - Prepare authorizing documentation, obtain passports and visas, arrange reservations with carriers and transportation of effects
Output Indicator - Travellers serviced

ACTIVITY 02 Reproduction
Description - Reproduce and distribute material that falls within Joint Committee on Printing regulations
Output Indicator - Impressions produced

ACTIVITY 03 Warehousing
Description - Receive, pack and arrange onward transportation for materials ordered by overseas posts

Output Indicator - Line items shipped

ACTIVITY 04 Procurement-purchase order
Description - Provide furnishings and supplies for office needs; arrange for renovations and moves when necessary; purchase audio visual equipment, supplies, vehicles and miscellaneous administrative equipment for overseas posts
Output Indicator - Purchase orders prepared

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AGENCY 5601200 U.S. Information Agency
ORGANIZATION Bureau of Management: Office of the Compt; Financial Operations Div

FUNCTION Finance and accounting

MISSION Develop and direct all accounting and disbursing operations

ACTIVITY 01 Accounting-obligations and expenditures
Description - Determine fund availability, obligate funds, code the transactions, and control obligations and expenditure documents
Output Indicator - Obligation and expenditure documents processed

ACTIVITY 02 Payrolling
Description - Payroll servicing of domestic employees and processing change documents
Output Indicator - Employees payrolled

ACTIVITY 03 Voucher examination
Description - Verify travel and transportation vouchers and vendor invoices against orders; assure receipt of services; determine legality of payments; certify payments; file documents; and type payment schedules
Output Indicator - Travel vouchers, transportation and vendor invoices paid

ACTIVITY 04 Accounting-reports
Description - Receive, review and analyze reports of receipts, expenditures and obligations and issue internal and external reports
Output Indicator - Actions on reports received and issued

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AGENCY 5601400 U.S. Information Agency
ORGANIZATION Bureau of Management: Office of Security

FUNCTION Personnel investigations

MISSION — Provide security support for U.S. Information Agency operations, personnel and premises

ACTIVITY 01 — Security screening of applicants, employees and vendors
Description - Develop and evaluate information concerning applicants, employees and vendors
Output Indicator - Investigations, inquiries and name checks completed and evaluated

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AGENCY 5601600 — **U.S. Information Agency**
ORGANIZATION — **Bureau of Management: Office of Personnel**

FUNCTION — Personnel management

MISSION — Provide personnel services for Agency management and employees, including employment and training (except Voice of America)

ACTIVITY 01 — Personnel services
Description - Recording of actions to recruit, place, promote, reassign and separate Foreign Service and Civil Service employees
Output Indicator - Employee actions completed

ACTIVITY 02 — Training
Description - Provide and coordinate the training of Agency employees
Output Indicator - Employee-hours of training provided

ACTIVITY 03 — Personnel services - new
Description - Recording of actions to recruit, place, promote, reassign and separate Foreign Service and Civil Service employees
Output Indicator - Employee actions completed

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AGENCY 5601800 — **U.S. Information Agency**
ORGANIZATION — **Bureau of Management: Office of Contracts**

FUNCTION — Procurement

MISSION — Develop and issue agency procurement policies and procedures consistent with applicable laws and federal acquisition regulations; plan, direct and execute procurement for construction, goods and services required by the Agency

ACTIVITY 01 — Procurement-contracts and grants
Description - Procure supplies and services including construction which require formal contract and grant agreements
Output Indicator - Contracts and grants awarded

ACTIVITY 02 — Small purchases

Description - Procure supplies and services using small purchase procedures
Output Indicator - Transactions completed

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AGENCY 5602200 U.S. Information Agency
ORGANIZATION Bureau of Management: Office of Administration and Technology

FUNCTION General support services

MISSION Plan, develop and operate central technical services supporting Agency domestic and overseas operations; services provided include, communications, automatic data processing, planning, development and coordination of Agency micrographs program, computer center and records management

ACTIVITY 01 Communications
Description - Receive and distribute incoming diplomatic pouches, prepare and transmit outgoing pouches
Output Indicator - Weight of outgoing pouches handled

ACTIVITY 02 Recording automatic data processing documents
Description - Record and control documents submitted for automated processing (such as documents for payroll, subscriptions, film inventory, accounting, radio script reporting, etc.)
Output Indicator - Batches recorded

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AGENCY 5602410 U.S. Information Agency
ORGANIZATION Voice of America

FUNCTION Information services

MISSION Produce and transmit broadcasts of high technical quality which contain comprehensive information on current events and explain clearly America and its policies to audiences around the world

ACTIVITY 01 First run regular programs - African division
Description - First run regularly scheduled service originated programs
Output Indicator - Hours of broadcast time

ACTIVITY 02 First run programs adapted - African division
Description - First run programs adapted or developed from centrally produced materials
Output Indicator - Hours of broadcast time

ACTIVITY 03 First run programs for feed placement - African division

Description - First run programs produced for feed or placement purposes
Output Indicator - Hours of broadcast time

ACTIVITY 04 First run repeated programs - African division
Description - First run programs repeated
Output Indicator - Hours of broadcast time

ACTIVITY 05 Repeated placement or feed programs - African division
Description - Repeated programs for feed or placement purposes
Output Indicator - Hours of broadcast time

ACTIVITY 07 First run regular programs - European division
Description - First run regularly scheduled service originated programs
Output Indicator - Hours of broadcast time

ACTIVITY 08 First run programs adapted - European division
Description - First run programs adapted or developed from centrally produced materials
Output Indicator - Hours of broadcast time

ACTIVITY 09 First run programs for feed placement - European division
Description - First run programs produced for feed or placement purposes
Output Indicator - Hours of broadcast time

ACTIVITY 10 First run repeated programs - European division
Description - First run programs repeated
Output Indicator - Hours of broadcast time

ACTIVITY 11 Repeated placement or feed programs - European division
Description - Repeated programs for feed or placement purposes
Output Indicator - Hours of broadcast time

ACTIVITY 12 Centrally produced programs - European division
Description - Centrally produced programs without adaptation (noncontrolled English Services only)
Output Indicator - Hours of broadcast time

ACTIVITY 13 First run regular programs - East Asian and Pacific division
Description - First run regularly scheduled service originated programs
Output Indicator - Hours of broadcast time

ACTIVITY 14 First run programs adapted - East Asian and Pacific division
Description - First run programs adapted or developed from centrally produced materials
Output Indicator - Hours of broadcast time

ACTIVITY 15 First run programs for feed placement - East Asian and Pacific division

Description - First run programs produced for feed or placement purposes
Output Indicator - Hours of broadcast time

ACTIVITY 16 First run repeated programs - East Asian and Pacific division
Description - First run programs repeated
Output Indicator - Hours of broadcast time

ACTIVITY 17 Repeated placement or feed programs - East Asian and Pacific division
Description - Repeated programs for feed or placement purposes
Output Indicator - Hours of broadcast time

ACTIVITY 19 First run regular programs - American Republics division
Description - First run regularly scheduled service originated programs
Output Indicator - Hours of broadcast time

ACTIVITY 20 First run programs adapted - American Republics division
Description - First run programs adapted or developed from centrally produced materials
Output Indicator - Hours of broadcast time

ACTIVITY 21 First run programs for feed placement - American Republics division
Description - First run programs produced for feed or placement purposes
Output Indicator - Hours of broadcast time

ACTIVITY 22 First run repeated programs - American Republics division
Description - First run programs repeated
Output Indicator - Hours of broadcast time

ACTIVITY 25 First run regular programs - N. Africa, Near East and S. Asia division
Description - First run regularly scheduled service originated programs
Output Indicator - Hours of broadcast time

ACTIVITY 26 First run programs adapted - N. Africa, Near East and S. Asia division
Description - First run programs adapted or developed from centrally produced materials
Output Indicator - Hours of broadcast time

ACTIVITY 28 First run repeated programs - N. Africa, Near East and S. Asia division
Description - First run programs repeated
Output Indicator - Hours of broadcast time

ACTIVITY 29 Repeated placement or feed programs - N. Afr, Near East and S. Asia div
Description - Repeated programs for feed or placement purposes
Output Indicator - Hours of broadcast time

ACTIVITY 31 First run regular programs - USSR division
Description - First run regularly scheduled service originated programs
Output Indicator - Hours of broadcast time

ACTIVITY 32 First run programs adapted - USSR division
Description - First run programs adapted or developed from centrally produced materials
Output Indicator - Hours of broadcast time

ACTIVITY 34 First run programs for feed placement - USSR division
Description - First run programs produced for feed or placement purposes
Output Indicator - Hours of broadcast time

ACTIVITY 37 First run regular programs - Current Affairs division
Description - First run regularly scheduled service originated programs
Output Indicator - Hours of broadcast time

ACTIVITY 40 First run repeated programs - Current Affairs division
Description - First run programs repeated
Output Indicator - Hours of broadcast time

ACTIVITY 43 First run regular programs - English Programs division
Description - First run regularly scheduled service originated programs
Output Indicator - Hours of broadcast time

ACTIVITY 44 First run programs adapted - English Programs division
Description - First run programs adapted or developed from centrally produced materials
Output Indicator - Hours of broadcast time

ACTIVITY 45 First run programs for feed placement - English Programs division
Description - First run programs produced for feed or placement purposes
Output Indicator - Hours of broadcast time

ACTIVITY 47 Repeated placement or feed programs - English Programs division
Description - Repeated programs for feed or placement purposes
Output Indicator - Hours of broadcast time

ACTIVITY 49 First run programs for feed placement - News Room division
Description - First run programs produced for feed or placement purposes
Output Indicator - Hours of broadcast time

ACTIVITY 50 Repeated placement or feed programs - News Room division
Description - Repeated programs for feed or placement purposes

Output Indicator - Hours of broadcast time

ACTIVITY 55 First run regular programs - VOA Europe division
Description - First run regularly scheduled service originated programs
Output Indicator - Hours of broadcast time

ACTIVITY 56 First run programs adapted - VOA Europe division
Description - First run programs adapted or developed from centrally produced materials
Output Indicator - Hours of broadcast time

ACTIVITY 57 Repeated placement or feed programs - American Republics division
Description - First run programs produced for feed or placement purposes
Output Indicator - Hours of broadcast time

ACTIVITY 58 First run programs for feed placement - N. Africa, Near East and S. Asia division
Description - First run programs produced for feed or placement purposes
Output Indicator - Hours of broadcast time

ACTIVITY 59 First run programs for feed placement - USSR division
Description - First run programs produced for feed or placement purposes
Output Indicator - Hours of broadcast time

ACTIVITY 60 Repeated placement or feed programs - USSR division
Description - First run programs produced for feed or placement purposes
Output Indicator - Hours of broadcast time

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AGENCY 5602600 **U.S. Information Agency**
ORGANIZATION **Television and Film Service**

FUNCTION Information services

MISSION Responsible for planning, organizing and directing the Agency's television and film activities

ACTIVITY 01 Acquisitions
Description - Acquire programs for use in the broadcasts of the service
Output Indicator - Programs acquired

ACTIVITY 02 Co-ops and facilitatives
Description - Assist foreign broadcasters while in the U.S. with various problems
Output Indicator - Broadcasters assisted

ACTIVITY 03 Satellite
Description - Develop programs for use at overseas posts
Output Indicator - Programs produced

ACTIVITY 04 Science World
Description - Produce programs on scientific subjects
Output Indicator - Programs produced

ACTIVITY 05 Arts America
Description - Produce programs on the arts in the U.S.
Output Indicator - Programs produced

ACTIVITY 06 America Today (European feed)
Description - Produce news programs for European consumption
Output Indicator - Programs produced

ACTIVITY 07 Documentaries
Description - Produce documentary programs
Output Indicator - Programs produced

ACTIVITY 08 Interactives
Description - Produce programs for interactive press conferences
Output Indicator - Programs produced

ACTIVITY 09 Special events
Description - Produce programs covering special events
Output Indicator - Programs produced

ACTIVITY 10 Almanac
Description - Produce programs highlighting American cultural achievements and well-known personalties
Output Indicator - Programs produced

ACTIVITY 11 Hour USA (European feed)
Description - Acquire programs for rebroadcast to Europe
Output Indicator - Programs acquired

ACTIVITY 12 Calidoscopio
Description - Produce programs in a foreign language for the American Republics
Output Indicator - Programs produced

ACTIVITY 13 American Republic Newsfiles (American Republics feed)
Description - Produce programs in a foreign language of news clips for the American Republics
Output Indicator - Programs produced

ACTIVITY 14 Newsfile
Description - Produce programs of news clips
Output Indicator - Programs produced

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AGENCY 5602800 **U.S. Information Agency**
ORGANIZATION **Multimedia Programs**

FUNCTION General support services

MISSION Analyze field program support requests, develop and maintain program-relevant materials, coordinate the acquisition and production of agency media products

ACTIVITY 01 AMPARTS projects, category 1 (normal)
Description - Recruit speakers to travel for USIS overseas posts
Output Indicator - Projects completed

ACTIVITY 02 AMPARTS projects, category 2 (difficult)
Description - Recruit speakers to travel for USIS overseas posts
Output Indicator - Projects completed

ACTIVITY 03 AMPARTS projects, category 3 (very difficult)
Description - Recruit speakers to travel for USIS overseas posts
Output Indicator - Projects completed

ACTIVITY 04 Satellite speakers programs, category 1 (normal)
Description - Recruit speakers for electronic programs for USIS overseas posts
Output Indicator - Programs completed

ACTIVITY 05 Satellite speakers programs, category 2 (difficult)
Description - Recruit speakers for electronic programs for USIS overseas posts
Output Indicator - Programs completed

ACTIVITY 06 Satellite speakers programs, category 3 (very difficult)
Description - Recruit speakers for electronic programs for USIS overseas posts
Output Indicator - Programs completed

****

AGENCY 5603000 **U.S. Information Agency**
ORGANIZATION **Foreign Press Centers**

FUNCTION Information services

MISSION Assist resident foreign and visiting correspondents representing media organizations in their reporting on important issues in the United States

ACTIVITY 01 Facilitative assistance - easy
Description - Includes: arranging appointments and exclusive interviews, facilitate the credential process, assist with visa complications, advise on how media-related activities are accomplished in the American context, and interpret ongoing U.S. political

and economic events into a foreign context and oftentimes a foreign language
Output Indicator - Assistance given

ACTIVITY 02 Briefing - easy
Description - Briefing held at foreign press centers for journalists which feature major presentations by senior U.S. government officials (often a panel of experts) followed by a press conference format exchange of ideas; sessions are frequently videotaped for foreign television networks' use overseas and are invariably transcribed and distributed to journalists who are unable to attend any given briefing session
Output Indicator - Briefing sessions held

ACTIVITY 03 Tours - easy
Description - Expose journalists to an area of, or activity in, the U.S. which they would not otherwise experience by virtue of being based in a major city and confined to that city by fast breaking news events; take journalists off-site to help explain the context in which U.S. political and economic decisions are taken and the social and cultural underpinnings of U.S. policies
Output Indicator - Tours given

ACTIVITY 04 Seminars/special events - easy
Description - Plan a two to three day seminar or arrange to set up a temporary foreign press center at a political convention, a military exercise in the field or a space launch
Output Indicator - Activities arranged

ACTIVITY 05 Facilitative assistance - Routine
Description - Includes: arranging appointments and exclusive interviews, facilitate the credential process, assist with visa complications, advise on how media-related activities are accomplished in the American context, and interpret ongoing U.S. political and economic events into a foreign context and oftentimes a foreign language
Output Indicator - Assistance given

ACTIVITY 06 Briefing - routine
Description - Briefing held at foreign press centers for journalists which feature major presentations by senior U.S. government officials (often a panel of experts) followed by a press conference format exchange of ideas; sessions are frequently videotaped for foreign television networks' use overseas and are invariably transcribed and distributed to journalists who are unable to attend any given briefing session
Output Indicator - Briefing sessions held

ACTIVITY 07 Tours - routine

Description - Expose journalists to an area of, or activity in, the U.S. which they would not otherwise experience by virtue of being based in a major city and confined to that city by fast breaking news events; take journalists off-site to help explain the context in which U.S. political and economic decisions are taken and the social and cultural underpinnings of U.S. policies
Output Indicator - Tours given

ACTIVITY 08 Seminars/special events - routine
Description - Plan a two to three day seminar or arrange to set up a temporary foreign press center at a political convention, a military exercise in the field or a space launch
Output Indicator - Activities arranged

ACTIVITY 09 Facilitative assistance - difficult
Description - Includes: arranging appointments and exclusive interviews, facilitate the credential process, assist with visa complications, advise on how media-related activities are accomplished in the American context, and interpret ongoing U.S. political and economic events into a foreign context and oftentimes a foreign language
Output Indicator - Assistance given

ACTIVITY 10 Briefing - difficult
Description - Briefing held at foreign press centers for journalists which feature major presentations by senior U.S. government officials (often a panel of experts) followed by a press conference format exchange of ideas; sessions are frequently videotaped for foreign television networks' use overseas and are invariably transcribed and distributed to journalists who are unable to attend any given briefing session
Output Indicator - Briefing sessions held

ACTIVITY 11 Tours - difficult
Description - Expose journalists to an area of, or activity in, the U.S. which they would not otherwise experience by virtue of being based in a major city and confined to that city by fast breaking news events; take journalists off-site to help explain the context in which U.S. political and economic decisions are taken and the social and cultural underpinnings of U.S. policies
Output Indicator - Tours given

ACTIVITY 12 Seminars/special events - difficult
Description - Plan a two to three day seminar or arrange to set up a temporary foreign press center at a political convention, a military exercise in the field or a space launch
Output Indicator - Activities arranged

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AGENCY 5603200 **U.S. Information Agency**
ORGANIZATION **Voice of America/Radio Marti**

FUNCTION Information services

MISSION Support the right of the people of Cuba to seek, receive, and impart information and ideas through any media and regardless of frontiers; further the open communication of information and ideas through the use of radio broadcasting to Cuba; serve as a consistently reliable and authoritative source of accurate, objective, comprehensive news; function in accordance "with all Voice of America standards to ensure the broadcast of programs which are objective, accurate, balanced and which present a variety of views"

ACTIVITY 01 News - 5 to 10 minutes
Description - News and news related programing
Output Indicator - Programs produced

ACTIVITY 02 News 1/2 hour
Description - News and news related programing
Output Indicator - Programs produced

ACTIVITY 03 News (documentaries)
Description - Programs on places in which Cuba is involved or share ties of ideology or geography
Output Indicator - Programs produced

ACTIVITY 04 Sports
Description - Sports and sports related programing
Output Indicator - Programs produced

ACTIVITY 05 Report Miami
Description - Programs, features and news unique to the Miami, Florida area
Output Indicator - Programs produced

ACTIVITY 06 Editorials
Description - Programs expressing U.S. views of interest to the Cuban people
Output Indicator - Programs produced

ACTIVITY 07 Music
Description - Programs featuring music to appeal to the Cuban people
Output Indicator - Programs produced

ACTIVITY 08 Entertainment
Description - Entertainment programs to appeal to the Cuban people
Output Indicator - Programs produced

ACTIVITY 09 Current affairs
Description - Current affairs programs to inform and help the Cuban people
Output Indicator - Programs produced

ACTIVITY 10 Features
Description - Feature programs which research analyses have indicated would be of help and of interest to the Cuban people
Output Indicator - Programs produced

ACTIVITY 11 Contract (purchased)
Description - Arrange purchase-order contracts of radio programs and place them on the air
Output Indicator - Programs purchased

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AGENCY 5603400 **U.S. Information Agency**
ORGANIZATION **Bureau of Educational and Cultural Affairs - Exchanges**

FUNCTION Loans and grants

MISSION Develop, administer, encourage and support exchange activities intended to increase mutual understanding between the people of the United States and other countries

ACTIVITY 01 Grants for foreign and U.S. lecturers, students, and scholars
Description - Award grants to study, teach, lecture and conduct research abroad and to foreign nationals to engage in similar activities in the U.S.
Output Indicator - Grants awarded

ACTIVITY 02 Grants for foreign and U.S. teachers
Description - Monitor, in conjunction with participating private institutions, the selection, placement, and supervision of academic grantees
Output Indicator - Grants awarded

ACTIVITY 03 Grants for Humphrey fellows
Description - Award grants to mid-career professionals from developing countries (Humphrey fellows) for a year of study and work-related practical experience in the U.S.
Output Indicator - Grants awarded

ACTIVITY 04 Grants/cooperative agreements for university linkages
Description - Award one-time grants for projects of two to three years duration to support the initiation/expansion of institutional relationships (university affiliations) between American and foreign academic institutions
Output Indicator - Grants awarded

ACTIVITY 05 Grants/Cooper agreements with private organizations/institutions
Description - Award grants/cooperative agreements to private sector organizations and the program agencies that implement bureau program/objectives
Output Indicator - Grants awarded

ACTIVITY 06 Grants for academic specialists
Description - Provide academic specialists to USIS posts to support academic initiatives in direct disciplines and interdisciplinary projects
Output Indicator - Grants awarded

ACTIVITY 07 Grants for international visitors
Description - Award grants and manage short-term professional programs for international visitors; support a network of private organizations that plan local programs for international visitors
Output Indicator - Grants awarded

ACTIVITY 08 Grants for voluntary visitors
Description - Manage short term professional programs for voluntary international visitors; support a network of private organizations that plan local programs for international visitors
Output Indicator - Grants awarded

ACTIVITY 09 Grants/Cooper agrmts/amend for international visitor programs
Description - Award grants and manage short-term professional programs for international visitors; support a network of private organizations that plan local programs for international visitors
Output Indicator - Grants awarded

ACTIVITY 10 Pell grants for youth exchange
Description - Administer a program of grants to private sector organizations in support of international and cultural exchanges of young people
Output Indicator - Grants awarded

ACTIVITY 11 Core and discretionary grants for the private sector
Description - Develop cooperative exchange of persons and projects with non-profit American institutions in the private sector to support agency goals and objectives
Output Indicator - Grants awarded

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AGENCY 5603800 **U.S. Information Agency**
ORGANIZATION **Bureau of Educational and Cultural Affairs - Library Services**

FUNCTION Library services

MISSION Support the long-term U.S. national interests and is responsible for a variety of book and library programs; develop, administer, and support those activities that increase mutual understanding between the people of the U.S. and other countries; and seek to promote the free exchange of ideas and information

ACTIVITY 01 Answer questions
Description - Review, research and respond to field and headquarters requests for data/information requested by individuals
Output Indicator - Questions answered

ACTIVITY 02 Books and documents recommended to posts
Description - Coordinate with agency public diplomacy query (PDQ) and commercial database sources to identify relevant materials available in all media forms for post programming
Output Indicator - Books and documents recommended

ACTIVITY 03 Regional librarian consultant's reports
Description - Evaluate post requirements for library management consultant visits in terms of resources available
Output Indicator - Reports submitted

ACTIVITY 04 Consolidated book orders
Description - Establish contracts with publishers and wholesale suppliers of books for distribution overseas
Output Indicator - Orders placed

ACTIVITY 05 Non-consolidated book orders
Description - Establish contracts with publishers and wholesale suppliers of books for distribution overseas
Output Indicator - Orders placed

ACTIVITY 06 Subscription orders
Description - Establish contracts with publishers and wholesale suppliers of periodicals for distribution overseas
Output Indicator - Orders placed

ACTIVITY 07 Document and pamphlet orders
Description - Establish contracts with publishers and wholesale suppliers of various materials for distribution overseas
Output Indicator - Orders placed

ACTIVITY 08 Library support material orders

Description - Establish contracts with wholesale suppliers of library support materials for distribution overseas
Output Indicator - Orders placed

ACTIVITY 09 Books published in translation and in English
Description - Review and select American books appropriate for translation into regional (Spanish, French, Arabic) or individual country languages
Output Indicator - Books published

ACTIVITY 10 Rights agreements
Description - Obtain rights from authors for translation and publication of books in foreign languages
Output Indicator - Agreements obtained

ACTIVITY 11 Book fairs and exhibits
Description - Obtain books and promotional items from publishers for book fairs or circulating book exhibits overseas and arrange for their consolidation and shipment to selected posts; arrange for donations of program-relevant books from publishers for distribution either through the agency or directly to target groups overseas
Output Indicator - Books obtained

ACTIVITY 12 Regional English teaching officers
Description - Evaluate posts' and host country institutions' objectives and programs for teaching English, and assign Washington-based or regionally-assigned personnel to conduct seminars/workshops and teacher training programs
Output Indicator - Program days conducted

ACTIVITY 13 Create new materials
Description - Produce printed, audio and visual materials which reflect various aspects of American language and culture for supplementary classroom use and teacher training purposes
Output Indicator - New materials created

ACTIVITY 14 "English Speaking Forum"
Description - Produce "English Speaking Forum" a quarterly publication, comprised of articles by leading professionals in the field of teaching English as a second language
Output Indicator - Subscriptions

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AGENCY 5800500 **Department of the Interior**
ORGANIZATION **Geological Survey**

FUNCTION Information services

MISSION — Identify the Nation's land, water, energy, and mineral resources; classify federally owned lands for minerals and energy resources and water power potential; investigate natural hazards such as earthquakes, volcanoes, and landslides; and conduct the National Mapping Program

ACTIVITY 01 — National map and digital data production
Description - Provide a variety of cartographic, geographic, earth science, and remote sensed data, products and services in support of Federal, State, and public interests
Output Indicator - Weighted composite

ACTIVITY 02 — Information and data systems
Description - Provide a national clearinghouse service for cartographic, geographic, earth science, and remotely sensed information through its Earth Science Information Centers and respond to national requirements to deliver this information to a community of Federal, State and local government agencies and general public users
Output Indicator - Weighted composite

ACTIVITY 03 — Research and technology
Description - Encompasses cartographic and geographic research and development, requirements, coordination, standards, and applications activities
Output Indicator - Weighted composite

ACTIVITY 05 — Geological hazards surveys
Description - Conduct surveys to predict and delineate hazards from earthquakes, volcanoes, landslides, and other geologic phenomena
Output Indicator - Weighted composite

ACTIVITY 06 — Geological framework and processes
Description - Conduct research to acquire basic information on the Nation's geologic framework, measure changes in the strength and direction of the earth's magnetic field, and acquire and provide geological information on the nature, extent, and causes of coastal erosion and wetlands loss
Output Indicator - Weighted composite

ACTIVITY 07 — Global change research
Description - Provide expanded climate-related research in response to growing concern worldwide with respect to the impact that global warming would have on our planet
Output Indicator - Weighted composite

ACTIVITY 08 — Offshore geological surveys
Description - Conduct, on a regional basis, scientific investigations aimed at the systematic understanding and *description* of the

geologic settings and conditions of the offshore areas of the United States and its territories
Output Indicator - Weighted composite

ACTIVITY 09 Mineral resource surveys
Description - Provide an assessment of the distribution, quantity, and quality of the mineral resources of the United States
Output Indicator - Weighted composite

ACTIVITY 10 Energy geological surveys
Description - Provide timely and credible assessments of the distribution, quantity, and quality of the Nation's coal, oil and gas, oil shale, uranium, and geothermal resources for the development of national energy policy
Output Indicator - Weighted composite

ACTIVITY 11 National water resources research and information system - Federal program
Description - Collect, analyze, interpret, and make available data and information on the quantity, quality, and location of the Nation's ground and surface waters in which the Federal interest is paramount
Output Indicator - Weighted composite

ACTIVITY 12 National water resources research and information system - Federal/state cooperative program
Description - Provide data and information regarding water quantity and respond in a timely manner to the varying and increasing requirements of agencies at all levels of government that have responsibilities for water resources
Output Indicator - Weighted composite

ACTIVITY 13 National water resources research and information system - state research institutes, and research grants program
Description - Provide for water resources research, information transfer, and student training in grants and contract programs that will assist the Nation and the States in augmenting their science and technology to discover practical solutions to water shortage and quality deterioration problems
Output Indicator - Weighted composite

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AGENCY 5801350 **Department of the Interior**
ORGANIZATION **Bureau of Indian Affairs**

FUNCTION Buildings and grounds

MISSION Increase the number of miles of paved Indian roads by improving maintenance of existing paved

roads, thereby reducing costs of road reconstruction and freeing money for investment in new road construction

ACTIVITY 01 Road maintenance and construction
Description - Maintain and construct paved Indian roads
Output Indicator - Weighted miles of paved roads maintained and constructed

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AGENCY 5801750 **Department of the Interior**
ORGANIZATION **Bureau of Land Management**

FUNCTION Natural resources and environmental management

MISSION Execute official public land surveys, prepare land and mineral survey plats that provide the legal descriptive basis for management, and dispose of public lands, minerals, and related resources; produce forage for domestic livestock and incidentally for wildlife under multiple-use and sustained yield principles, with provision for environmental protection; produce needed timber and other forest products from national resource lands under multiple-use and sustained yield principles, with provisions for environmental protection

ACTIVITY 01 Cadastral surveys
Description - Establish official land surveys and mark them on the ground
Output Indicator - Completed miles of line surveyed

ACTIVITY 02 Forage production
Description - Produce harvestable forage for domestic livestock (amount of forage that one cow, or one horse, or five sheep eat in one month equals one unit)
Output Indicator - Animal unit months (AUM's) sold

ACTIVITY 03 Timber sales
Description - Produce commercial timber
Output Indicator - Board feet of commercial timber sold

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AGENCY 5802850 **Department of the Interior**
ORGANIZATION **Bureau of Mines, Division of Finance**

FUNCTION Finance and accounting

MISSION Operate and maintain the Bureau's centralized automated accounting system; develop financial data; and provide advice and assistance on financial matters

ACTIVITY 01 Fiscal processing and control
Description - Process vouchers and enter in automated accounting systems; record disbursements (grants) and receipt transactions; act as payroll liaison; prepare reports; and resolve stations inquiries and maintain their accuracy and reliability
Output Indicator - Vouchers processed and actions taken

ACTIVITY 02 General accounting
Description - Update the general ledger; control cash and unobligated balances, reconcile and correct control accounts with subsidiary ledgers to ensure accuracy and reliability; input budgetary data; maintain account structure; and prepare internal and external regulatory reports
Output Indicator - Reports produced and actions taken

ACTIVITY 03 Data Control and Review Unit
Description - Prepare reports; input budgetary data; reconcile daily edits; resolve station inquiries and maintain their accuracy and reliability; and maintain account structure
Output Indicator - Actions taken

ACTIVITY 04 General accounting - new
Description - Update the general ledger; control cash and unobligated balances, reconcile and correct control accounts with subsidiary ledgers to ensure accuracy and reliability; input budgetary data; maintain account structure; and prepare internal and external regulatory reports
Output Indicator - Reports produced and actions taken

****

AGENCY 5803100 **Department of the Interior**
ORGANIZATION **Bureau of Mines, Division of Helium Operations**

FUNCTION Specialized manufacturing

MISSION Provide a sustained supply of helium for essential government activities, and conserve a vital, non renewable resource

ACTIVITY 01 Helium production and conservation
Description - Provide a sustained supply of helium from natural gas for essential government activities and conserve a vital, non renewable resource
Output Indicator - Cubic feet of helium extracted

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AGENCY 5803400 **Department of the Interior**

ORGANIZATION **Bureau of Mines, Division of Personnel**

FUNCTION Personnel management

MISSION Provide employee management services through development and implementation of personnel policies, procedures, guides, and standards

ACTIVITY 01 Personnel management - Accessions
Description - Provide employee management services
Output Indicator - Accessions made

ACTIVITY 02 Personnel management - Change actions
Description - Provide employee management services
Output Indicator - Change actions made

****

AGENCY 5803700 **Department of the Interior**
ORGANIZATION **Bureau of Mines, Division of Procurement**

FUNCTION Procurement

MISSION Administer the Bureau's procurement program

ACTIVITY 01 Procurement
Description - Provide research and development, supply and construction contract services
Output Indicator - Line items procured

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AGENCY 5804600 **Department of the Interior**
ORGANIZATION **Printing Plant**

FUNCTION Printing and duplication

MISSION Provide printing services to the Department

ACTIVITY 01 Printing services
Description - Operate printing plant including offset lithography reproductions, photocopying, binding, addressing, and mailing functions
Output Indicator - Impressions made

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AGENCY 5806100 **Department of the Interior**
ORGANIZATION **U.S. Fish and Wildlife Service, Fisheries**

FUNCTION Natural resources and environmental management

MISSION Facilitate restoration of depleted, nationally significant fishery resources; seek and provide for mitigation of fishery resources impaired due to Federal water-related development; assist with management of fishery resources on Federal

(primarily Fish and Wildlife Service) and Indian lands; and maintain a Federal leadership role in scientifically based management of national fishery resources

ACTIVITY 01 Fish hatcheries
Description - Raise fish for distribution
Output Indicator - Pounds of fish raised

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AGENCY 5806300 **Department of the Interior**
ORGANIZATION **National Park Service**

FUNCTION Natural resources and environmental management

MISSION Preserve and administer an extensive system of national parks, historic sites and recreation areas for the enjoyment and education of our citizens

ACTIVITY 01 Management administration
Description - Provide service to visitors in all National Park Service areas
Output Indicator - Visitors accommodated

ACTIVITY 02 Recreation grants administered
Description - Assist states, local governments, and citizen groups in the development of park areas, the protection of the natural environment, and the preservation of historic properties
Output Indicator - Weighted output

****

AGENCY 5900100 **International Trade Commission (Tariff)**
ORGANIZATION **Investigative Functions**

FUNCTION Regulation - compliance and enforcement

MISSION Assist the President, the Congress, and the public in tariff and trade matters and perform investigations concerning tariff policies and/or the eligibility of industries for relief or assistance, as provided by various statutes dealing with trade and tariff affairs

ACTIVITY 01 Antidumping investigations
Description - Determine injury under the Tariff Act of 1930 as amended
Output Indicator - Investigations completed

ACTIVITY 02 Import injury investigations
Description - Perform investigations of possible import injury to industries as required by sections 201, 203, and 406 of the Trade Act of 1974
Output Indicator - Investigations completed

ACTIVITY 03 Countervailing duty investigations

Description - Perform investigations concerning the eligibility of industries for relief assistance as provided under the various statutes and tariff acts
Output Indicator - Investigations completed

ACTIVITY 04 Section 332 investigations
Description - Perform investigations of possible violations of section 332 of the Trade Act of 1974
Output Indicator - Investigations completed

ACTIVITY 05 Section 337 investigations
Description - Perform investigations of possible violations of section 337 of the Trade Act of 1974
Output Indicator - Investigations completed

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AGENCY 6012000 **Interstate Commerce Commission**
ORGANIZATION **Compliance Surveys**

FUNCTION Regulation - compliance and enforcement

MISSION Ensure continued carrier compliance with the Interstate Commerce Act and other related transportation statutes through surveys and examinations and/or analyses of tariffs, accounts and financial statements

ACTIVITY 01 Industry compliance and review
Description - Monitor industry compliance through systematic reviews of carrier operations
Output Indicator - Compliance reviews and surveys completed

ACTIVITY 02 Tariffs reviewed and filed
Description - Examine tariffs filed to determine whether they comply with the Commission's tariff publishing rules
Output Indicator - Tariffs reviewed and filed

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AGENCY 6012200 **Interstate Commerce Commission**
ORGANIZATION **Consumer Assistance**

FUNCTION Regulation - compliance and enforcement

MISSION Provide assistance, i.e., handling complaints and inquiries and providing interpretations, to the general public

ACTIVITY 01 Case participation
Description - Participate in cases, on own motion or as directed by the Commission, where there is inadequate representation of the public viewpoint

Output Indicator - Cases handled

ACTIVITY 02 Complaint and information services
Description - Handle complaints and inquiries involving household goods service, loss and damage claims, unavailable or inadequate service for small shippers or shipments, and inadequate passenger carrier service; carrier seeking refunds; and respond to informal complaints from the public alleging that tariffs have been unlawfully established in violation of tariff regulations
Output Indicator - Complaints and inquiries handled

ACTIVITY 03 Interpretations
Description - Provide carriers and the public with interpretations of transportation laws and regulations including new legislation, carrier rates and tariff provisions, and accounting and reporting requirements
Output Indicator - Interpretations provided

****

AGENCY 6012400 **Interstate Commerce Commission**
ORGANIZATION **Enforcement**

FUNCTION Regulation - compliance and enforcement

MISSION Investigate and prosecute alleged violations of the Interstate Commerce Act, other related transportation statutes and Commission regulations

ACTIVITY 01 Cases and proceedings
Description - Institute court cases and Commission proceedings upon information developed from final investigation reports
Output Indicator - Court cases and Commission proceedings concluded

ACTIVITY 02 Investigation reports
Description - Develop information involving illegal carrier practices which may be used as the basis for enforcement action
Output Indicator - Investigation reports completed

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AGENCY 6012700 **Interstate Commerce Commission**
ORGANIZATION **Policy and Analysis**

FUNCTION Regulation - rulemaking and licensing

MISSION Carry out planning, analysis and policy development activities

ACTIVITY 01 Cost development

Description - Conduct performance type studies to be used in determining the cost of transportation service and revenue adequacy
Output Indicator - Cost development projects and studies completed

ACTIVITY 02 Special projects & studies
Description - Conduct special projects and studies to monitor and analyze the impact of new laws, identify problems, assist in developing legislative proposals and provide support in formulating decisions
Output Indicator - Studies completed

ACTIVITY 03 Rulemaking
Description - Prepare rulemakings to implement new regulatory reform legislation; to formulate and articulate commission policy
Output Indicator - Rulemakings prepared and instituted

****

AGENCY 6013000 **Interstate Commerce Commission**
ORGANIZATION **Proceedings**

FUNCTION Regulation - compliance and enforcement

MISSION Regulate carrier rates, practices, operating authorities and financial transactions

ACTIVITY 01 Analytical support
Description - Provide non-legal analysis for use in making adjudicatory decisions
Output Indicator - Analyses prepared

ACTIVITY 02 Protests
Description - Consider and act on protests filed against proposed rate and related tariff provisions
Output Indicator - Cases processed

ACTIVITY 03 Formal proceedings - modified procedure
Description - Make formal decisions through the modified procedure process involving rate regulations, financial transactions, and the granting of permanent operating authorities
Output Indicator - Formal cases decided

ACTIVITY 04 Informal cases
Description - Consider and decide on informal cases such as applications for special tariff permission, emergency and temporary operating authority, and released rates
Output Indicator - Informal cases processed

ACTIVITY 05 Legal service of Commission actions
Description - Prepare for services all decisions, notices and certificates issued by the Commission, its division, the chairman and

the individual commissioners, administrative law judges, and administrative law boards
Output Indicator - Items processed

ACTIVITY 06 Oral arguments
Description - Make formal decisions through oral hearings regarding rate regulation, financial transactions and the granting of permanent operating authorities
Output Indicator - Cases terminated

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AGENCY 6100200 **Department of Justice**
ORGANIZATION **Antitrust Division**

FUNCTION Legal and judicial activities

MISSION Responsible for promoting and maintaining competitive markets by enforcing the Federal Antitrust Laws under the Sherman and Clayton Acts

ACTIVITY 01 Federal Appellate
Description - Provide representation before the Supreme Court and Courts of Appeal in all civil and criminal cases brought by the U.S. under the Federal Antitrust Laws and file amicus briefs in the U.S. courts in selected private antitrust cases
Output Indicator - Cases terminated

ACTIVITY 02 Private cartel-like behavior
Description - Investigate and litigate violations of Section I of the Sherman Act to detect collusion and bid rigging
Output Indicator - Cases and investigations terminated

ACTIVITY 03 Competitive market structure
Description - Prevent or dissipate unlawfully acquired or maintained monopoly power and enjoin mergers that may lessen competition
Output Indicator - Premerger notifications and cases terminated

ACTIVITY 04 Policy analysis and training
Description - Develop sound economic bases for investigations and litigations; encourage the submission and passage of legislation promoting a competitive economy and discourage legislation granting unjustified exemptions from antitrust laws or hampering their enforcement; and enhance the litigation skills of division attorneys
Output Indicator - Matters handled

ACTIVITY 05 Competition Advocacy Program
Description - Eliminate unnecessary or counter productive governmental interference with free market forces and seek adoption of the

least anticompetitive means of achieving overriding social purposes
Output Indicator - Proceedings

****

AGENCY 6100300 **Department of Justice**
ORGANIZATION **U.S. Attorneys**

FUNCTION Legal and judicial activities

MISSION Responsible for the prosecution of criminal offenses against the U.S., the representation of the government in all civil actions in which the U.S. is concerned, and the initiation of proceedings for the collection of fines, penalties and forfeitures owed to the U.S.

ACTIVITY 01 Criminal litigation
Description - Represent the United States in criminal litigation
Output Indicator - Cases terminated

ACTIVITY 02 Civil litigation
Description - Represent the United States in civil litigation
Output Indicator - Cases terminated

ACTIVITY 03 Legal education
Description - Supervise the operation of the Office of Legal Education which conducts practical professional training for all government lawyers
Output Indicator - Students taught

ACTIVITY 04 Organized crime drug enforcement
Description - Prosecute individuals who organize, finance or otherwise engage in high-level illegal drug trafficking enterprises, including large scale money laundering organizations
Output Indicator - Indictments returned

****

AGENCY 6101000 **Department of Justice**
ORGANIZATION **Civil Division**

FUNCTION Legal and judicial activities

MISSION Responsible for all civil litigation by and against the United States, in both United States and foreign courts, except certain types of special civil litigation for which other Department of Justice Divisions are responsible

ACTIVITY 01 Federal appellate activity
Description - Prepare all documents filed in the United States Supreme Court, including briefs on the merits, petitions for certiorari,

and jurisdictional statements in cases which arise out of activities of the Division; manage the appellate case load at the Circuit Court of Appeals level; and provide aid to any United States Attorney on any appeal which has been assigned in its entirety to that office
Output Indicator - Cases terminated

ACTIVITY 02 Torts claims
Description - Responsible for litigation under the Federal Torts Claims Act and the Federal Medical Recovery Act including, medical malpractice, aviation disaster, occupational health, and bank failures; also, responsible for individual officers or employees seeking personal money judgements against the U.S., cargo damage, ship collisions and Jones Act Suits, worker's compensation matters, and actions to recover damages for vessel-caused pollution in navigable waters, and the litigation arising from the National Swine Flu Immunization Act of 1976
Output Indicator - Cases terminated

ACTIVITY 03 Commercial Litigation
Description - Represent the U.S. in litigation involving all contract actions; cases arising under grants, subsidies or insurance undertakings by the government; foreclosures, bankruptcies, renegotiation suits; suits under the Customs Laws; military and civilian pay suits; patent or copyright infringement suits; civil fraud, bribery and anti-kickback cases; the collection of civil fines and penalties; foreign law and judgement enforcement
Output Indicator - Cases terminated

ACTIVITY 04 Immigration litigation
Description - Responsible for civil litigation under the Immigration and Naturalization Act and related laws; represents the United States in civil litigation brought against employees of the Immigration and Naturalization Service; handles District Court litigation, deportation review proceedings, Habeas Corpus review, and immigration-related appellate matters
Output Indicator - Cases terminated

ACTIVITY 05 Consumer litigation
Description - Responsible for litigation and related matters arising under various consumer protection statutes, including the Federal Food, Drug, and Cosmetic Act, Federal Trade Commission Act, Consumer Product Safety Act, Hazardous Substances Act, and the Truth in Lending Act
Output Indicator - Cases terminated

ACTIVITY 06 Federal programs

Description - Responsible for the defense of injunction suits and vindication of a wide variety of Federal statutes, programs, and interests; provide legal representation to officers and employees sued for acts arising out of their official duties; defend the U.S. against certain monetary claims filed against the public treasury; represent the government in Freedom of Information, Privacy or Sunshine Act cases; and defend against suits charging Agencies of the United States with discrimination in employment
Output Indicator - Cases terminated

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AGENCY 6101100 **Department of Justice**
ORGANIZATION **Civil Rights Division**

FUNCTION Legal and judicial activities

MISSION Responsible for enforcing civil rights laws which prohibit discrimination on the basis of race, national origin, religion, and in some instances, sex, education, employment, housing, credit, and use of public accommodations

ACTIVITY 01 Federal appellate litigation
Description - Handle appellate level litigation in the civil rights area
Output Indicator - Cases/matters handled

ACTIVITY 02 Civil Rights prosecution
Description - Investigate and prosecute persons and organizations violating Federal Civil Rights statutes
Output Indicator - Matters terminated

ACTIVITY 03 Special litigation
Description - Investigate and prosecute persons or organizations violating the civil rights of institutionalized persons
Output Indicator - Cases closed

ACTIVITY 04 Voting
Description - Investigate and prosecute persons or organizations that dilute the voting strength of minorities
Output Indicator - Cases closed

ACTIVITY 05 Employment litigation
Description - Investigate and prosecute persons and organizations that use discriminatory employment practices
Output Indicator - Cases terminated

ACTIVITY 06 Coordination and review
Description - Investigate and prosecute persons and organizations violating the laws and regulations prohibiting discriminatory practices

in federal programs and programs receiving federal financial assistance
Output Indicator - Litigation documents prepared

ACTIVITY 07 Housing and civil enforcement
Description - Investigate and prosecute persons and organizations for discrimination and racial segregation in housing and credit transactions as well as discrimination in places of public accommodation
Output Indicator - Cases closed

ACTIVITY 08 Educational opportunities
Description - Eliminate unlawful segregation, discrimination, and denial of equal educational opportunities in public school systems
Output Indicator - Cases closed

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AGENCY 6101350 **Department of Justice**
ORGANIZATION **Criminal Division**

FUNCTION Legal and judicial activities

MISSION Develop and enforce Federal criminal statutes in a vigorous, fair and effective manner except those explicitly assigned to other Department of Justice Divisions

ACTIVITY 01 Federal appellate activity
Description - Assist the office of the Solicitor General in obtaining favorable constitutional and statutory interpretations, in criminal cases before the United States Supreme Court and the United States Courts of Appeals
Output Indicator - Briefs and other matters completed

ACTIVITY 02 Fraud
Description - Responsible for the general effort against fraud and other white-collar crimes, focusing primarily upon frauds against government programs and procurement, transnational and other multidistrict fraud, the security and commodity exchanges, banking practices, and consumer victimization
Output Indicator - Cases and other matters closed

ACTIVITY 03 Office of Special Investigation
Description - Detect, identify, and take appropriate legal action leading to the denaturalization and/or deportation of Nazi war criminals in the United States who were involved in the atrocities committed against civilian populations during the Second World War and who subsequently entered the United States illegally

Output Indicator - Cases and other matters closed

ACTIVITY 04 Prosecution support

Description - Support the Justice Department in such areas as international affairs, asset forfeiture of both criminal and civil cases, and enforcement operations overseeing the use of sensitivity and sophisticated investigative tools; approves grants of immunity

Output Indicator - Cases and other matters closed

ACTIVITY 05 Organized crime prosecution

Description - Conduct investigations and prosecute cases to suppress the illicit activities carried on by organized crime groups

Output Indicator - Cases and other matters closed

ACTIVITY 06 Public integrity (corruption)

Description - Investigate and prosecute corruption cases involving public officials and the elective system at the federal, state and local levels

Output Indicator - Cases and other matters closed

ACTIVITY 07 Organized crime drug enforcement

Description - Conduct investigations and prosecute cases to suppress the illicit activities carried on by organized crime groups involved in the importation, manufacture, shipment or distribution of illicit narcotics and dangerous drugs, with particular emphasis on litigation attacking the financial bases of these organizations

Output Indicator - Cases and other matters closed

ACTIVITY 08 Narcotic and dangerous drug prosecution

Description - Investigate and prosecute high level drug traffickers and members of criminal organizations involved in the importation, manufacture, shipment or distribution of illicit narcotics and dangerous drugs, with particular emphasis on litigation attacking the financial bases of these criminal organizations

Output Indicator - Cases and other matters closed

ACTIVITY 09 Internal security

Description - Investigate and prosecute cases affecting the national security, foreign relations, and the export of military and strategic commodities and technology; administer and enforce the Foreign Agents Registration Act of 1938 and related statutes which has exclusive prosecutorial responsibility for criminal

statutes regarding espionage, sabotage, neutrality, and atomic energy
Output Indicator - Cases and other matters closed

ACTIVITY 10 General litigation and legal advice
Description - Investigate and prosecute crimes under a broad spectrum of Federal criminal statutes regarding crimes against the government and the public including certain civil matters regarding immigration and naturalization; enforce regulations promulgated by Executive Agencies; and defend court suits brought against the Bureau of Prisons and the U.S. Parole Commission
Output Indicator - Cases and other matters closed

ACTIVITY 11 National obscenity enforcement
Description - Prosecute major producers and distributors of obscenity and child pornography
Output Indicator - Cases and matters closed

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AGENCY 6101400 **Department of Justice**
ORGANIZATION **Community Relations Service**

FUNCTION Social services and benefits

MISSION Reduce community tension and establish viable alternatives for resolving difficulties, short of coercion and litigation

ACTIVITY 01 Crisis response
Description - Determine existence of dispute, disagreement, or difficulty; offer advice and make referrals
Output Indicator - Alerts processed (closed)

ACTIVITY 02 Crisis resolution: assessments
Description - Determine facts of dispute to establish jurisdiction of community relations service; offer technical assistance
Output Indicator - Assessments processed (closed)

ACTIVITY 03 Crisis resolution: conciliation
Description - Provide conciliation assistance to parties of disputes
Output Indicator - Conciliation cases conducted

ACTIVITY 04 Crisis resolution: mediation
Description - Provide mediation assistance to parties of disputes
Output Indicator - Mediation cases conducted

ACTIVITY 05 Resettlement and secondary resettlement assistance

Description - Provide for the reception, processing, resettlement, health and mental care, and other services for Cuban and Haitian entrants who entered the United States since 1980 and who subsequently have been detained by the immigration and nat[illegible]ization service for their undocumented or unauthorized entry into the United States

Output Indicator - Resettlements completed

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AGENCY 6101550 **Department of Justice**
ORGANIZATION **Drug Enforcement Administration**

FUNCTION Regulation - compliance and enforcement

MISSION Has the primary responsibility within the United States government for enforcing Federal narcotic and controlled substance laws and regulations

ACTIVITY 01 Laboratory analysis-State and Local assistance

Description - Analyze drug related evidence and provide professional testimony for State, County, and Local authorities which lack adequate testing facilities

Output Indicator - Laboratory exhibits analyzed

ACTIVITY 02 Domestic arrests-class 1

Description - Investigate and arrest, when appropriate, individuals involved in the illegal manufacture, distribution, and dispensing of controlled substances (conforms to DEA's quantitative and qualitative criteria for this class)

Output Indicator - Arrests made

ACTIVITY 03 Domestic arrests-class 2

Description - Investigate and arrest, when appropriate, individuals involved in the illegal manufacture, distribution, and dispensing of controlled substances (conforms to DEA's quantitative and qualitative criteria for this class)

Output Indicator - Arrests made

ACTIVITY 04 Domestic arrests-class 3

Description - Investigate and arrest, when appropriate, individuals involved in the illegal manufacture, distribution, and dispensing of controlled substances (conforms to DEA's quantitative and qualitative criteria for this class)

Output Indicator - Arrests made

ACTIVITY 05 Domestic arrests-class 4

Description - Investigate and arrest, when appropriate, individuals involved in the illegal manufacture, distribution, and dispensing of controlled substances (conforms to

DEA's quantitative and qualitative criteria for this class)
Output Indicator - Arrests made

ACTIVITY 06 Foreign cooperative investigations
Description - Motivate and assist foreign countries in the development of drug law enforcement and ancillary programs by providing expert advice, authorized investigative and intelligence sharing, and training
Output Indicator - Arrests made

ACTIVITY 07 Diversion control
Description - Investigate and prevent the diversion of legitimately produced controlled substances
Output Indicator - Investigations conducted

ACTIVITY 08 State and Local training
Description - Provide training in basic, advanced and specialized drug law investigation techniques and methodologies to State, Local, Military, and other Federal officers and forensic chemists
Output Indicator - Participants trained

ACTIVITY 09 State and Local task forces
Description - Conduct in conjunction with the appropriate State and Local Agencies high quality investigations leading to the arrest, prosecution and conviction of drug offenders
Output Indicator - Arrests made

ACTIVITY 10 Intelligence
Description - Provide and exchange high-quality strategic and tactical intelligence on a timely basis
Output Indicator - Intelligence reports issued

ACTIVITY 11 Organized crime drug enforcement
Description - Promote a coordinated drug enforcement effort and encourage maximum cooperation among all Federal Enforcement Agencies; work fully and effectively with State and Local Drug Enforcement Agencies in order to identify and convict high level traffickers and to seize assets and profits derived from high level drug trafficking
Output Indicator - Arrests made

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AGENCY 6101700 **Department of Justice**
ORGANIZATION **Total Federal Bureau of Investigation**

FUNCTION Regulation - compliance and enforcement

MISSION Responsible for investigating all violations of Federal laws with the exception of those which have been explicitly assigned by legislation or executive decision to some other Federal Agency

ACTIVITY 01 White-collar Crime Program

Description - Investigate government, private sector, and labor union corruption, fraud, and embezzlement; provide investigative assistance to the Department of Justice including United States Attorneys throughout the United States in civil and antitrust matters

Output Indicator - Investigative matters closed

ACTIVITY 02 Non-Federal Forensic Service

Description - Support the Non-Federal Criminal Justice System by providing specialized forensic science training to crime laboratory personnel; crime-scene investigative training to law enforcement personnel; and examine evidence and furnish expert court testimony for agencies which do not have access to crime laboratories or which are beyond the capability of local laboratories

Output Indicator - Examinations conducted

ACTIVITY 03 Fingerprint identification

Description - Provide accurate and timely fingerprint identification and related services to Federal, State, and Local Criminal Justice Agencies, and other government agencies and entities, as mandated by Federal statutes, regulations, and executive orders

Output Indicator - Fingerprint and name checks processed

ACTIVITY 04 Field Investigation Program

Description - Investigate general criminal activities; conduct applicant, civil rights, and fugitive investigations; and conduct counter intelligence and anti-terrorist investigations

Output Indicator - Investigative matters completed

ACTIVITY 05 Organized Crime Program

Description - Investigate organized criminal activity

Output Indicator - Investigative matters closed

ACTIVITY 06 Organized crime drug enforcement

Description - Promote a coordinated drug enforcement effort and encourage maximum cooperation among all Federal Enforcement Agencies; work fully and effectively with State and Local Drug Enforcement Agencies in order to identify and convict high level traffickers and to seize assets and profits derived from high level drug trafficking

Output Indicator - Indictments made

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AGENCY 6102800 **Department of Justice**
ORGANIZATION **Immigration and Naturalization Service**

FUNCTION Regulation - compliance and enforcement

MISSION Administer and enforce the Immigration and Naturalization Laws relating to the admission, exclusion, deportation and naturalization of aliens; investigate alleged violations of these laws; patrol the borders of the United States to prevent illegal entry; supervise naturalization in designated courts; and investigate the qualifications of citizenship applicants

ACTIVITY 01 Inspections
Description - Enforce and administer the Immigration Nationality Laws with respect to the inspection of all persons seeking admission into the United States
Output Indicator - Inspections completed

ACTIVITY 02 Border Patrol
Description - Deter or prevent illegal entry or locate and apprehend alien and other illegal entrants at or near the border
Output Indicator - Aliens and smugglers apprehended

ACTIVITY 03 Investigations
Description - Detect criminal law violations and identify violators through covert operations and other investigative procedures, and initiate criminal prosecution or administrative action
Output Indicator - Cases completed

ACTIVITY 04 Anti-smuggling
Description - Curtail and prevent the growth of the illegal immigrant population by locating, apprehending and prosecuting alien smugglers involved in extensive smuggling operations, and by locating and apprehending those deportable aliens who use such means to enter the country without detection
Output Indicator - Prosecutions

ACTIVITY 05 Detention and deportation
Description - Detain, exclude, expel, remove, parole and deport aliens
Output Indicator - Detention days

ACTIVITY 06 Adjudication and naturalization
Description - Process, adjudicate, and ultimately grant or deny applications and petitions for benefits provided under the immigration laws
Output Indicator - Applications and petitions completed

ACTIVITY 07 Refugees and overseas

Description - Coordinate and implement overseas enforcement initiatives directed against illegal immigration, fraud and related activities
Output Indicator - Adjudications and investigations completed

ACTIVITY 08 Immigration legalization
Description - Receive, process, review and subject to final action all applications submitted for temporary and permanent resident status under the immigration legalization program
Output Indicator - Applications received

ACTIVITY 09 Immigration user fee account
Description - Provide and maintain sufficient resources to carry out immigration inspection and preinspection services for commercial aircraft and vessels
Output Indicator - Persons inspected

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AGENCY 6103000 **Department of Justice**
ORGANIZATION **Land and Natural Resources Division**

FUNCTION Legal and judicial activities

MISSION Conduct litigation necessary to enforce and defend the government's environmental land and natural resources programs

ACTIVITY 01 Federal appellate activities
Description - Handle cases that are appealed to Federal Courts of Appeals or brought to the United States Supreme Court
Output Indicator - Cases closed

ACTIVITY 02 Land acquisition
Description - Acquire land for congressionally authorized public purposes through the institution and prosecution of condemnation proceedings
Output Indicator - Tracts closed

ACTIVITY 03 Environmental protection
Description - Address through litigation, enforcement of national air, water, and hazardous waste pollution laws; prosecute exploiting of, and illegal commerce in, the nation's wildlife and marine resources
Output Indicator - Cases/matters closed

ACTIVITY 04 General litigation
Description - Handle litigation concerning the National Environmental Policy Act, protection of public lands, mineral development, water resources, inverse condemnations, Alaska National Interest Lands,

energy development and conservation, marine resources and Federal Indian policy
Output Indicator - Cases/matters closed

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AGENCY 6103100 **Department of Justice**
ORGANIZATION **U.S. Marshals Service**

FUNCTION Regulation - compliance and enforcement

MISSION Strengthen the Federal Justice System by supporting and protecting the Federal judicial process and performing Federal Law Enforcement

ACTIVITY 01 Witness security
Description - Protect witnesses, potential witnesses, and their dependents whose lives are in jeopardy as a result of actual or potential testimony against criminal organizations, drug traffickers, terrorists and other federal criminals
Output Indicator - Total participants (witnesses and family members)

ACTIVITY 02 Fugitive investigations and court orders
Description - Execution of Federal warrants and other orders, conduct investigations to apprehend fugitive felons domestically and internationally, and assist other agencies and foreign governments in fugitive investigations and apprehensions
Output Indicator - Processes received and handled

ACTIVITY 03 Judicial security
Description - Provide security at all places in which federal judicial business is conducted, and eliminate fear of intimidation, retribution, or physical harm on behalf of all judicial participants
Output Indicator - Projects completed, threats received, and details performed

ACTIVITY 04 Handle federal prisoners
Description - Ensure expeditious and secure custody and transportation of federal prisoners and acquire sufficient and acceptable detention space for federal prisoners in non-federal facilities
Output Indicator - Prisoners produced

ACTIVITY 05 District of Columbia Superior Court
Description - Provide services usually performed by a local sheriff
Output Indicator - Prisoner productions

ACTIVITY 06 Seized assets management
Description - Seize the assets and proceeds of criminals for forfeiture to the government

Output Indicator - Properties seized

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AGENCY 6103700 Department of Justice
ORGANIZATION Bureau of Prisons

FUNCTION Regulation - compliance and enforcement

MISSION Provides care and safekeeping of individuals committed to custody including: vocational and educational training; and medical, surgical, and dental health services

ACTIVITY 01 Inmate care
Description - Provide offenders incarcerated with a nutritional diet; comprehensive, accessible high-quality health care services; clean clothing, footwear, linens, toiletries and stationery; and properly manage the inmate trust fund
Output Indicator - Services provided

ACTIVITY 02 Institution security
Description - Provide institution security, inmate control, and inmate supervision to assure maximum protection for the community, staff, and inmates
Output Indicator - Average daily inmate population

ACTIVITY 03 Unit management
Description - Establish a safe humane environment which minimizes to the extent possible, the detrimental effects of confinement; and provide a variety of counseling programs which are most likely to aid inmates in a successful adjustment to the institution and, upon release, a successful return to the community
Output Indicator - Number of units

ACTIVITY 04 Inmate programs
Description - Provide general and occupational education opportunities to all inmates desiring or required to participate; provide a full range of recreation and leisure activities to improve their physical and mental health and promote the development of personal, interpersonal and social skills to better enable them to cope with the psychological and physical impact of their incarceration
Output Indicator - Number of inmates receiving services

ACTIVITY 05 Contract confinement
Description - Provide, through contract, high quality and diversified state, local and private facilities to house all offenders requiring confinement outside the Federal Prison System (including community treatment centers)

Output Indicator - Number of contracts

ACTIVITY 06 National Institute of Corrections
Description - Provide leadership in moving corrections toward greater professionalism; develop national policies from guidance and coordination of Federal Agencies and initiatives affecting corrections; serve as a National Center to which State and Local Correctional Agencies can turn to receive many different types of assistance, and serve as a source of correctional programs, policies, planning standards and practices
Output Indicator - Training participants

ACTIVITY 07 Federal Prison Industries, Incorporated
Description - Employ the optimum number of inmates available for work in industries so as to fulfill institutional needs as well as the business needs of industries; provide inmates with opportunities for self-improvement in skills practical on-the-job; and enable inmates to acquire self-discipline in the work place
Output Indicator - Average inmate employment

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AGENCY 6104000 **Department of Justice**
ORGANIZATION **Tax Division**

FUNCTION Legal and judicial activities

MISSION Represent the United States and its officers in civil and criminal litigation arising under the Internal Revenue Laws, other than proceedings in the United States Tax Court

ACTIVITY 01 Federal appellate activities
Description - Present the government's written and oral arguments in all civil tax cases on appeal to the United States Courts of Appeals and to various state appellate courts
Output Indicator - Cases closed

ACTIVITY 02 Criminal tax prosecution
Description - Review and supervise all criminal tax prosecutions in the United States
Output Indicator - Trial assignments completed

ACTIVITY 03 Civil tax litigation activity
Description - Ensure the proper and uniform interpretation of the Internal Revenue laws, while maximizing Federal tax revenues; ensure the fair and equitable resolution of disputed tax matters through litigation; defend against taxpayers' claims; sue to recover outstanding tax liabilities; and enforce Federal civil tax laws
Output Indicator - Cases closed

ACTIVITY 04 Organized crime drug enforcement

Description - Investigate and prosecute major narcotics traffickers as part of a multi-agency organized crime drug enforcement task force
Output Indicator - Grand jury receipts

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AGENCY 6104300 **Department of Justice**
ORGANIZATION **United States Trustees - Bankruptcy Matters**

FUNCTION Regulation - compliance and enforcement

MISSION Ensure compliance with Federal Bankruptcy Laws and supervise the administration of bankruptcy cases and trustees, leaving traditional judicial functions as the sole concern of Bankruptcy Judges

ACTIVITY 01 Administration of cases
Description - Supervise Chapter 7 (liquidation), Chapter 11 (reorganization), and Chapter 13 (repayment plan) cases under the Bankruptcy Code
Output Indicator - Cases closed

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AGENCY 6200110 **Department of Labor**
ORGANIZATION **ESA - Wage and Hour Standard Enforcement**

FUNCTION Regulation - compliance and enforcement

MISSION Prevent or correct discriminatory employment practices, and ensure that workers are paid the wages to which they are legally entitled

ACTIVITY 01 MSPA enforcement actions
Description - Perform investigations to assure compliance with the Migrant and Seasonal Worker Protection Act
Output Indicator - Total MSPA actions completed

ACTIVITY 02 SCA wage determinations
Description - Issue wage determinations upon request of contracting agencies under the Service Contract Act
Output Indicator - SF-98's processed

ACTIVITY 03 Davis-Bacon determinations
Description - Determine proper wages for affected employees under the Davis-Bacon Act
Output Indicator - Davis-Bacon wage determinations completed

ACTIVITY 04 Government complaint investigations
Description - Perform investigations in response to complaints involving violations of government contracts

Output Indicator - Government complaint investigations completed

ACTIVITY 05 FLSA complaint investigations
Description - Perform investigations in response to complaints of violations of the Fair Labor Standards Act
Output Indicator - FLSA complaint investigations completed

ACTIVITY 06 Government directed investigations
Description - Perform investigations of government contracts as directed by statute
Output Indicator - Government directed investigations completed

ACTIVITY 07 FLSA directed investigations
Description - Perform investigations of FLSA actions as directed by statute
Output Indicator - FLSA directed investigations completed

ACTIVITY 08 Government contract conciliations
Description - Assist in the conciliation process when applicable in response to complaints involving government contracts
Output Indicator - Government contract conciliations completed

ACTIVITY 09 FLSA conciliations
Description - Assist in the conciliation process when applicable in response to complaints involving FLSA actions
Output Indicator - FLSA complaint conciliations completed

ACTIVITY 10 Employee eligibility verification
Description - Complete inspection of form I-9, employer verification of employee eligibility in accordance with the Immigration Reform and Control Act
Output Indicator - I-9 inspections completed

ACTIVITY 11 H-2a investigations
Description - perform investigations of employers of H-2a workers as directed by statute; H-2a workers are legal, temporary agricultural employees residing in this country
Output Indicator - H-2a investigations completed

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AGENCY 6200120 **Department of Labor**
ORGANIZATION **ESA - Office of Federal Contract Compliance Program (OFCCP)**

FUNCTION Regulation - compliance and enforcement

MISSION Ensure compliance with Executive Order and federal statutes regarding equal employment opportunity and affirmative action by federal government contractors

ACTIVITY 01 Supply and service (S & S) compliance reviews
Description - Perform full-scale reviews of federal contractors who provide goods and services other than construction to determine compliance with OFCCP regulations
Output Indicator - S & S compliance reviews completed

ACTIVITY 02 Systemic discrimination reviews
Description - Perform reviews of federal contractors who provide goods and services other than construction to determine compliance with OFCCP regulations regarding discrimination
Output Indicator - Systemic discrimination reviews completed

ACTIVITY 03 Preaward reviews
Description - Perform reviews of supply and service contractors not reviewed in the previous 12 months before award of federal contract for $1 million or more
Output Indicator - Preaward reviews completed

ACTIVITY 04 University reviews
Description - Perform reviews of colleges/universities as required by the Women Equity Action League (WEAL) consent decree
Output Indicator - University reviews completed

ACTIVITY 05 Desk audit only reviews
Description - Perform reviews of supply and service contractors without need for on-site visit as determined by analysis of data received
Output Indicator - Desk audit only reviews completed

ACTIVITY 06 Hometown plan audits
Description - Perform audits of construction contractors who are signatories to approved hometown plans for particular trades
Output Indicator - Hometown plan audits completed

ACTIVITY 07 Construction reviews
Description - Perform reviews of federally assisted contractors in the building trades or heavy highway construction
Output Indicator - Construction reviews completed

ACTIVITY 08 E.O. 11246 complaint investigations
Description - Perform investigations in response to complaints alleging violations of Executive Order 11246, as amended
Output Indicator - Complaint investigations completed

ACTIVITY 09 Section 503 complaint investigations
Description - Perform investigations in response to complaints alleging violations of Section 503 of the Rehabilitation Act of 1973, as amended
Output Indicator - Complaint investigations completed

ACTIVITY 10 38 USC 2012 complaint investigations
Description - Perform investigations in response to complaints alleging violations of 38 USC 2012, the Vietnam Era Veterans Readjustment Act, as amended
Output Indicator - Complaint investigations completed

ACTIVITY 11 Conciliation agreement monitoring
Description - Produce written status reports of contractors' progress toward correcting identified violations/deficiencies under OFCCP statutes
Output Indicator - Monitoring actions completed

ACTIVITY 12 Consent decree monitoring
Description - Produce written status reports of compliance of contractors under specific consent decrees in which OFCCP is the plaintiff
Output Indicator - Consent decree monitoring actions completed

ACTIVITY 13 Contractor assistance
Description - Provide technical assistance/advice/information to contractors not scheduled for review, in meeting their EEO obligations
Output Indicator - Contractors assisted

ACTIVITY 14 Case appeals
Description - Perform national office review of cases previously closed by the field and determinations appealed to the OFCCP director
Output Indicator - Case appeals processed

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AGENCY 6200130 Department of Labor
ORGANIZATION ESA - Division of Coal Mine Workers Compensation

FUNCTION Social services and benefits

MISSION — Administer federal benefit program for victims of Black Lung disease; investigate claims and make proper payments

ACTIVITY 01 — Initial findings
Description - Perform duties culminating in an initial finding, including reviewing evidence, computing benefits, and notification letters
Output Indicator - Initial findings completed

ACTIVITY 02 — CM-1089 processing
Description - Process survivor's notification of beneficiary's death, (CM-1089 form), including initial information gathering, computing benefits, drafting awards and notification letters
Output Indicator - CM-1089's processed

ACTIVITY 03 — Medical exam scheduling
Description - Locate accessible providers and prepare notification letters in order to schedule medical exams
Output Indicator - Medical exams scheduled

ACTIVITY 04 — Medical determination bill processing
Description - Review medical evidence associated with bills and compute amount of payments
Output Indicator - Medical determination bills processed

ACTIVITY 05 — Priority correspondence
Description - Log in, research response, and draft letters responding to priority correspondence
Output Indicator - Priority correspondence responses

ACTIVITY 06 — Reconsiderations
Description - Review new evidence, consolidate and review with old evidence, draft notification letters when reconsiderations are warranted
Output Indicator - Reconsiderations made

ACTIVITY 07 — Initial determinations
Description - Review evidence submitted by coal mine operators, compute benefits and draft notification letters in order to complete an initial determination
Output Indicator - Initial determinations made

ACTIVITY 08 — Memorandum of conference
Description - Prepare for, travel to and hold a conference, return and write memorandum of conference
Output Indicator - Memorandums of conferences written

ACTIVITY 09 — Awards modified/benefits adjusted

Description - Review evidence, compute benefits, and draft notifications in cases involving adjustments
Output Indicator - Awards modified/benefits adjusted

ACTIVITY 10 ALJ/BRB referrals
Description - Identify evidence to be forwarded, photocopy file, draft notification, and review administrative law judge (ALJ) and benefit review board (BRB) decisions
Output Indicator - ALJ/BRB referrals made

ACTIVITY 11 CM-929 processing
Description - Verify evidence in the claim file and make appropriate changes when beneficiaries return report of changes (CM-929 form) for review
Output Indicator - CM-929's processed

ACTIVITY 12 Periodic case reviews
Description - Verify validity of evidence, review accuracy of decisions, and verify amount of benefits paid in order to review claims in pay status
Output Indicator - Periodic case reviews completed

ACTIVITY 13 CMN processing
Description - Process certificate of medical necessity forms (CM-893) in conjunction with medical policy, includes making determination and drafting notification
Output Indicator - CMN's processed

ACTIVITY 14 Debt resolution
Description - Determine amount of debt, create an accounts receivable, notify parties, and review credit reports and financial statements in order to resolve debt or to collect overpayments
Output Indicator - Debt resolutions arranged

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AGENCY 6200140 Department of Labor
ORGANIZATION ESA - Longshore and Harborworkers Program

FUNCTION Social services and benefits

MISSION Administer Longshore and Harborworkers Compensation Act which provides compensation benefits for employment related injuries

ACTIVITY 01 Conferences conducted
Description - Conduct conferences with employees and employers to resolve claims for compensation covered by the act
Output Indicator - Conferences conducted

ACTIVITY 02 Lost-time cases

Description - Adjudicate cases involving lost-time injuries
Output Indicator - Cases closed

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AGENCY 6200150 **Department of Labor**
ORGANIZATION **ESA - Federal Employees Compensation Act**

FUNCTION Social services and benefits

MISSION Administer laws which provide benefits to federal workers, or their survivors, who sustain injuries in performance of their duties

ACTIVITY 01 Traumatic adjudications
Description - Perform development and analysis for initial decisions made on traumatic injury claims
Output Indicator - Traumatic adjudications made

ACTIVITY 02 Non-traumatic adjudications
Description - Perform development and analysis for initial decisions made on non-traumatic claims; includes foreign address and EEO claims
Output Indicator - Non-traumatic adjudications made

ACTIVITY 03 Secondary adjudications
Description - Perform analysis necessary to reach a subsequent decision on a previously adjudicated case; includes reconsiderations, remands, attendant's allowances, schedule awards, and loss of earning decisions
Output Indicator - Secondary adjudications made

ACTIVITY 04 Case management actions
Description - Perform periodic roll case reviews, adjustments to the periodic roll, and second opinion medical referrals
Output Indicator - Case management actions completed

ACTIVITY 05 Compensation claims
Description - Process claims for wage loss, leave repurchase, and schedule awards for payment
Output Indicator - Compensation claims paid

ACTIVITY 06 Medical payments
Description - Process all claims for medical treatment
Output Indicator - Medical payments made

ACTIVITY 07 Debt resolution
Description - Resolve overpayments by collection, write-off, waiver, or compromise; includes third party collections

Output Indicator - Debts resolved

ACTIVITY 08 Rehabilitation activities
Description - Perform activities directed towards returning partially disabled employees to work
Output Indicator - Rehabilitations/referrals

ACTIVITY 09 Technical assistance
Description - Prepare, coordinate, and deliver workshops, briefings, and interagency meetings
Output Indicator - Technical assistance delivered

ACTIVITY 10 Hearings
Description - Record, prepare, and deliver decisions from hearings
Output Indicator - Hearing decisions issued

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AGENCY 6200200 **Department of Labor**
ORGANIZATION **Employees' Compensation Appeals Board**

FUNCTION Legal and judicial activities

MISSION Acts as an adjudicator of last resort of cases arising under the Federal Employees' Compensation Act; issues decisions based on applicable facts and law to determine the rights of individual claimants which serve as precedents and guidelines for the FECA program

ACTIVITY 01 Compensation cases
Description - Hear and decide all appeals taken under the Federal Employees' Compensation Act from final decisions of the Office of Workers' Compensation programs
Output Indicator - Cases closed

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AGENCY 6200300 **Department of Labor**
ORGANIZATION **Benefits Review Board**

FUNCTION Regulation - Compliance and Enforcement

MISSION Review appeals filed under Black Lung Act and Longshoremen's and Harbor Workers' Compensation Act

ACTIVITY 01 Case decision review
Description - Review appeals filed under Black Lung Act and Longshoremen's and Harbor Workers' Compensation Act
Output Indicator - Number of cases completed - decisions made

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AGENCY 6200400 **Department of Labor**
ORGANIZATION **Bureau of Labor Statistics**

FUNCTION Information Services

MISSION Collect, process, analyze, and publish data on employment, unemployment, hours of work, wages and other compensation, industrial relations, prices, consumer expenditures, productivity, technological developments in industry, occupational injuries and illnesses; and develop projections of economic growth and employ ment by industry and occupation and international comparisons of various labor-related statistics

ACTIVITY 01 Preparation of statistical series and reports
Description - Collect, process, analyze, and prepare statistical data and analytical reports. Output measure includes over 270 indicators for program divisions in the Bureau
Output Indicator - Documents and statistical series weighted by type

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AGENCY 6201000 **Department of Labor**
ORGANIZATION **Occupational Safety and Health Administration**

FUNCTION Regulation - compliance and enforcement

MISSION Implement a comprehensive nationwide occupational safety and health program through: inspections of workplaces, issuing citations, proposal of penalties, training and education, public information and technical assistance and by encouraging states to assume occupational safety and health responsibilities under an OSHA approved plan

ACTIVITY 01 Willful violation
Description - Inspect workplaces, detect willful violations of standards and general hazards, issue citations and propose penalties to assure compliance with standards
Output Indicator - Willful violations found

ACTIVITY 02 Repeated violation
Description - Inspect workplaces, detect repeated violations of standards and general hazards, issue citations and propose penalties to assure compliance with standards
Output Indicator - Repeated violations found

ACTIVITY 03 Serious violation
Description - Inspect workplaces, detect serious violations of standards and general hazards, issue citations and propose penalties to assure compliance with standards
Output Indicator - Serious violations found

ACTIVITY 04 Other violation

Description - Inspect workplaces, detect other violations of standards and general hazards, issue citations and propose penalties to assure compliance with standards
Output Indicator - Other violations found

ACTIVITY 05 Health inspections in compliance
Description - Inspect workplaces, and finding no violations of health standards, file report indicating in compliance status
Output Indicator - Health inspections in compliance

ACTIVITY 06 Safety inspections in compliance
Description - Inspect workplaces, and finding no violations of safety standards, file report indicating in compliance status
Output Indicator - Safety inspections in compliance

ACTIVITY 07 Construction inspections in compliance
Description - Inspect workplaces, and finding no violations of construction standards, file report indicating in compliance status
Output Indicator - Construction inspections in compliance

ACTIVITY 08 Failure to abate inspections
Description - Inspect workplaces where violations have been previously cited to verify compliance, issue citations to indicate failure to abate when violations remain uncorrected
Output Indicator - Failure to abate inspections

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AGENCY 6201420 **Department of Labor**
ORGANIZATION **MSHA: Coal Mine Safety and Health**

FUNCTION Regulation - compliance and enforcement

MISSION Enforce the Federal Mine Safety and Health Act of 1977

ACTIVITY 01 Regular Inspection - underground
Description - Complete health and safety inspection
Output Indicator - Inspections made

ACTIVITY 02 103(I) Spot Inspection - underground
Description - Gas inspection conducted pursuant to Section 103(I)
Output Indicator - Inspections made

ACTIVITY 03 Compliance Follow-up Inspection - underground
Description - Conduct inspection for the express purpose of ascertaining the abatement status of previously cited violations
Output Indicator - Inspections made

ACTIVITY 04 Accident Investigation - underground
Description - Investigate accidents with or without injuries
Output Indicator - Investigations made

ACTIVITY 05 Plan approval/review - underground
Description - Provide technical assistance activities; special conferences or meetings with mine management/labor to discuss or resolve health or safety problems; par-type activities at mines not officially under the program in accident reduction
Output Indicator - Approvals and reviews completed

ACTIVITY 06 Special Inspections - underground
Description - Miscellaneous inspections/investigations: enforcement activities not specifically covered by other codes where the issuance of citations/orders might be involved
Output Indicator - Inspections/investigations made

ACTIVITY 07 Compliance assistance - underground
Description - Advise specific mine operators on developing or improving a safety program, including training plans, evaluating effectiveness of an existing safety program. and assisting with accident reduction programs
Output Indicator - Programs assisted

ACTIVITY 08 Education and training - underground
Description - Provide instructor training and monitor instructors at a mine site
Output Indicator - Instructors trained

ACTIVITY 09 Regular Inspection - surface
Description - complete health and safety inspection
Output Indicator - Inspections made

ACTIVITY 10 103(I) Spot Inspection - surface
Description - Gas inspection conducted pursuant to Section 103(I)
Output Indicator - Inspections made

ACTIVITY 11 Compliance Follow-up Inspection - surface
Description - Conduct inspection for the express purpose of ascertaining the abatement status of previously cited violations
Output Indicator - Inspections made

ACTIVITY 12 Accident Investigation - surface
Description - Investigate accidents with or without injuries
Output Indicator - Investigations made

ACTIVITY 13 Plan approval/review - surface

Description - Provide technical assistance activities; special conferences or meetings with mine management/labor to discuss or resolve health or safety problems; par-type activities at mines not officially under the program in accident reduction
Output Indicator - Approvals and reviews completed

ACTIVITY 14 Special Inspections - surface
Description - Miscellaneous inspections/investigations: enforcement activities not specifically covered by other codes where the issuance of citations/orders might be involved
Output Indicator - Inspections/investigations made

ACTIVITY 15 Compliance assistance - surface
Description - Advise specific mine operators on developing or improving a safety program, including training plans, evaluating effectiveness of an existing safety program, and assisting with accident reduction programs
Output Indicator - Programs assisted

ACTIVITY 16 Education and Training - surface
Description - Provide instructor training and monitor instructors at a mine site
Output Indicator - Instructors trained

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AGENCY 6201440 **Department of Labor**
ORGANIZATION **MSHA: Metal/Nonmetal Mine Safety and Health**

FUNCTION Regulation - compliance and enforcement

MISSION Enforce the Federal Mine Safety and Health Act of 1977

ACTIVITY 01 Regular Inspection - underground
Description - Complete health and safety inspection in its entirety
Output Indicator - Inspections made

ACTIVITY 02 Compliance Follow-up - underground
Description - Conduct inspection for the express purpose of ascertaining the abatement status of previously cited violations
Output Indicator - Inspections made

ACTIVITY 03 Written/Verbal Hazard Complaint Inspection/Investigation - underground
Description - Investigation or inspection resulting from a hazard complaint received in an MSHA office, including imminent danger, violation of safety and health standards, or non-compliance with the MSH Act
Output Indicator - Inspections/investigations made

ACTIVITY 04 Knowing and Willful Violation Investigation - underground

Description - Conduct an investigation of a claim that an operator either knowingly or willfully violated a mandatory health and safety standard or knowingly and/or violated, failed or refused to comply with any order issued

Output Indicator - Investigations made

ACTIVITY 05 103(I) Inspection (gas) - underground

Description - Inspection conducted pursuant to section 103(I)

Output Indicator - Inspections made

ACTIVITY 06 Discrimination Complaint Investigation - underground

Description - Investigate a complaint filed by a miner or applicant for employment, or representative of miners who believes he/she has been discharged, discriminated against or interfered with in the exercise of statutory rights under the act

Output Indicator - Investigations made

ACTIVITY 07 Part 50 Audit - underground

Description - Special audit of mine records conducted to determine accuracy of records and compliance with Part 50 reporting requirements

Output Indicator - Audits made

ACTIVITY 08 Other compliance assistance activities - underground

Description - Activity encompasses a wide variety of mine visits, including but not restricted to technical assistance activities, special conferences or meetings with mine management/labor to discuss or resolve health or safety problems; activity must be at the mine property

Output Indicator - Activities conducted

ACTIVITY 09 Program in accident reduction - underground

Description - Program aimed at injury reduction in selected mines with high accident and injury levels, and includes accident reduction surveys conducted by teams

Output Indicator - Programs

ACTIVITY 10 Petition for Modification Investigation - underground

Description - Investigate at a mine to evaluate a petition for a modification of a mandatory safety standard

Output Indicator - Investigations made

ACTIVITY 11 Accident Investigation - underground

Description - Investigate accidents with or without injuries

Output Indicator - Investigations made

ACTIVITY 12 Safety program evaluation, assistance and training - underground
Description - Advise specific mine operator on development or improving a safety program, including training plans, evaluating the effectiveness of an existing safety program, and assisting with accident reduction programs; train and monitor instructors at a mine site
Output Indicator - Instructors taught

ACTIVITY 13 Miscellaneous inspections/investigations - underground
Description - Enforcement activities not specifically covered by other codes where the issuance of citations/orders might be involved
Output Indicator - Investigations/inspections made

ACTIVITY 14 Special enforcement - underground
Description - Enforcement activity for a specialized purpose which may be unique for each district such as a coal mine inspection by metal and nonmetal inspectors in the western district
Output Indicator - Investigations/inspections made

ACTIVITY 15 Mine investigation prior to production - underground
Description - Visit mine before production starts to point out potential violations without monetary civil penalties being proposed
Output Indicator - Inspections made

ACTIVITY 16 Regular Inspection - surface
Description - Complete health and safety inspection in its entirety
Output Indicator - Inspections made

ACTIVITY 17 Compliance Follow-up - surface
Description - Conduct inspection for the express purpose of ascertaining the abatement status of previously cited violations
Output Indicator - Inspections made

ACTIVITY 18 Written/Verbal Hazard Complaint Inspection/Investigation - surface
Description - Investigation or inspection resulting from a hazard complaint received in an MSHA office, including imminent danger, violation of safety and health standards, or non-compliance with the MSH Act
Output Indicator - Inspections/investigations made

ACTIVITY 19 Knowing and Willful Violation Investigation - surface
Description - Conduct an investigation of a claim that an operator either knowingly or willfully violated a mandatory health and safety

standard or knowingly and/or violated, failed or refused to comply with any order issued
Output Indicator - Investigations made

ACTIVITY 20 103(I) Inspection (gas) - surface
Description - Inspection conducted pursuant to section 103(I)
Output Indicator - Inspections made

ACTIVITY 21 Discrimination Complaint Investigation - surface
Description - Investigate a complaint filed by a miner or applicant for employment, or representative of miners who believes he/she has been discharged, discriminated against or interfered with in the exercise of statutory rights under the act
Output Indicator - Investigations made

ACTIVITY 22 Part 50 Audit - surface
Description - Special audit of mine records conducted to determine accuracy of records and compliance with Part 50 reporting requirements
Output Indicator - Audits made

ACTIVITY 23 Other compliance assistance activities - surface
Description - Activity encompasses a wide variety of mine visits, including but not restricted to technical assistance activities, special conferences or meetings with mine management/labor to discuss or resolve health or safety problems; activity must be at the mine property
Output Indicator - Activities conducted

ACTIVITY 24 Program in accident reduction - surface
Description - Program aimed at injury reduction in selected mines with high accident and injury levels, and includes accident reduction surveys conducted by teams
Output Indicator - Programs

ACTIVITY 25 Petition for Modification Investigation - surface
Description - Investigate at a mine to evaluate a petition for a modification of a mandatory safety standard
Output Indicator - Investigations made

ACTIVITY 26 Accident Investigation - surface
Description - Investigate accidents with or without injuries
Output Indicator - Investigations made

ACTIVITY 27 Safety program evaluation, assistance and training - surface
Description - Advise specific mine operator on development or improving a safety program, including training plans, evaluating the effectiveness of an existing safety program,

and assisting with accident reduction programs; train and monitor instructors at a mine site
Output Indicator - Instructors taught

ACTIVITY 28 Miscellaneous inspections/investigations - surface
Description - Enforcement activities not specifically covered by other codes where the issuance of citations/orders might be involved
Output Indicator - Investigations/inspections made

ACTIVITY 29 Special enforcement - surface
Description - Enforcement activity for a specialized purpose which may be unique for each district such as a coal mine inspection by metal and nonmetal inspectors in the western district
Output Indicator - Investigations/inspections made

ACTIVITY 30 Mine investigation prior to production - surface
Description - Visit mine before production starts to point out potential violations without monetary civil penalties being proposed
Output Indicator - Inspections made

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AGENCY 6201460 Department of Labor
ORGANIZATION MSHA: Technical Support

FUNCTION General support services

MISSION Enforce the Federal Mine Safety and Health Act of 1977

ACTIVITY 01 Mine investigations/technical assistance
Description - Receive requests, evaluate problems, determine instrumentation needed, plan and coordinate on-site field evaluations or investigations, and write and forward reports of conclusions and recommendations
Output Indicator - Visits made

ACTIVITY 02 Approval investigations
Description - Receive and review requests, evaluate drawings and specifications, test and/or inspect equipment, prepare reports, and issue approvals or disapprovals
Output Indicator - Investigations completed

ACTIVITY 03 Quality control investigations
Description - Conduct compliance audits and manufacturing site audits, review industry quality, industry quality control plans and factory inspection forms, investigate complaints, and verify accuracy of calibrated instruments
Output Indicator - Investigations completed

ACTIVITY 04 Information analyses
Description - Retrieve, analyze, and report accident/injury/employment data
Output Indicator - Analyses performed

ACTIVITY 05 Respirable dust sample processing
Description - Weigh and record coal mine respirable dust samples taken from mine working sections and submitted by mine operators for analysis
Output Indicator - Samples processed

ACTIVITY 06 Calibrations
Description - Receive, check, calibrate, and repair instruments
Output Indicator - Instruments handled

ACTIVITY 07 Plan reviews
Description - Conduct in-depth technical analyses and make recommendations for approval or rejection of proposed plans for the design, construction, and maintenance of structures which impound water, sediment, or slurry on coal mine property and of plans for automatic temporary roof support systems to be used in-lieu of cabs or canopies on underground mobile equipment in coal mines
Output Indicator - Plans reviewed

ACTIVITY 08 Samples analyzed
Description - Receive quantities of asbestos, fibers, elementals, minerals, gases, and the like from MSHA enforcement personnel, conduct laboratory tests to analyze the chemical and physical properties of the samples and report analysis information to requester
Output Indicator - Samples analyzed

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AGENCY 6201470 Department of Labor
ORGANIZATION MSHA: Education and Training

FUNCTION Education and training

MISSION Enforce the Federal Safety and Health Act of 1977

ACTIVITY 01 Training materials
Description - Distribute materials to students for mine safety and health courses
Output Indicator - Items distributed

ACTIVITY 02 Lecture materials
Description - Develop publications, slides and videos for instructors use
Output Indicator - Items developed

ACTIVITY 03 Mission related courses
Description - Courses taught by MSHA instructors on or off campus

Output Indicator - Student days

ACTIVITY 04 Non-mission related courses
Description - Courses given by other agencies using MSHA facilities
Output Indicator - Student days

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AGENCY 6201600 **Department of Labor**
ORGANIZATION **Branch of Reproduction**

FUNCTION Printing and duplication

MISSION Provide reproduction services to the bureaus and offices of the department

ACTIVITY 01 Reproduction services
Description - Reproduce printed material
Output Indicator - Items reproduced

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AGENCY 6201750 **Department of Labor**
ORGANIZATION **Office of Inspector General**

FUNCTION Audit of operations

MISSION Prevent and detect fraud, waste and abuse; improve economy and efficiency in the administration of programs and operations

ACTIVITY 01 Auditing
Description - Perform audits of internal programs and operations to ensure honesty and efficiency
Output Indicator - Audits completed

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AGENCY 6202100 **Department of Labor**
ORGANIZATION **Office of the Solicitor - Field Activities**

FUNCTION Legal and Judicial Activities

MISSION Perform a wide range of legal work in direct support of legislative matters concerning the Department of Labor and provide legal counsel for programs administered by the Department

ACTIVITY 01 ESA-Child Labor Act
Description - Provide legal advisory, legislative and litigation services under the Employment Standards Administration's (ESA) Child Labor Act
Output Indicator - Litigation concluded

ACTIVITY 02 ESA-Contract Labor Standards
Description - Provide legal advisory, legislative and litigation services under the

Employment Standards Administration's (ESA) Contract Labor Standards Act
Output Indicator - Litigation concluded

ACTIVITY 03 ESA-Migrant and Seasonal Agricultural Worker Protection Act
Description - Provide legal advisory, legislative and litigation services under the Employment Standards Administration's (ESA) Migrant and Seasonal Agricultural Worker Protection Act
Output Indicator - Litigation concluded

ACTIVITY 04 ESA-Fair Labor Standards Act
Description - Provide legal advisory, legislative and litigation services under the Employment Standards Administration's (ESA) Fair Labor Standards Act
Output Indicator - Litigation concluded

ACTIVITY 05 Occupational Safety and Health Administration
Description - Provide legal advisory, legislative and litigation services for the Occupational Safety and Health Administration (OSHA)
Output Indicator - Litigation concluded

ACTIVITY 06 PWBA-Employee Retirement Income Security Act
Description - Provide legal advisory, legislative and litigation service under the Pension Welfare Benefit Administration's (PWBA) Employee Retirement Income Security Act
Output Indicator - Litigation concluded

ACTIVITY 07 OLMS-Labor Management Reporting Disclosure Act
Description - Provide legal advisory, legislative and litigation service under the Office of Labor-Management Standards (OLMS) Labor Management Reporting Disclosure Act
Output Indicator - Litigation concluded

ACTIVITY 08 VETS-Veterans Reemployment Rights
Description - Provide legal advisory, legislative and litigation service under the Veteran's Employment and Training Service (VETS) Veterans Reemployment Rights
Output Indicator - Litigation concluded

ACTIVITY 09 Employment and Training Administration
Description - Provide legal advisory, legislative and litigation service for the Employment and Training Administration (ETA)
Output Indicator - Litigation concluded

ACTIVITY 10 Other-Freedom of Information Act
Description - Provide legal advisory, legislative and litigation service for FOIA matters within the Department
Output Indicator - Litigation concluded

ACTIVITY 11 Other-Federal Tort Claims Act

Description - Provide legal advisory, legislative and litigation service for Federal Tort Claims Act within the Department
Output Indicator - Litigation concluded

ACTIVITY 12 Other-Privacy Act
Description - Provide legal advisory, legislative and litigation service for Privacy Act matters
Output Indicator - Litigation concluded

ACTIVITY 13 Other-other
Description - Provide legal advisory, legislative and litigation service for other areas within the Department
Output Indicator - Litigation concluded

ACTIVITY 14 MSHA-Mine Safety and Health Administration
Description - Provide legal advisory, legislative and litigation services under the Mine Safety and Health Administration
Output Indicator - Litigation concluded

ACTIVITY 15 ESA-Office of Federal Contract Compliance Programs
Description - Provide legal advisory, legislative and litigation services under the Employment Standards Administration's (ESA) Office of Federal Contract Compliance Program
Output Indicator - Litigation concluded

ACTIVITY 16 Black Lung
Description - Provide legal advisory, legislative and litigation services for Black Lung
Output Indicator - Litigation concluded

ACTIVITY 17 ESA-Federal Employees' Compensation Act (FECA)
Description - Provide legal advisory, legislative and litigation services for the Employment Standards Administration's Federal Employees' Compensation Act
Output Indicator - Litigation concluded

ACTIVITY 18 ESA-Longshore and Harbor Workers' Compensation Act (LHWCA)
Description - Provide legal advisory, legislative and litigation services for the Employment Standards Administration's Longshore and Harbor Workers' Compensation Act
Output Indicator - Litigation concluded

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AGENCY 6202460 Department of Labor
ORGANIZATION OIPA - Graphics Services Division

FUNCTION General support services

MISSION Provide graphic, photographic, and audio-video services to the department

ACTIVITY 01 Audiovisual production
Description - Produce films, videotapes, slide sets, filmography, film strips, audio tapes, and multi-media presentations
Output Indicator - Projects completed

ACTIVITY 02 Periodical publications
Description - Provide graphic designs for periodical publications, i.e., journals magazines, newsletters, etc.
Output Indicator - Projects completed

ACTIVITY 03 Non-recurring publications
Description - Provide graphic designs for one-edition publications, i.e., leaflets, bulletins, booklets, reports, etc.
Output Indicator - Projects completed

ACTIVITY 04 Administrative publications
Description - Provide graphic designs for administrative publications, i.e., programs, press releases, statistical materials, manuals, certificates, r&d reports, etc.
Output Indicator - Projects completed

ACTIVITY 05 Graphics
Description - Design and produce artwork, calligraphy, framing, silkscreen printing, plaques, and related materials
Output Indicator - Projects completed

ACTIVITY 06 Still photography
Description - Provide photographic services and laboratory processing
Output Indicator - Projects completed

ACTIVITY 07 Audiovisual support
Description - Record on video and audio tape special department events and news gatherings; conduct video conferencing; duplicate audiovisual material
Output Indicator - Projects completed

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AGENCY 6202500 Department of Labor
ORGANIZATION OIPA - Information Office

FUNCTION Information services

MISSION Coordinate, plan, and direct public affairs policies for the Department involved in the release of information to other government agencies, the public, and the news media

ACTIVITY 01 News releases cleared (National office)
Description - Review releases prepared by agencies within the Department for conformance to Departmental policy and standards to assure accuracy

Output Indicator - News releases cleared

ACTIVITY 02 News releases written (National office)
Description - Write and release to the media news stories and statements to inform the public about department programs, activities and issues affecting the American worker or workplace
Output Indicator - News releases written

ACTIVITY 03 Weekly press services
Description - Compile specially tailored news packets focusing on the needs and concerns of minorities, unions, and other special interest groups
Output Indicator - News services issued

ACTIVITY 04 Monthly press services
Description - Compile specially tailored news packets focusing on the needs and concerns of women
Output Indicator - News services issued

ACTIVITY 05 Written statements
Description - Write and release statements for the Secretary of Labor and/or top Department officials on Department policies, programs, activities or current events affecting the department, the American worker or workplace
Output Indicator - Statements written and released

ACTIVITY 06 General correspondence
Description - Write response to individuals and organizations seeking information pertaining to the Department or assistance with labor-related problems
Output Indicator - Letters issued

ACTIVITY 07 Bylined/feature articles
Description - Write articles for the Secretary's byline for placement in magazines, newspapers, newsletters, etc., on Department programs, policies and activities
Output Indicator - Articles written

ACTIVITY 08 Inquiries (National office)
Description - Respond orally (i.e., no written response required) to requests from the public for information or assistance
Output Indicator - Inquiries answered

ACTIVITY 09 Messages for the White House
Description - Write letters of greeting or congratulations for the White House to individuals or groups for special events or achievements
Output Indicator - Messages written

ACTIVITY 10 Messages for the Secretary

Description - Write letters of greeting or congratulations for the Secretary to individuals or groups for special events or achievements
Output Indicator - Messages written

ACTIVITY 11 News memos
Description - Assemble newspaper articles on department policies, programs, activities, current events and activities which effect the Department or the American workers for use by Department executives and information and program staffs
Output Indicator - News memos produced

ACTIVITY 12 News releases written (Regional office)
Description - Write statements on the Department's regional programs and activities
Output Indicator - News releases issued

ACTIVITY 13 Inquiries answered (Regional offices)
Description - Respond orally or in writing to requests from the public for information or assistance
Output Indicator - Inquiries answered

ACTIVITY 14 Media contacts
Description - Provide information and assistance to media representatives
Output Indicator - Media representatives assisted per subject

ACTIVITY 15 Non-media contacts
Description - Provide information and assistance to representatives of non-media organizations
Output Indicator - Non-media representatives assisted per subject

ACTIVITY 16 Exhibits
Description - Construct displays of information or materials pertaining to the Department policies, programs and activities at National or Regional conventions, conferences, etc., sponsored by unions or various segments of the private sector
Output Indicator - Exhibits provided and/or staffed

ACTIVITY 17 Briefing papers
Description - Compile reports on Department programs and activities or other matters which are of importance to Department officials for planning and conducting Department activities
Output Indicator - Reports prepared

ACTIVITY 18 Articles
Description - Write articles for the regional directors' byline for placement in

magazines, newspapers, newsletters, etc., on Department programs, policies and activities
Output Indicator - Articles written

ACTIVITY 19 Speeches written
Description - Write speeches for delivery by regional Department officials on Department or labor related matters
Output Indicator - Speeches written

ACTIVITY 20 Publications issued
Description - Write, edit, release and distribute Department publications to the regions
Output Indicator - Publications prepared and distributed

ACTIVITY 21 Monitoring reports
Description - Provide Department officials with current information on the effectiveness of programs or activities in the regions and identify problems affecting these activities or the public's needs or attitudes on a wide range of topics affecting the Department and the American worker
Output Indicator - Reports prepared

ACTIVITY 22 Major media promotions
Description - Sponsor multi-media educational or promotional campaigns designed to inform the public of a wide range of Department policies, programs and activities
Output Indicator - Campaigns executed

ACTIVITY 23 Trip support
Description - Perform services and activities required to plan, advance and/or successfully carry out regional visits or public appearances by Department officials
Output Indicator - Trips taken

ACTIVITY 24 Seminars/meetings
Description - Participate in seminars or meetings sponsored by non-Department organizations to provide information on the Department
Output Indicator - Seminars and meetings attended

ACTIVITY 25 Taping
Description - Videotape or audio record programs or activities involving the Department or its officials
Output Indicator - Taping completed

ACTIVITY 26 Clippings
Description - Gather and disseminate newspaper and magazine articles pertaining to the Department or labor affairs
Output Indicator - Clippings gathered and distributed

ACTIVITY 27 Photo assignments
Description - Take photographs of activities involving the Department or its officials
Output Indicator - Assignments covered

ACTIVITY 28 Special information projects
Description - Compile reports and sponsor activities for regional publics on single issue topics
Output Indicator - Projects completed

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AGENCY 6202750 Department of Labor
ORGANIZATION Office of Labor-Management Standards

FUNCTION Regulation - Compliance and Enforcement

MISSION Prevent violations of the provisions of Labor-Management Reporting and Disclosure Act of 1959, as amended, and Civil Service Reform Act of 1978 through a program of assistance and advice; detect and remedy civil and criminal violations of the provisions of the statute, and provide disclosure of union reports

ACTIVITY 01 Financial report audits
Description - Analyze information and financial entries on labor organization annual reports to determine whether the reports meet the standards for acceptable reports
Output Indicator - Report audits completed

ACTIVITY 02 International compliance audits
Description - Evaluate international and national unions' compliance with various criminal and civil provisions of the Labor-Management Reporting and Disclosure Act (LMRDA) and provide LMRDA compliance assistance
Output Indicator - Audits completed

ACTIVITY 03 Field audits
Description - Review and audit the financial records of a union
Output Indicator - Audits completed

ACTIVITY 04 Compliance audits
Description - Evaluate a union's compliance with various criminal and civil provisions of the appropriate legislation and provide compliance assistance
Output Indicator - Audits completed

ACTIVITY 05 Election investigations
Description - Investigate complaints of alleged improperly held union officer elections
Output Indicator - Investigations completed

ACTIVITY 06 Embezzlement investigations

Description - Investigate possible embezzlement of union funds
Output Indicator - Investigations completed

ACTIVITY 07 Union officer/employee and employer/consultant investigations
Description - Investigate alleged violations of reporting requirements for union officers and employees, employers, and labor relations consultants
Output Indicator - Investigations completed

ACTIVITY 08 Trusteeship investigations
Description - Investigate alleged violations of trusteeship provisions
Output Indicator - Investigations completed

ACTIVITY 09 Delinquent report investigations
Description - Investigate labor organizations after determining that the required annual financial reports have not been submitted within statutory time frames
Output Indicator - Investigations completed

ACTIVITY 10 Deficient financial report investigations
Description - Investigate labor organizations after determining that there are deficiencies in their annual financial report that has been filed
Output Indicator - Investigations completed

ACTIVITY 11 Basic and special investigations
Description - Investigate any case not falling into the above categories or which has been designated as special by the national office
Output Indicator - Investigations completed

ACTIVITY 12 Supervised elections
Description - Supervise the conduct of an election of officers of a labor organization pursuant to court action or by voluntary compliance agreement between the Department and the labor organization
Output Indicator - Elections supervised

ACTIVITY 13 Reporting and disclosure reports processing
Description - Receive, identify, examine for deficiencies and other corrective action reports of labor organizations, union officers and employees, employers, consultants and surety companies
Output Indicator - Reports processed

ACTIVITY 14 Reporting and disclosure reports disclosed
Description - Disclose file folders to the general public from labor organizations, consultants, employers, union officers and employees, and surety companies
Output Indicator - Reports disclosed

ACTIVITY 15 Inquiries
Description - Process incoming letters and phone calls; service visitors
Output Indicator - Inquiries processed

ACTIVITY 16 Freedom of Information and Privacy Act requests
Description - Process FOI/Privacy Act requests
Output Indicator - Requests processed

ACTIVITY 17 Legislative reviews
Description - Review and make comment on proposed legislation, executive orders, Congressional testimony and similar materials received from the Associate Solicitor for Legislation and Legal Counsel
Output Indicator - Legislation reviewed

ACTIVITY 18 Compliance assistance contacts
Description - Provide assistance and information regarding their responsibilities or rights under the laws and regulations administered by OLMS
OuIput Indicator - Contacts made/assistance provided

ACTIVITY 19 International/national union liaison
Description - Provide advice, assistance, and recommendations to international union labor organizations in connection with their statutory responsibilities under the LMRDA and implement compliance and enforcement programs at the international union level
Output Indicator - Liaison activities provided

ACTIVITY 20 Interpretations and policy rulings
Description - Research and prepare interpretative and policy guidance for the Assistant Secretary, agency staff and the public on various LMRDA interpretative manual entries
Output Indicator - Interpretativce and policy rulings prepared

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AGENCY 6202810 Department of Labor
ORGANIZATION Pension & Welfare Benefits Administration - Field Activities

FUNCTION Regulation - Compliance and Enforcement

MISSION Administer a program which implements the Secretary's responsibility under the Employee Retirement Income Security Act of 1974 for protecting the rights and interests of participants and beneficiaries in private pension and welfare plans

ACTIVITY 01 Inquiries

Description - Respond to public requests for information on pension plans and their rights to a pension
Output Indicator - Inquiries answered

ACTIVITY 02 Fiduciary investigations
Description - Investigate pension and welfare plans to enforce fiduciary standards
Output Indicator - Investigations completed

ACTIVITY 03 Criminal investigations
Description - Investigate matters such as embezzlements, willful false statements, concealment, and kickbacks as these matters relate to employee welfare and pension benefit plans
Output Indicator - Investigations completed

ACTIVITY 04 On site targeting
Description - Review selected plan reports, documents and other financial information
Output Indicator - Reviews completed

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AGENCY 6202820 Department of Labor
ORGANIZATION Pension & Welfare Benefit Administration - National Office

FUNCTION Regulation - Compliance and Enforcement

MISSION Administer a program which implements the Secretary's responsibility under the Employee Retirement Income Security Act of 1974 for protecting the rights and interests of participants and beneficiaries in private pension and welfare plans

ACTIVITY 01 Participant assistance-written responses
Description - Respond to public requests for information on the amount of pension earned and their rights to a pension
Output Indicator - Written responses provided

ACTIVITY 02 Participant assistance-telephone responses
Description - Respond to public requests for information on the amount of pension earned and their rights to a pension
Output Indicator - Telephone responses provided

ACTIVITY 03 Publications production
Description - Produce a variety of publications on pension plans
Output Indicator - Publications produced

ACTIVITY 04 Public affairs
Description - Prepare and issue press releases and other publications

Output Indicator - Public affairs materials prepared

ACTIVITY 05 Summary plan *descriptions*
Description - Review and file summary plans which must be provided by administrators of private pension and welfare plans in understandable form to plan participants; check for adequacy
Output Indicator - Plans reviewed/filed

ACTIVITY 06 5500 reports
Description - File all 5500 Series reports for use by public
Output Indicator - Reports filed

ACTIVITY 07 Reports disclosed to public
Description - Make pension plan reports available to the public; search and photocopy reports
Output Indicator - Reports disclosed

ACTIVITY 08 Regulatory paperwork and legislative affairs (ERISA)
Description - Comment on proposed legislation relating to ERISA as required by OMB
Output Indicator - Legislative analyses made

ACTIVITY 09 Regulations (ERISA)
Description - Formulate regulations affecting pension and welfare plans
Output Indicator - Regulations issued

ACTIVITY 10 Advisory opinions and information letters
Description - Respond to questions posed by plan officials regarding legalities of certain situations relating to ERISA
Output Indicator - Questions answered

ACTIVITY 11 Determinations
Description - Make determinations allowed under Section 3001 of the Act by commenting on plans which have applied to the IRS for exemption from taxes related to plan funds
Output Indicator - Determinations made

ACTIVITY 12 Requests for exemption
Description - Respond to plans, individuals or class which request exemption from benefit plans (which is forbidden under ERISA)
Output Indicator - Requests reviewed

ACTIVITY 13 Reviews of field investigations
Description - Review cases referred from the field for litigation and ensure they are adequately put together and worthy of litigation
Output Indicator - Cases reviewed

ACTIVITY 14 Public information requests

Description - Respond to requests for receipt of public information periodicals
Output Indicator - Responses to requests provided

ACTIVITY 15 FOIA requests
Description - Respond to requests for documents under the FOIA
Output Indicator - Responses to requests provided

ACTIVITY 16 National investigations
Description - Conduct complex investigations with nationwide policy implications
Output Indicator - Investigations completed

ACTIVITY 17 Targeting analysis
Description - Review computerized analyses of plan reports for possible further investigations
Output Indicator - Reviews completed

ACTIVITY 18 Litigation support cases
Description - Assist Department of Justice staff with litigating important cases in court
Output Indicator - Cases completed

ACTIVITY 19 Review & analysis SPD/ORS
Description - Review contents of a select portion of SPD's filed
Output Indicator - SPD's filed

ACTIVITY 20 Review & analysis trusts
Description - To review master trust reports filed to assure that they contain all required entries and are consistent with 5500 Series reports filed
Output Indicator - Master trusts processed

ACTIVITY 21 Research statistics project-OREA
Description - Computer analysis of pension data to generate statistics concerning pensions
Output Indicator - Projects completed

ACTIVITY 22 Regulations paperwork & legislative analysis-FERS
Description - Comment on proposed legislation relating to FERS as required by OMB
Output Indicator - Legislative analysis made

ACTIVITY 23 Regulation/project-FERS/ORI
Description - Formulate regulations affecting the Federal Retirement Thrift Savings fund
Output Indicator - Regulations issued

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AGENCY 6204000 Department of Labor
ORGANIZATION Women's Bureau

FUNCTION Information services

MISSION Provide various types of assistance, information, and direction to women in the United States; prepare and comment on legal matters involving women; and help formulate this nation's policies on women's issues

ACTIVITY 01 Legal proposals
Description - Research, prepare, discuss, and deliver comments on amendments to current legislation, legislative proposals, and quasi-legal documents
Output Indicator - Legal proposals prepared

ACTIVITY 02 Policy statements
Description - Prepare documents covering all policy areas in and outside of the Department of Labor
Output Indicator - Policy documents prepared

ACTIVITY 03 Press releases, articles, speeches
Description - Prepare materials for press conferences, testimony, press releases, speeches, and articles
Output Indicator - Items completed

ACTIVITY 04 Research needs activities
Description - Hold meetings and prepare papers on research and development priorities, strategies, proposals, and findings; includes monitoring
Output Indicator - Research needs activities completed

ACTIVITY 05 Publications
Description - Prepare materials for publication and distribution to the public including guides, handbooks, fact sheets, etc.
Output Indicator - Publications completed

ACTIVITY 06 Target group programs
Description - Hold meetings, conferences, seminars, and workshops on the needs of target groups
Output Indicator - Target group program activities completed

ACTIVITY 07 Self-help and institutional mechanisms
Description - Form constituent organizations and coalitions, put together self-help guides and new institutional mechanisms such as women's bureaus, committees, etc.
Output Indicator - Mechanisms developed

ACTIVITY 08 Technical assistance

Description - Provide a variety of services and tasks including letters, memoranda, reports, and telephone inquiries
Output Indicator - Services rendered

ACTIVITY 09 Models for target groups
Description - Develop, monitor, document, and replicate models demonstrating how to meet the special needs of target groups
Output Indicator - Models produced

ACTIVITY 10 Contract studies
Description - Develop FRP's, conduct technical review of interim study products and prepare comments; respond to contractor requests for technical and procedural advice on studies in progress
Output Indicator - Contract studies completed

ACTIVITY 11 Staff studies
Description - Research, draft, and prepare final reports on in-house evaluation and program review studies that represent a comprehensive and detailed analysis of a program or subject matter area
Output Indicator - Staff studies completed

ACTIVITY 12 Staff analysis papers
Description - Research and prepare analysis papers on selected programs and issues in support of the agency's policy advisory and technical assistance functions
Output Indicator - Staff analysis papers completed

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AGENCY 6400100 Library of Congress
ORGANIZATION Total Library of Congress

FUNCTION Library services

MISSION Serve as principal library for the government of the United States, maintain collections in all fields except agriculture and medicine, serve Congress, the educational community, and the public

ACTIVITY 01 Circulation - interlibrary
Description - Lend books and documents to others
Output Indicator - Items loaned

ACTIVITY 02 Reference answers
Description - Search answers to reference questions
Output Indicator - Queries searched

ACTIVITY 03 Circulation - intralibrary
Description - Remove and reshelve books and documents circulated within library

Output Indicator - Books and documents shelved

ACTIVITY 04 Registrations
Description - Register claims to copyright
Output Indicator - Claims registered

ACTIVITY 05 Handicapped readers served
Description - Provide reading material in forms useable by the blind and physically handicapped
Output Indicator - Readers served

ACTIVITY 06 Tape sales
Description - Sale of MARC tapes bearing cataloging information
Output Indicator - MARC subscribers

ACTIVITY 07 Card sales
Description - Sale of catalog cards to library community
Output Indicator - Cards sold

ACTIVITY 08 Catalog sales
Description - Sale of catalog information in book form
Output Indicator - Catalog subscribers

ACTIVITY 09 Congressional research - inquiries (committees)
Description - Research and provide answers to inquiries from committees
Output Indicator - Inquiries answered

ACTIVITY 10 Congressional research - inquiries (members)
Description - Research and provide answers to inquiries from members of congress
Output Indicator - Inquiries answered

ACTIVITY 11 Congressional research - inquiries (constituents)
Description - Research and provide answers to inquiries from constituents
Output Indicator - Inquiries answered

ACTIVITY 12 Jukebox licensing
Description - The Copyright Office of the Library under the provisions of PL-553 is required to license coin-operated phonorecord players (jukeboxes)
Output Indicator - Licenses issued

ACTIVITY 13 Cable TV licensing
Description - The Copyright Office of the Library under the provisions of PL-553 is required to license secondary transmissions by cable TV systems
Output Indicator - Licenses issued

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AGENCY 6450100 Merit System Protection Board

ORGANIZATION **Appeals Activities**

FUNCTION Legal and judicial activities

MISSION Provide a federal employee appeals system that renders fair and equitable decisions in a timely manner

ACTIVITY 01 Regional Office appeals
Description - process and adjudicate appeals
Output Indicator - Appeals processed

ACTIVITY 02 Headquarters appeals
Description - Process and adjudicate higher level appeals
Output Indicator - Appeals processed

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AGENCY 6514400 **National Aeronautics and Space Administration**
ORGANIZATION **Scientific and Technical Information Division**

FUNCTION Information Services

MISSION Provide wide dissemination of information generated by NASA to the public

ACTIVITY 01 Scientific and technical publications
Description - Weighted aggregate of six types of technical report series, journal articles and presentation papers
Output Indicator - Number of pages (weighted)

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AGENCY 6570100 **National Archives and Records Administration**
ORGANIZATION **Selected Measures**

FUNCTION Records Management

MISSION Select, preserve, and make available to the government and the public the noncurrent and historically valuable records of the federal government

ACTIVITY 01 Archival information services
Description - Respond to inquiries from the public and government agencies relating to accessioned archives, records and donated historical materials
Output Indicator - Archival information services provided

ACTIVITY 02 Manuscript processing
Description - Edit and index the official text of laws, presidential messages and orders, and agency rules and regulations for the Federal Register
Output Indicator - Pages processed

ACTIVITY 03 St. Louis personnel searches
Description - Respond to inquires from the public and government agencies for personnel searches
Output Indicator - Reference services completed

ACTIVITY 04 Records Center reference services
Description - Respond to inquiries from government agencies and the public on Records Center holdings
Output Indicator - Reference services provided

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AGENCY 6600200 National Credit Union Administration
ORGANIZATION Total Examinations

FUNCTION Regulation - Compliance and Enforcement

MISSION Charter and supervise federal credit unions and provide insurance for member accounts in federal and state chartered credit unions which apply and qualify for insurance

ACTIVITY 01 Examine federal credit unions, under $249,999 (new)
Description - Review and analyze the financial condition of federal credit unions, evaluate management practices, assure compliance with rules and regulations governing credit union operations, detect problem areas that represent a potential threat to the members' savings protected by the National Credit Union Share Insurance Fund, and take corrective action
Output Indicator - Federal credit unions examined

ACTIVITY 02 Examine federal credit unions, $250,000-999,999 (new)
Description - Review and analyze the financial condition of federal credit unions, evaluate management practices, assure compliance with rules and regulations governing credit union operations, detect problem areas that represent a potential threat to the members' savings protected by the National Credit Union Share Insurance Fund, and take corrective action
Output Indicator - Federal credit unions examined

ACTIVITY 03 Examine federal credit unions, $1,000,000-4,999,999 (new)
Description - Review and analyze the financial condition of federal credit unions, evaluate management practices, assure compliance with rules and regulations governing credit union operations, detect problem areas that represent a potential threat to the members' savings protected by the National Credit Union Share Insurance Fund, and take corrective action

Output Indicator - Federal credit unions examined

ACTIVITY 04 Examine federal credit unions, $5,000,000-19,999,999 (new)

Description - Review and analyze the financial condition of federal credit unions, evaluate management practices, assure compliance with rules and regulations governing credit union operations, detect problem areas that represent a potential threat to the members' savings protected by the National Credit Union Share Insurance Fund, and take corrective action

Output Indicator - Federal credit unions examined

ACTIVITY 05 Examine federal credit unions, $20,000,000-49,999,999 (new)

Description - Review and analyze the financial condition of federal credit unions, evaluate management practices, assure compliance with rules and regulations governing credit union operations, detect problem areas that represent a potential threat to the members' savings protected by the National Credit Union Share Insurance Fund, and take corrective action

Output Indicator - Federal credit unions examined

ACTIVITY 06 Examine federal credit unions, $50,000,000 and over (new)

Description - Review and analyze the financial condition of federal credit unions, evaluate management practices, assure compliance with rules and regulations governing credit union operations, detect problem areas that represent a potential threat to the members' savings protected by the National Credit Union Share Insurance Fund, and take corrective action

Output Indicator - Federal credit unions examined

ACTIVITY 07 Supervision of federal credit unions

Description - Make supervisory visits to credit unions experiencing financial problems to ensure that remedial action is being taken, and offer any assistance necessary to expedite such action

Output Indicator - Supervision contacts performed

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AGENCY 6710100 National Endowment for the Arts
ORGANIZATION Total Endowment

FUNCTION Loans and grants

MISSION Encourage and support the arts; award endowment grants to the best qualified applicants

ACTIVITY 01 Dance Arts
Description - Process and review applications for dance grants
Output Indicator - Applications processed

ACTIVITY 02 Design Arts
Description - Process and review applications for design art grants
Output Indicator - Applications processed

ACTIVITY 03 Expansion Arts
Description - Process and review applications for expansion art grants
Output Indicator - Applications processed

ACTIVITY 04 Folk Arts
Description - Process and review applications for folk art grants
Output Indicator - Applications processed

ACTIVITY 05 Inter-Arts
Description - Process and review applications for inter-arts grants
Output Indicator - Applications processed

ACTIVITY 06 Literature
Description - Process and review applications for literature grants
Output Indicator - Applications processed

ACTIVITY 07 Media Arts
Description - Process and review applications for media art grants
Output Indicator - Applications processed

ACTIVITY 08 Museums
Description - Process and review applications for museum grants
Output Indicator - Applications processed

ACTIVITY 09 Music
Description - Process and review applications for music grants
Output Indicator - Applications processed

ACTIVITY 10 Opera-Musical Theater
Description - Process and review applications for opera-musical theater grants
Output Indicator - Applications processed

ACTIVITY 11 Theater
Description - Process and review applications for theater grants
Output Indicator - Applications processed

ACTIVITY 12 Visual Arts
Description - Process and review applications for visual art grants
Output Indicator - Applications processed

ACTIVITY 13 Arts in Education (A.I.E.) Arts
Description - Process and review applications for a.i.e. art grants
Output Indicator - Applications processed

ACTIVITY 14 Local programs
Description - Process and review applications for grants from local governments
Output Indicator - Applications processed

ACTIVITY 15 State programs
Description - Process and review applications for grants from state governments
Output Indicator - Applications processed

ACTIVITY 16 Advance/Challenge
Description - Process and review applications for advancement and challenge grant,
Output Indicator - Applications processed

****

AGENCY 6720100 National Endowment for the Humanities
ORGANIZATION Total Endowment

FUNCTION Loans and grants

MISSION Encourage and support the humanities; award endowment grants to the best qualified applicants

ACTIVITY 01 Grant applications processed
Description - Acknowledge, record, screen for budget and program applicability; distribute to appropriate advisory panel for review and recommendation to national council members for finding
Output Indicator - Applications processed

****

AGENCY 6750000 National Gallery of Art
ORGANIZATION Total Gallery

FUNCTION Buildings and grounds

MISSION Provide protection services for the buildings, exhibits, and visitors of the National Gallery and provide for the information and guidance needs of the visitors

ACTIVITY 01 Maintenance and operations
Description - Provide required protection, information, and guidance services for the museum buildings and visitors
Output Indicator - Visitors counted

****

AGENCY 6800100 **National Labor Relations Board**
ORGANIZATION **Total National Labor Relations Board**

FUNCTION Legal and judicial activities

MISSION Dispose of unfair labor practice charges and representation petitions filed by the public by determining if merit exists and by processing meritorious cases

ACTIVITY 01 Unfair labor practices, charges against employer - withdrawals
Description - Cases withdrawn by charging party before determination by regional director
Output Indicator - Cases withdrawn

ACTIVITY 02 Unfair labor practices, charges against employer - dismissals
Description - Cases dismissed by the regional director during or after initial investigation
Output Indicator - Cases dismissed

ACTIVITY 03 Unfair labor practices, charges against employer - settlements
Description - Charging party and employer come to an agreement under the supervision of the board before complaint
Output Indicator - Cases settled

ACTIVITY 04 Unfair labor practices, charges against employer - adjustments
Description - Cases settled or dropped after complaint
Output Indicator - Cases adjusted

ACTIVITY 05 Unfair labor practices, charges against employer - hearings
Description - Regional director schedules hearings after complaint has been filed
Output Indicator - Hearings held

ACTIVITY 06 Unfair labor practices, charges against union - withdrawals
Description - Cases withdrawn by charging party before determination by regional director
Output Indicator - Cases withdrawn

ACTIVITY 07 Unfair labor practices, charges against union - dismissals
Description - Cases dismissed by the regional director during or after initial investigation
Output Indicator - Cases dismissed

ACTIVITY 08 Unfair labor practices, charges against union - settlements
Description - Charging party and union come to an agreement under the supervision of the board before complaint
Output Indicator - Cases settled

ACTIVITY 09 Unfair labor practices, charges against union - adjustments
Description - Cases settled or dropped after complaint
Output Indicator - Cases adjusted

ACTIVITY 10 Unfair labor practices, charges against union - hearing
Description - Regional director schedules hearings after complaint has been filed
Output Indicator - Hearings held

ACTIVITY 11 Unfair labor practices, priority charges - withdrawals
Description - Cases withdrawn by charging party before determination by regional director
Output Indicator - Other "C" cases withdrawn

ACTIVITY 12 Unfair labor practices, priority charges - dismissals
Description - Cases dismissed by the regional director during or after initial investigation
Output Indicator - Other "C" cases dismissed

ACTIVITY 13 Unfair labor practices, priority charges - settlements
Description - Parties come to an agreement under the supervision of the board before complaint
Output Indicator - Other "C" cases settled

ACTIVITY 14 Unfair labor practices, priority charges - expedited hearings
Description - Make determinations on jurisdictional disputes under Section 10k of the Unfair Labor Practice Act
Output Indicator - Hearings held

ACTIVITY 15 Unfair labor practices, priority charges - adjustments
Description - Cases settled or dropped after complaint
Output Indicator - Other "C" cases adjusted

ACTIVITY 16 Unfair labor practices, priority charges - hearing after complaint
Description - Regional director schedules hearings after complaint has been filed
Output Indicator - Hearings held

ACTIVITY 17 Unfair labor practices, all cases - compliance
Description - The carrying out of remedial action as agreed upon by the parties in writing; as recommended by the administrative law judge in his decision; as ordered by the board in its decision and order; or as decreed by the court
Output Indicator - Compliance cases closed

ACTIVITY 18 Unfair labor practices, all cases - injunction litigation
Description - Board goes to district court to seek for appropriate temporary relief or restraining order in aid of an unfair labor practice proceeding pending before the board
Output Indicator - Injunctions issued

ACTIVITY 19 Representation cases - withdrawals
Description - Cases withdrawn by charging party before determination by regional director
Output Indicator - Cases withdrawn

ACTIVITY 20 Representation cases - dismissals
Description - Cases dismissed by the regional director during or after initial investigation
Output Indicator - Cases dismissed

ACTIVITY 21 Representation cases - consent and stipulation election
Description - An election held by the regional director pursuant to an agreement signed by all the parties concerned
Output Indicator - Elections held

ACTIVITY 22 Representation cases - hearings
Description - Hold formal hearings on election cases
Output Indicator - Hearings held

ACTIVITY 23 Representation cases - regional directors decisions
Description - Regional directors make decisions on election cases
Output Indicator - Decisions issued

ACTIVITY 24 Representation cases - directed elections
Description - Decide on an election at the regional or board level and stipulate conditions for the election
Output Indicator - Directed elections decided

ACTIVITY 25 Unfair labor practices, all cases - appeals
Description - Cases appealed at the board level
Output Indicator - Cases appealed

ACTIVITY 26 Administrative law judge - settlement
Description - Judge issues an on-site decision by bringing the participating parties together before or during a hearing. this is done by a hearing officer at the regional level
Output Indicator - Cases settled

ACTIVITY 27 Administrative law judge - hearings closed
Description - Judge holds a formal hearing
Output Indicator - Hearings closed

ACTIVITY 28 Administrative law judge - decisions

Description - Judge issues a decision after a formal hearing
Output Indicator - Decisions issued

ACTIVITY 29 Administrative law judge - supplemental decisions
Description - Judge issues a supplemental decision upon reconsideration of a formal decision or on auxiliary issues
Output Indicator - Supplemental decisions issued

ACTIVITY 30 Original board decisions - unfair labor practice cases
Description - Board issues a decision on unfair labor practice charges on the basis of a stipulated record or on exceptions from a judge's decision
Output Indicator - Contested ULP decisions issued

ACTIVITY 31 Original board decisions - representation cases
Description - Initial decision transferred to the board by a regional director
Output Indicator - Contested "R" case decisions issued

ACTIVITY 32 Appeals - representation cases
Description - Appeals to the board of regional director's dismissals of representation petitions
Output Indicator - Appeals made

ACTIVITY 33 Review, original - representation cases
Description - Regional director original decisions in representation cases appealed to the board
Output Indicator - Requests for review of regional director's "R" decisions processed

ACTIVITY 34 Objections/challenges - representation cases
Description - Parties to an election are entitled to challenge any voter or object to the conduct of an election
Output Indicator - Election cases objected/challenged

ACTIVITY 35 Review, supplemental - representation cases
Description - Regional director supplemental decisions on objections and challenges in representation cases appealed to the board
Output Indicator - Requests for review of regional director's supplemental decisions

ACTIVITY 36 Enforcement
Description - Enforce board decisions in the United States Appellate Courts and in the Supreme Court when the respondent will not comply voluntarily

Output Indicator - Appellate briefs filed in Circuit Court of Appeals

ACTIVITY 37 Representation cases
Description - Miscellaneous representations petitions
Output Indicator - Total number of UD, AC, UC, petitions filed

****

AGENCY 7000100 National Science Foundation
ORGANIZATION Total National Science Foundation

FUNCTION Loans and Grants

MISSION Initiate and support, through grants and contracts, scientific and engineering research programs to strengthen scientific and engineering research potential, and education programs at all levels, and appraise the impact of research upon industrial development and the general welfare

ACTIVITY 01 Proposal processing
Description - Review and process proposals; make awards
Output Indicator - Proposals processed

****

AGENCY 7100100 National Transportation Safety Board
ORGANIZATION Total Board

FUNCTION Regulation - compliance and enforcement

MISSION Promote transportation safety by conducting independent investigations of accidents and other safety problems and by formulating safety improvement recommendations

ACTIVITY 01 Aviation investigations
Description - Investigate aviation accidents for the purpose of determining probable cause and make recommendations for the prevention of similar accidents
Output Indicator - Accidents investigated

ACTIVITY 02 Railroad investigations
Description - Investigate railroad accidents for the purpose of determining probable cause and make recommendations for the prevention of similar accidents
Output Indicator - Accidents investigated

ACTIVITY 03 Highway investigations
Description - Investigate highway accidents for the purpose of determining probable cause and make recommendations for the prevention of similar accidents
Output Indicator - Accidents investigated

ACTIVITY 04 Marine investigations
Description - Investigate marine accidents for the purpose of determining probable cause and make recommendations for the prevention of similar accidents
Output Indicator - Accidents investigated

ACTIVITY 05 Hazardous Material investigations
Description - Investigate hazardous material accidents for the purpose of determining probable cause and make recommendations for the prevention of similar accidents
Output Indicator - Accidents investigated

****

AGENCY 7210110 Nuclear Regulatory Commission
ORGANIZATION Division of Accounting and Finance

FUNCTION Finance and Accounting

MISSION Process travel vouchers and commercial invoices

ACTIVITY 01 Travel vouchers
Description - Process travel vouchers
Output Indicator - Vouchers processed

ACTIVITY 02 Commercial invoices
Description - Process commercial invoices
Output Indicator - Invoices processed

****

AGENCY 7210600 Nuclear Regulatory Commission
ORGANIZATION Division of Contracts and Property Management

FUNCTION Procurement

MISSION Procure goods and services for the Commission

ACTIVITY 01 Competitive contracts
Description - Award competitive contracts
Output Indicator - Competitive contracts awarded

ACTIVITY 02 Sealed bids
Description - Award sealed bids
Output Indicator - Sealed bids awarded

ACTIVITY 03 Noncompetitive contracts
Description - Award noncompetitive contracts including 8(a) and unsolicited proposals
Output Indicator - Noncompetitive contracts awarded

ACTIVITY 04 Financial assistance
Description - Award grants and cooperative agreements

Output Indicator - Grants and cooperative agreements awarded

ACTIVITY 05 Interagency agreements
Description - Award interagency agreements to other federal agencies
Output Indicator - Interagency agreements awarded

ACTIVITY 06 Task orders
Description - Award task orders under previously awarded task order contracts
Output Indicator - Task orders awarded

ACTIVITY 07 Purchase orders
Description - Award purchase orders
Output Indicator - Purchase orders awarded

ACTIVITY 08 Modifications
Description - Modify contracts, interagency agreements, grants, and cooperative agreements
Output Indicator - Modifications made

ACTIVITY 09 Payments
Description - Process payments under contracts, interagency agreements, grants and cooperative agreements
Output Indicator - Payments processed

****

AGENCY 7213100 Nuclear Regulatory Commission
ORGANIZATION Div of Freedom of Info/Publications Svc-Electronic Text Processing Section

FUNCTION General support services

MISSION Responsible for the operation and management of all electronic centralized and automated word processing activities including contractor word processing support, data conversion, copy editing and proofreading

ACTIVITY 01 Electronic text processing section
Description - Word process material for NRC offices
Output Indicator - Pages word processed

****

AGENCY 7213400 Nuclear Regulatory Commission
ORGANIZATION Division of FOI and Public Service, Printing/AV Service

FUNCTION Printing and Duplication

MISSION Manage and control all printing and copying services (both in-house and contract); responsible for the purchase, lease and

maintenance of all printing and copying equipment

ACTIVITY 01 Printing services
Description - Print pages requested
Output Indicator - Pages printed

ACTIVITY 02 Copying services
Description - Copy pages requested
Output Indicator - Pages copied

****

AGENCY 7300400 Panama Canal Commission
ORGANIZATION Panama Canal Commission

FUNCTION Transportation

MISSION Maintain and operate the inter-oceanic canal at the Isthmus of Panama, together with essential supporting activities

ACTIVITY 01 Canal transit activity
Description - Move ships between the Atlantic and Pacific Oceans (measure is gross tonnage moved between oceans adjusted for factors affecting ships' floatation and movement)
Output Indicator - PC net tons transited

****

AGENCY 7320000 Peace Corps
ORGANIZATION Total Peace Corps

FUNCTION Personnel management

MISSION Promote world peace and friendship, help the people of other countries in meeting their needs for trained manpower, help promote a better understanding of the American people on the part of the peoples served, and promote a better understanding of other peoples on the part of the American people

ACTIVITY 01 Volunteer service
Description - Provide support services for volunteers assigned overseas
Output Indicator - Volunteer years supported

ACTIVITY 02 Recruitment
Description - Recruit applicants, process applications, evaluate candidates, select individuals for training, and train recruits for overseas service
Output Indicator - Number of applicants trained

****

AGENCY 7350100 Pension Benefit Guaranty Corporation

ORGANIZATION Total Corporation

FUNCTION Regulation - compliance and enforcement

MISSION Encourage the continuation and maintenance of voluntary deferred benefit pension plans for the protection of participants, retirees, and beneficiaries; provide for timely and uninterrupted payment of benefits for pension plans covered by Title IV; and maintain insurance premiums at the lowest rate consistent with carrying out the Corporation's obligations

ACTIVITY 01 Benefit payments
Description - Process benefit applications/payments
Output Indicator - Participant issued checks

ACTIVITY 02 Sufficient single-employer termination cases
Description - Process single employer sufficient terminated plans
Output Indicator - Cases closed

ACTIVITY 03 Initial determination letter
Description - Issue benefit determination letters to participants/provide appeal rights
Output Indicator - Letters issued

****

AGENCY 7400400 Office of Personnel Management
ORGANIZATION Retirement and Insurance Group

FUNCTION Social services and benefits

MISSION Provide retirement and insurance benefits; improve,operate, and maintain the various pay systems to assure that Federal employees are equitably compensated for their work

ACTIVITY 01 Deposit claims
Description - Adjudicate, issue, or disallow civil service and FERS retirement deposit claims
Output Indicator - Claims processed

ACTIVITY 02 Refund claims
Description - Adjudicate, issue, or disallow civil service and FERS retirement refund claims
Output Indicator - Claims processed

ACTIVITY 03 Annuity and death claims
Description - Adjudicate, issue, or disallow civil service and FERS retirement annuity and death claims
Output Indicator - Claims processed

ACTIVITY 04 Annuitants on roll
Description - Update and maintain annuitants roll

Output Indicator - Annuitants on roll (average)

****

AGENCY 7400500 Office of Personnel Management
ORGANIZATION Compliance and Evaluation

FUNCTION Personnel management

MISSION Improve the management of federal programs and the delivery of services to the public by consulting, guiding, and assisting personnel and managers to resolve personnel and management problems; operate a government-wide personnel management evaluation system, maintain information on the federal civilian workforce to meet the needs of opm programs

ACTIVITY 01 Classification Appeals
Description - Adjudicate classification and performance appeals
Output Indicator - Appeals processed

ACTIVITY 02 Complaints & Inquiries
Description - Respond to complaints and inquiries
Output Indicator - Complaints/inquiries answered

ACTIVITY 03 Evaluations
Description - Evaluate agencies' personnel management systems
Output Indicator - Evaluations conducted

****

AGENCY 7400600 Office of Personnel Management
ORGANIZATION Office of Federal Investigations

FUNCTION Personnel investigations

MISSION Directs the development, coordination, technical guidance, evaluation, policy formulation, program planning, and nationwide operations of OPM's government-wide investigation, suitability and security programs

ACTIVITY 01 Applicant investigations - old
Description - Conduct suitability investigations of applicants
Output Indicator - Investigations made

ACTIVITY 02 Background investigations (OPM)
Description - Perform background investigations as required
Output Indicator - Investigations made

ACTIVITY 03 Background investigations (Contractor)
Description - Contract for, monitor and review investigations conducted by contractor

Output Indicator - Investigations contracted

ACTIVITY 04 Appointee investigations
Description - Conduct suitability investigations of appointees
Output Indicator - Investigations made

ACTIVITY 05 Applicant investigations - new
Description - Conduct suitability investigations of applicants
Output Indicator - Investigations made

****

AGENCY 7401000 Office of Personnel Management
ORGANIZATION Printing

FUNCTION Printing and duplication

MISSION Provide printing to support operating programs at OPM

ACTIVITY 01 Central printing activity
Description - Print and duplicate documents for offices of OPM
Output Indicator - Items printed

****

AGENCY 7401300 Office of Personnel Management
ORGANIZATION Office of Personnel

FUNCTION Personnel management

MISSION Provide personnel services such as recruitment, position classification, to support programs at the OPM

ACTIVITY 01 SF-50 Personnel Actions
Description - Process all personnel actions by SF-50
Output Indicator - SF-50 actions processed

****

AGENCY 7401600 Office of Personnel Management
ORGANIZATION Career Entry Group

FUNCTION Personnel management

MISSION Assist in staffing Federal agencies by conducting a nationwide examining and job information program; provide a basis for personnel management decisions that will assure fair treatment of all applicants

ACTIVITY 01 Inquiries
Description - Respond to inquiries about job openings and hiring processing
Output Indicator - Inquiries answered

ACTIVITY 02 Test sessions
Description - Conduct written tests for applicants
Output Indicator - Test sessions conducted

ACTIVITY 03 Application processing
Description - Review SF-171 applications and related documents to determine qualifications for employment
Output Indicator - Applications processed

ACTIVITY 04 Certificates issued
Description - Certify qualified applicants for employment
Output Indicator - Certificates issued

****

AGENCY 7401900 Office of Personnel Management
ORGANIZATION Human Resources Development Group

FUNCTION Education and training

MISSION Assist Federal agencies in their efforts to increase the quality of their services and productivity; manage a nationwide program that will increase the productivity of government employees and improve the quality of service and products provided

ACTIVITY 01 Staff delivered training
Description - Conduct a wide variety of training courses for Federal employees with classroom instruction provided by U.S. Office of Personnel Management training staff
Output Indicator - Participant training days

ACTIVITY 02 Contract delivered training
Description - Conduct a wide variety of training courses for Federal employees with classroom instruction provided by contractors
Output Indicator - Participant training days

ACTIVITY 03 Residential training
Description - Provide policy and management training for Federal managers and executives in seminars conducted in a residential setting at one of OPM's executive seminar centers or the Federal Executive Institute
Output Indicator - Participant training days

ACTIVITY 04 Non-classroom training delivery
Description - Provide correspondence training courses to federal employees for self-paced instruction at their homes or worksites
Output Indicator - Participants trained

****

AGENCY 7500100 U.S. Postal Service

ORGANIZATION Total U.S. Postal Service

FUNCTION Postal Service

MISSION Receive, process and distribute the mail of private citizens, business enterprises and government promptly and efficiently; provide window services to the public

ACTIVITY 01 First-class mail: letters and sealed parcels - old
Description - Process mail
Output Indicator - Pieces of mail delivered

ACTIVITY 02 First-class mail: presort letters and sealed parcels - old
Description - Process mail
Output Indicator - Pieces of mail delivered

ACTIVITY 03 First-class mail: government postal cards - old
Description - Process mail
Output Indicator - Pieces of mail delivered

ACTIVITY 04 First-class mail: private post cards - old
Description - Process mail
Output Indicator - Pieces of mail delivered

ACTIVITY 05 First-class mail: presort private post cards - old
Description - Process mail
Output Indicator - Pieces of mail delivered

ACTIVITY 06 Priority mail - old
Description - Process mail
Output Indicator - Pieces of mail delivered

ACTIVITY 07 Express mail - old
Description - Process mail
Output Indicator - Pieces of mail delivered

ACTIVITY 08 Mailgrams - old
Description - Process mail
Output Indicator - Pieces of mail delivered

ACTIVITY 09 Second-class mail: within county - old
Description - Process mail
Output Indicator - Pieces of mail delivered

ACTIVITY 10 Second-class mail: outside county - regular rate publications - old
Description - Process mail
Output Indicator - Pieces of mail delivered

ACTIVITY 11 Second-class mail: outside county - nonprofit publications - old
Description - Process mail
Output Indicator - Pieces of mail delivered

ACTIVITY 12 Second-class mail: outside county - classroom publications - old
Description - Process mail

Output Indicator - Pieces of mail delivered

ACTIVITY 13 Third-class mail: single piece rate - old
Description - Process mail
Output Indicator - Pieces of mail delivered

ACTIVITY 14 Third-class mail: bulk rate - regular presort - old
Description - Process mail
Output Indicator - Pieces of mail delivered

ACTIVITY 15 Third-class mail: bulk rate - regular other - old
Description - Process mail
Output Indicator - Pieces of mail delivered

ACTIVITY 16 Third-class mail: bulk rate - nonprofit presort - old
Description - Process mail
Output Indicator - Pieces of mail delivered

ACTIVITY 17 Third-class mail: bulk rate - nonprofit other - old
Description - Process mail
Output Indicator - Pieces of mail delivered

ACTIVITY 18 Fourth-class mail: parcels (zone rate) - old
Description - Process mail
Output Indicator - Pieces of mail delivered

ACTIVITY 19 Fourth-class mail: bound printed matter - old
Description - Process mail
Output Indicator - Pieces of mail delivered

ACTIVITY 20 Fourth-class mail: special fourth-class rate - old
Description - Process mail
Output Indicator - Pieces of mail delivered

ACTIVITY 21 Fourth-class mail: library rate - old
Description - Process mail
Output Indicator - Pieces of mail delivered

ACTIVITY 22 Government mail: penalty - U.S. Postal Service - old
Description - Process mail
Output Indicator - Pieces of mail delivered

ACTIVITY 23 Government mail: penalty - other Agencies - old
Description - Process mail
Output Indicator - Pieces of mail delivered

ACTIVITY 24 Government mail: franked - Congress - old
Description - Process mail
Output Indicator - Pieces of mail delivered

ACTIVITY 25 Government mail: franked - other - old
Description - Process mail
Output Indicator - Pieces of mail delivered

ACTIVITY 26 Free mail for the blind, handicapped, and servicemen - old
Description - Process mail
Output Indicator - Pieces of mail delivered

ACTIVITY 27 International mail: surface - letters and cards - old
Description - Process mail
Output Indicator - Pieces of mail delivered

ACTIVITY 28 International mail: surface - other articles - old
Description - Process mail
Output Indicator - Pieces of mail delivered

ACTIVITY 29 International mail: surface - publishers second-class - old
Description - Process mail
Output Indicator - Pieces of mail delivered

ACTIVITY 30 International mail: surface - parcel post - old
Description - Process mail
Output Indicator - Pieces of mail delivered

ACTIVITY 31 International mail: airmail - letters and cards - old
Description - Process mail
Output Indicator - Pieces of mail delivered

ACTIVITY 32 International mail: airmail - other articles - old
Description - Process mail
Output Indicator - Pieces of mail delivered

ACTIVITY 33 International mail: airmail - parcel post - old
Description - Process mail
Output Indicator - Pieces of mail delivered

ACTIVITY 34 Registry service - old
Description - Register mail
Output Indicator - Articles registered

ACTIVITY 35 Certified service - old
Description - Certify mail
Output Indicator - Number certified

ACTIVITY 36 Insurance service - old
Description - Insure mail
Output Indicator - Number insured

ACTIVITY 37 Collect-on-delivery service - old
Description - Collect on delivered mail
Output Indicator - Pieces of mail delivered

ACTIVITY 38 Special delivery service - old
Description - Special handling and delivery of mail
Output Indicator - Pieces of mail delivered

ACTIVITY 39 Money orders - old
Description - Sell money orders

Output Indicator - Number sold

ACTIVITY 40 First-class mail: letters and sealed parcels
Description - Process mail
Output Indicator - Pieces of mail delivered

ACTIVITY 41 First-class mail: presort letters and sealed parcels
Description - Process mail
Output Indicator - Pieces of mail delivered

ACTIVITY 42 First-class mail: government postal cards
Description - Process mail
Output Indicator - Pieces of mail delivered

ACTIVITY 43 First-class mail: private post cards
Description - Process mail
Output Indicator - Pieces of mail delivered

ACTIVITY 44 First-class mail: presort private post cards
Description - Process mail
Output Indicator - Pieces of mail delivered

ACTIVITY 45 Priority mail
Description - Process mail
Output Indicator - Pieces of mail delivered

ACTIVITY 46 Express mail
Description - Process mail
Output Indicator - Pieces of mail delivered

ACTIVITY 47 Mailgrams
Description - Process mail
Output Indicator - Pieces of mail delivered

ACTIVITY 48 Second-class mail: within county
Description - Process mail
Output Indicator - Pieces of mail delivered

ACTIVITY 49 Second-class mail: outside county - regular rate publications
Description - Process mail
Output Indicator - Pieces of mail delivered

ACTIVITY 50 Second-class mail: outside county - nonprofit publications
Description - Process mail
Output Indicator - Pieces of mail delivered

ACTIVITY 51 Second-class mail: outside county - classroom publications
Description - Process mail
Output Indicator - Pieces of mail delivered

ACTIVITY 52 Third-class mail: single piece rate
Description - Process mail
Output Indicator - Pieces of mail delivered

ACTIVITY 53 Third-class mail: bulk rate - regular presort
Description - Process mail
Output Indicator - Pieces of mail delivered

ACTIVITY 54 Third-class mail: bulk rate - regular other
Description - Process mail
Output Indicator - Pieces of mail delivered

ACTIVITY 55 Third-class mail: bulk rate - nonprofit presort
Description - Process mail
Output Indicator - Pieces of mail delivered

ACTIVITY 56 Third-class mail: bulk rate - nonprofit other
Description - Process mail
Output Indicator - Pieces of mail delivered

ACTIVITY 57 Fourth-class mail: parcels (zone rate)
Description - Process mail
Output Indicator - Pieces of mail delivered

ACTIVITY 58 Fourth-class mail: bound printed matter
Description - Process mail
Output Indicator - Pieces of mail delivered

ACTIVITY 59 Fourth-class mail: special fourth-class rate
Description - Process mail
Output Indicator - Pieces of mail delivered

ACTIVITY 60 Fourth-class mail: library rate
Description - Process mail
Output Indicator - Pieces of mail delivered

ACTIVITY 61 Penalty mail - U.S. Postal Service
Description - Process mail
Output Indicator - Pieces of mail delivered

ACTIVITY 62 Free mail for the blind, handicapped, and servicemen
Description - Process mail
Output Indicator - Pieces of mail delivered

ACTIVITY 63 International mail
Description - Process mail
Output Indicator - Pieces of mail delivered

ACTIVITY 64 Registry service
Description - Register mail
Output Indicator - Articles registered

ACTIVITY 65 Certified service
Description - Certify mail
Output Indicator - Number certified

ACTIVITY 66 Insurance service
Description - Insure mail
Output Indicator - Number insured

ACTIVITY 67 Collect-on-delivery service
Description - Collect on delivered mail
Output Indicator - Pieces of mail delivered

ACTIVITY 68 Special delivery service
Description - Special handling and delivery of mail

Output Indicator - Pieces of mail delivered

ACTIVITY 69 Money orders
Description - Sell money orders
Output Indicator - Number sold

****

AGENCY 7600100 **Railroad Retirement Board**
ORGANIZATION **Total Railroad Retirement Board**

FUNCTION Social services and benefits

MISSION Administer a retirement system for the payment of retirement and disability annuities and Social Security benefits to railroad employees, their spouses, and survivors; participate in the administration of the Medicare program as it affects railroad retirement annuitants; administer an unemployment and sickness insurance program for railroad employees; and secure the reemployment of unemployed railroad employees

ACTIVITY 01 Retirement claims processing
Description - Determine eligibility and certify or deny claims for benefit payment; claims include railroad retirement, Social Security, disability decisions with or without a freeze, disability reconsideration determinations, supplemental, and survivors insurance
Output Indicator - Dispositions made

ACTIVITY 02 Maintenance of earnings accounts
Description - Maintain and certify earnings records of railroad employees, and issue annual certificates of service months and compensation to employees
Output Indicator - Accounts reported and adjusted for the calendar year

ACTIVITY 03 Maintenance of beneficiary rolls
Description - Adjust, terminate, suspend, and reinstate monthly railroad retirement benefit payments; determine disability continuances
Output Indicator - Adjustments, reactivated applications, terminations and suspensions, and changes of addresses processed

ACTIVITY 04 Unemployment and sickness claims processing
Description - Certify unemployment and sickness benefits for payment; administer an experience rated employer contribution system; and perform program integrity activities utilizing railroad payroll matches, state wage matches, annual wage record audits, prepayment claims verification, and manual wage checks
Output Indicator - Unemployment claims, sickness claims, and applications received

ACTIVITY 05 Medicare processing

Description - Determine eligibility for health insurance; enroll qualified annuitants and spouses in the supplementary medical insurance plan; establish Medicare entitlement records; assist beneficiaries with their Medicare inquiries and claims; and process changes in entitlement, address changes, and other record adjustments

Output Indicator - Applications for hospital insurance benefits, enrollments, and record changes processed

ACTIVITY 06 Unemployment and sickness claims processing - new

Description - Certify unemployment and sickness benefits for payment; administer an experience rated employer contribution system; and perform program integrity activities utilizing railroad payroll matches, state wage matches, annual wage record audits, prepayment claims verification, and manual wage checks

Output Indicator - Unemployment claims, sickness claims, and applications received

****

AGENCY 7800800 Securities and Exchange Commission
ORGANIZATION Full Disclosure

FUNCTION Regulation - Compliance and Enforcement

MISSION Review financial statements and related disclosure of a selected group of issuers filing in the continuous reporting system, and other filings, such as new issuer 1933 Act registration statements, current reports, tender offers, and proxy materials, as warranted, in order to provide investors with material information and to prevent fraud and misrepresentation in the public trading, voting and sale of securities

ACTIVITY 01 1933 Act registration statement-new issuers

Description - Review for compliance with applicable rules and regulations

Output Indicator - Registration statements reviewed

ACTIVITY 02 1933 Act registration statement-repeat issuers

Description - Review for compliance with applicable rules and regulations

Output Indicator - Registration statements reviewed

ACTIVITY 03 1934 Act registration statements-new issuers

Description - Review for compliance with applicable rules and regulations

Output Indicator - Registration statements reviewed

ACTIVITY 04 1934 Act periodic reports-annual reports
Description - Review for compliance with applicable rules and regulations
Output Indicator - Annual reports reviewed

ACTIVITY 05 1934 Act periodic reports-quarterly and current reports
Description - Review for compliance with applicable rules and regulations
Output Indicator - Quarterly and current reports reviewed

ACTIVITY 06 1934 Act regulation 14A-C - merger/going private proxy statements
Description - Review for compliance with applicable rules and regulations
Output Indicator - Merger proxy statements reviewed

ACTIVITY 07 1934 Act regulation 14A - contested proxy solicitations
Description - Review for compliance with applicable rules and regulations
Output Indicator - Proxy contests reviewed

ACTIVITY 08 1934 Act regulation 14A-C - other proxy material
Description - Review for compliance with applicable rules and regulations
Output Indicator - Proxy materials reviewed

ACTIVITY 09 1934 Act tender offer schedules
Description - Review for compliance with applicable rules and regulations
Output Indicator - Statements reviewed

ACTIVITY 10 Regional disclosure activities-Form S-18
Description - Review for compliance with applicable rules and regulations
Output Indicator - Forms S-18 reviewed

ACTIVITY 11 Regional disclosure activities-Regulation "A"
Description - Determine availability of Regulation "A" exemptions and review for compliance with applicable rules and regulations
Output Indicator - Regulation "A" filings reviewed

****

AGENCY 7801500 Securities and Exchange Commission
ORGANIZATION Prevention and Suppression of Fraud

FUNCTION Regulation - Compliance and Enforcement

MISSION Compel obedience to the disclosure requirements of the registration and other provisions of the acts, to prevent fraud and deception in the purchase and sale of securities, to obtain court orders enjoining acts and practices which

operate as a fraud upon investors or otherwise violate the laws

ACTIVITY 01 Investor complaints and inquiries
Description - Review investor complaints and inquiries, take appropriate action and/or refer to appropriate entity
Output Indicator - Investor complaints and inquiries handled

ACTIVITY 02 Investigations
Description - Investigate for violations of the various securities acts and regulations
Output Indicator - Investigations opened during the year

ACTIVITY 03 Administrative proceedings
Description - Remedial action taken by the Agency
Output Indicator - Administrative proceedings opened

ACTIVITY 04 Civil proceedings
Description - Remedial action taken by Agency through federal courts
Output Indicator - Civil proceedings opened

ACTIVITY 05 Criminal proceedings
Description - Remedial action taken for violation of criminal statutes (assist Department of Justice)
Output Indicator - Criminal proceedings opened

****

AGENCY 7802100 Securities and Exchange Commission
ORGANIZATION Supervision and Regulation of Securities Professionals

FUNCTION Regulation - Compliance and Enforcement

MISSION Revoke the registrations of brokers and dealers, transfer agents, investment advisers who willfully violate the laws; suspend or expel from National Securities Exchange or the National Association of Securities Dealers, Inc., any member or employee who has violated any provision of the federal securities laws; conduct investigations into complaints or other evidence of securities violations

ACTIVITY 01 Transfer agent examinations (regions)
Description - Periodic examinations of transfer agent activities
Output Indicator - Transfer agent examinations conducted

ACTIVITY 02 Broker-dealer examinations for cause (regions)
Description - Examine for suspected violations

Output Indicator - Broker-dealer examinations conducted

ACTIVITY 03 Routine oversight of Exchange and NASD B-D examinations (regions)
Description - Oversight examinations of broker-dealers
Output Indicator - Broker-dealer examinations conducted

****

AGENCY 7802700 **Securities and Exchange Commission**
ORGANIZATION **Investment Management Regulation**

FUNCTION Regulation - Compliance and Enforcement

MISSION Register investment companies and subject their activities to regulation to protect investors; regulation covers sales and management fees, composition of board of directors and capital structure

ACTIVITY 01 Investment company inspections
Description - Periodic inspections of investment companies
Output Indicator - Investment companies inspected

ACTIVITY 02 Investment advisor inspections
Description - Periodic inspections of investment advisors
Output Indicator - Investment advisors inspected

ACTIVITY 03 Investment company applications for exemption
Description - Examine to see if requirements for exemptions are met
Output Indicator - Applications examined

ACTIVITY 04 1940 Act registration statements-investment companies
Description - Review for compliance with 1940 Act disclosure requirements
Output Indicator - Registration statements reviewed

ACTIVITY 05 1940 Act post effective amendments reviewed-investment companies
Description - Review for compliance with 1940 Act disclosure requirements
Output Indicator - Post effective amendments reviewed

ACTIVITY 06 1940 Act proxy statements-investment companies
Description - Review for compliance with disclosure requirements
Output Indicator - Proxy statements reviewed

ACTIVITY 07 1940 Act annual and periodic reports

Description - Review for compliance with applicable rules and regulations
Output Indicator - Reports reviewed

****

AGENCY 7803500 **Securities and Exchange Commission**
ORGANIZATION **Public Utility Holding Company Regulations**

FUNCTION Regulation - Compliance and Enforcement

MISSION Regulate the purchase and sale of securities and assets by companies in electric and gas utility holding company systems, their intrasystem transactions and service and management arrangements

ACTIVITY 01 Annual and periodic reports
Description - Review for compliance with applicable rules and regulations
Output Indicator - Reports reviewed

ACTIVITY 02 Public utility procedural examinations
Description - Examine public utility holding companies for compliance with applicable rules and regulations
Output Indicator - Examinations performed

ACTIVITY 03 Holding company act filings
Description - Review for compliance with 1935 Act rules and regulations
Output Indicator - Filings reviewed

****

AGENCY 7950100 **Selective Service System**
ORGANIZATION **Total System**

FUNCTION Records management

MISSION Register and maintain files on all eligible citizens in preparation for emergency mobilization of national military forces

ACTIVITY 01 New registration program
Description - Process registrations of draft-eligible men as received
Output Indicator - New registrations processed

ACTIVITY 02 File maintenance update program
Description - Obtain and maintain current accurate information on registrants in database
Output Indicator - Records updated

ACTIVITY 03 Information services
Description - Provide information to registrants and the general public regarding status of registration or general program information
Output Indicator - Calls processed

ACTIVITY 04 Mobilization planning program
Description - Develop and maintain extensive mobilization plans (automated and manual) for the agency
Output Indicator - Plans developed

ACTIVITY 05 Mobilization readiness assessment program
Description - Develop test and evaluation mechanisms to assess agency mobilization readiness
Output Indicator - Tests/exercises developed

ACTIVITY 06 Recruiter augmentee training program
Description - Perform training for National Guard recruiter augmentees to assume duties upon mobilization
Output Indicator - Recruiter augmentees trained

ACTIVITY 07 Reserve force training program
Description - Perform training for reserve force officers to assume duties upon mobilization
Output Indicator - Reserve force officers trained

ACTIVITY 08 Board member training program
Description - Perform training for local, district appeal, and civilian review board members, maintain readiness for activation upon mobilization
Output Indicator - Board members trained

ACTIVITY 09 Compliance program
Description - Identify possible nonregistrants through computer matching of federal, state, and local records; correspond with identified individuals to obtain updated information
Output Indicator - Contacts with potential nonregistrants

ACTIVITY 10 Registration awareness program
Description - Provide information to potential registrants to generate new registrations through direct mail and other federal programs
Output Indicator - Reminders distributed

****

AGENCY 8000100 Small Business Administration
ORGANIZATION Total Administration

FUNCTION Loans and grants

MISSION Approve, disburse and service loans; stimulate private capital flow through small business investment companies; provide procurement and management assistance; aid, counsel, assist and

protect the interests of the small business community

ACTIVITY 01 Business loan making
Description - Provide financial assistance to the small business community with direct Federal funding and through bank participation
Output Indicator - Loans approved

ACTIVITY 02 Disaster loans making
Description - Provide emergency assistance to small businesses and homeowners
Output Indicator - Disaster loans approved

ACTIVITY 03 Business loan servicing
Description - Provide necessary loan administration function for all disbursed loans, including liquidation and other servicing actions
Output Indicator - Portfolio loans serviced

ACTIVITY 04 Disaster loan servicing
Description - Provide necessary loan administration function for all disbursed loans, including liquidation and other servicing actions
Output Indicator - Portfolio loans serviced

****

AGENCY 8150300 Smithsonian Institution
ORGANIZATION Protection Division

FUNCTION Buildings and grounds

MISSION Provide protection services for the buildings, exhibits and visitors of the Smithsonian Institution and provide for the information and guidance needs of the visitors

ACTIVITY 01 Company A
Description - Provide required protection, information, and guidance services for the Natural History Building and visitors
Output Indicator - Visitors counted

ACTIVITY 02 Company C
Description - Provide required protection, information, and guidance services for the National Museum of American History and visitors
Output Indicator - Visitors counted

ACTIVITY 03 Company E
Description - Provide required protection, information, and guidance services for the Air and Space Building and visitors
Output Indicator - Visitors counted

ACTIVITY 04 Company G

Description - Provide required protection, information, and guidance services for the Hirshorn Gallery and visitors
Output Indicator - Visitors counted

ACTIVITY 05 Company D
Description - Provide required protection, information, and guidance services for the American Art and Portrait gallery, the Renwick Gallery and their visitors
Output Indicator - Visitors counted

ACTIVITY 06 Company B
Description - Provide required protection, information, and guidance services for the Smithsonian Institution Building, the Arts and Industries Building and their visitors
Output Indicator - Visitors counted

ACTIVITY 07 Company F
Description - Provide required protection, information, and guidance services for the Anacostia Museum, the museum support center, the Garber Facility and their visitors
Output Indicator - Visitors counted

ACTIVITY 08 Company H
Description - Provide required protection, information, and guidance services for the Freer Gallery of Art, the African Art Museum, the Sackler Gallery, and the S. Dillon Ripley Center and their visitors
Output Indicator - Visitors counted

****

AGENCY 8180100 U.S. Soldiers' and Airmen's Home
ORGANIZATION Total Home

FUNCTION Social services and benefits

MISSION Provide domiciliary care and other authorized benefits for the relief and support of certain retired soldiers of the Regular Army and airmen of the Air Force

ACTIVITY 01 Domiciliary care
Description - Provide domiciliary care to members
Output Indicator - Average number of members receiving care

ACTIVITY 02 Medical care
Description - Provide medical care to members
Output Indicator - Average number of members receiving care

****

AGENCY 8200600 Department of State

ORGANIZATION Library

FUNCTION Library services

MISSION Acquire and catalog library materials relating to foreign affairs and provide reference and circulation services for these materials

ACTIVITY 01 Reference requests
Description - Answer reference questions
Output Indicator - Reference questions answered

ACTIVITY 02 Publications charged
Description - Charge publications taken out of library
Output Indicator - Publications charged

ACTIVITY 03 Publications circulated
Description - Fill out routing lists, attach to publications to be circulated and circulate among individuals on the lists
Output Indicator - Publications circulated

ACTIVITY 04 Orders processed - external
Description - Orders processed for books, periodicals, and publications going to other parts of the Department of State
Output Indicator - Orders processed

ACTIVITY 05 Maps distributed
Description - Distribute maps
Output Indicator - Maps distributed

****

AGENCY 8201000 Department of State
ORGANIZATION Bureau of Consular Affairs

FUNCTION Regulation - rulemaking and licensing

MISSION Adjudicate non-immigrant and immigrant visa applications, and issue visas (overseas); adjudicate applications for U.S. passports, and issue passports (overseas and U.S.); advise and consult with personnel on visa and passport regulations

ACTIVITY 01 Immigrant visas (overseas only)
Description - Process immigrant visas
Output Indicator - Immigrant visas processed

ACTIVITY 02 Non-immigrant visas (overseas only)
Description - Process non-immigrant visas
Output Indicator - Non-immigrant visas processed

ACTIVITY 03 Passport issuance (United States and overseas)
Description - Process and issue passports and determine citizenship
Output Indicator - Passports issued

****

AGENCY 8201100 Department of State
ORGANIZATION Communications Center Division

FUNCTION Communications

MISSION Manage the facilities which provide for the transmission, receipt, relay, and servicing of telecommunications messages for the Department of State and other serviced government agencies; provide for the registration, analysis, reproduction, distribution, and filing of messages transmitted through its facilities or received from other government or commercial facilities; and also maintain operational liaison with other Federal Agencies and commercial carriers; this organization is located within the office of communications

ACTIVITY 01 Terminal traffic
Description - Total number of telegrams processed through the system
Output Indicator - Telegrams processed

ACTIVITY 02 Telegrams encrypted or decrypted
Description - Off-line traffic
Output Indicator - Telegrams processed

ACTIVITY 03 Reproduction
Description - Telegrams reproduced for distribution
Output Indicator - Copies reproduced

****

AGENCY 8201250 Department of State
ORGANIZATION Diplomatic Mail and Pouch Operation Division

FUNCTION General support services

MISSION Responsible for the operation, guidance and control of the worldwide unaccompanied pouch, mail and messenger services within the Department and its annexes, maintains liaison and coordination with the Department of Defense and the U.S. Postal Service on military (APO/FPO) and postal matters

ACTIVITY 01 Pouch service
Description - Prepare and dispatch pouches worldwide (unaccompanied)
Output Indicator - Pouches prepared

ACTIVITY 02 Mail service
Description - Mail items processed and dispatched through U.S. Postal Service and inter-agency messenger systems
Output Indicator - Mail items processed

ACTIVITY 03 Delivery service

Description - Mail items delivered within the Department of State and to other government agencies
Output Indicator - Mail items delivered

ACTIVITY 04 Pouch service - classified
Description - Prepare courier pouches for courier dispatch
Output Indicator - Pouches prepared

ACTIVITY 05 Pouch service - unclassified
Description - Prepare and dispatch pouches worldwide (unaccompanied)
Output Indicator - Pouches prepared

****

AGENCY 8201300 Department of State
ORGANIZATION Bureau of Diplomatic Security - Courier Service

FUNCTION General support services

MISSION Responsible for the operation, guidance and control of the worldwide diplomatic courier system

ACTIVITY 01 Courier Service
Description - Deliver classified material worldwide (accompanied by courier)
Output Indicator - Pounds delivered

ACTIVITY 02 Accompanied Courier Service
Description - Days in travel status accompanying classified material worldwide
Output Indicator - Days away from post (DAFP)

****

AGENCY 8201400 Department of State
ORGANIZATION Office of Financial Operations

FUNCTION Finance and accounting

MISSION Plan, administer, and coordinate a total financial services program for department and overseas posts

ACTIVITY 01 Obligations processed
Description - Analyze accounts, prepare accrual data, input and adjust obligations
Output Indicator - Allotment accounting transactions processed

ACTIVITY 02 Vouchers audited
Description - Examine payments relating to post assignment travel, identify over and under payments, prepare collections and refund documents
Output Indicator - Vouchers audited

ACTIVITY 03 Transactions processed

Description - Record deposit, collection, and trust fund activity; bill interested party telegrams
Output Indicator - Revenue and receipt transactions processed

ACTIVITY 04 Orders and bills processed
Description - Order stock and equipment, bill customers for services, maintain and analyze accounts
Output Indicator - Working capital fund billings processed

ACTIVITY 05 Domestic accounts maintained
Description - Establish, update, transfer, and schedule for payment- domestic employees
Output Indicator - Domestic payroll accounts maintained

ACTIVITY 06 Foreign accounts maintained
Description - Establish, update, transfer, and schedule for payment - overseas employees
Output Indicator - Foreign payroll accounts maintained

ACTIVITY 07 Vouchers processed
Description - Determine authority, proper payment, and services received; compute and certify
Output Indicator - Travel vouchers processed

ACTIVITY 08 GLB's, GTR's, GEBA's, storage processed
Description - Determine authority, proper payment, and services received; compute and certify
Output Indicator - Transportation vouchers processed

ACTIVITY 09 Invoices vouchered for payment
Description - Determine authority, proper payment, and services received; compute and certify
Output Indicator - Vendor vouchers processed

ACTIVITY 10 Obligations and payments processed
Description - Prepare allotment ledgers, audit vouchers, certify, and schedule payments - foreign posts
Output Indicator - WFC accounting transactions processed

ACTIVITY 11 Applications processed
Description - Estimate travel cost, counsel issuing and certify application for scheduling of payment
Output Indicator - Travel advances processed

ACTIVITY 12 Powers of attorney recorded - vouchers & deposits

Description - Receive and record remittances; pay taxi, per diem, and travel advance vouchers; pay under power of attorney
Output Indicator - Cashier transactions made

****

AGENCY 8201800 Department of State
ORGANIZATION Office of Munitions Control

FUNCTION Regulation - rulemaking and licensing

MISSION Administer the United States government program to control commercial export of defense articles and defense services including related technical data; to further world peace and the security and foreign policy of the U.S.

ACTIVITY 01 Return without action, procedural
Description - Return requests for licensing without processing, not filled out properly
Output Indicator - Documents returned

ACTIVITY 02 License for import DSP-61
Description - Request for a temporary import license for unclassified articles
Output Indicator - License requests

ACTIVITY 03 License for export DSP-73
Description - Request for a temporary export license for unclassified articles
Output Indicator - License requests

ACTIVITY 04 License for export DSP-5
Description - Request for a permanent export license for unclassified articles
Output Indicator - License requests

ACTIVITY 05 License for export congressional
Description - Request for a license requiring congressional notification
Output Indicator - License requests

ACTIVITY 06 License for export DSP-5 with provisos
Description - Request for a permanent export license for unclassified articles
Output Indicator - License requests

ACTIVITY 07 Denials/returns without action for policy
Description - Request for a license which is denied for U.S. foreign policy reasons
Output Indicator - Requests returned

ACTIVITY 08 License for export or import DSP-85
Description - Request for a permanent export or temporary export or import license for classified items
Output Indicator - License requests

ACTIVITY 09 Opinions

Description - Request for an opinion as to the feasibility to export an article
Output Indicator - Opinions rendered

ACTIVITY 10 Agreements
Description - Request for a license to export technical assistance
Output Indicator - License requests

ACTIVITY 11 Registration/renewal
Description - Register all exporters and manufacturers of classified articles required by law with Office of Munitions Control
Output Indicator - Registrations handled

ACTIVITY 12 End-use check, simple
Description - Request the bonafides of a transaction through U.S. embassies
Output Indicator - Requests to embassies

ACTIVITY 13 Plea bargain
Description - Render assistance to U.S. Attorneys
Output Indicator - Cases handled

ACTIVITY 14 Indictment procedure
Description - Render assistance to U.S. Attorneys
Output Indicator - Cases handled

ACTIVITY 15 Trial/appeal
Description - Render assistance to U.S. Attorneys
Output Indicator - Cases handled

ACTIVITY 16 Records investigations/determinations
Description - Assist Customs, FBI or other Government Agencies on documentation of controlled items
Output Indicator - Investigations made

ACTIVITY 17 Records investigations/determinations with verification
Description - Assist Customs, FBI or other Government Agencies on documentation on controlled items
Output Indicator - Investigations made

ACTIVITY 18 End-use check, complex
Description - Request the bonafides of a transaction through U.S. embassies
Output Indicator - Requests to embassies

ACTIVITY 19 Suspensions
Description - Render assistance to U.S. Attorneys
Output Indicator - Cases handled

ACTIVITY 20 Debarments
Description - Render assistance to U.S. Attorneys

Output indicator - Cases handled

ACTIVITY 21 Registration/renewal - new
Description - Register all exporters and manufacturers of classified articles required by law with Office of Munitions Control
Output Indicator - Registrations handled

****

AGENCY 8202000 **Department of State**
ORGANIZATION **Bureau of Diplomatic Security - Personnel Investigations**

FUNCTION Personnel investigations

MISSION Responsible for State Department's internal personnel security

ACTIVITY 01 Security checks/investigations
Description - Perform personnel security checks/investigations
Output Indicator - Weighted output

****

AGENCY 8500715 **Tennessee Valley Authority**
ORGANIZATION **Agricultural and Chemical Development**

FUNCTION Specialized Manufacturing

MISSION To achieve optimum use and management of agricultural resources in the Tennessee Valley, to assure an abundant supply of improved, low-cost fertilizers to the nation's farmers, and to conserve the soil resources

ACTIVITY 01 Ammonia production
Description - Produce ammonia for fertilizer
Output Indicator - Nitrogen tons of ammonia produced

ACTIVITY 02 Nitric acid production
Description - Convert ammonia to nitric acid
Output Indicator - Nitrogen tons produced

ACTIVITY 03 Fertilizer production
Description - Produce fertilizer materials from intermediate products
Output Indicator - Tons of plant nutrients produced

ACTIVITY 04 Fertilizer shipment
Description - Bag, handle, and ship materials
Output Indicator - Tons of plant nutrients shipped

ACTIVITY 05 Farm-test demonstrations - routine

Description - Demonstrate on a routine basis the best fertilizer uses on whole farm
Output Indicator - Test-demonstration operated

ACTIVITY 06 Fertilizer trials and field demonstrations
Description - Demonstrate new fertilizers and fertilizer practices and introduce new crops and cropping practices
Output Indicator - Demonstrations completed

ACTIVITY 07 Urea production
Description - Production of urea fertilizer materials
Output Indicator - Nitrogen tons of urea produced

ACTIVITY 08 Valley agricultural development - farm demonstrations
Description - Introduce new and improved agricultural production and management practices for farms
Output Indicator - Demonstrations conducted

ACTIVITY 09 Utilities steam service
Description - Provide steam for chemical and fertilizer production
Output Indicator - Thousands of pounds produced

ACTIVITY 10 Utilities water service
Description - Provide water for chemical and fertilizer production
Output Indicator - Gallons distributed

ACTIVITY 11 Utilities electrical service
Description - Provide electricity for chemical and fertilizer production
Output Indicator - Kilowatt-hours used

****

AGENCY 8500900 **Tennessee Valley Authority**
ORGANIZATION **Power and Supply**

FUNCTION Electric Power Production and Distribution

MISSION Produce, transmit and market power

ACTIVITY 01 Power operations
Description - Produce, transmit, market power
Output Indicator - Millions of kilowatt hours produced

****

AGENCY 8600100 **Department of Transportation**
ORGANIZATION **U.S. Coast Guard**

FUNCTION Transportation

MISSION — Conduct programs on United States navigable waters including water safety and rescue; law enforcement; marine environment protection; and icebreaking; collect oceanographic and meteorological data; and ensure military readiness

ACTIVITY 01 — Search and Rescue Program
Description - Respond to assistance requests involving persons and/or property subject to injury, damage, or loss by dispatch of Coast Guard resources; coordination and communications activities are included
Output Indicator - Search and rescue unit responses conducted

ACTIVITY 02 — Short Range Aids to Navigation Program
Description - Facilitate safe and unencumbered passage of marine traffic; and expedite commercial transportation for all users, commercial, recreational, public and private by maintaining navigational aids
Output Indicator - Aids to navigation maintained

ACTIVITY 03 — Reserve Program
Description - Recruit, train, and retain an adequate force of reserve officers and enlisted personnel
Output Indicator - Reservists trained (average of on-board)

ACTIVITY 04 — Domestic Icebreaking Program
Description - Break ice to extend navigation season
Output Indicator - Operating hours conducted

ACTIVITY 05 — Loran C, Omega and radio beacon coverage
Description - Provide continuous all-weather electronic navigation capability that will enhance the safe and expeditious passage of marine and air traffic in the Great Lakes, in continental U.S. coastal areas, and on world-wide open oceans
Output Indicator - Loran C, Omega and radio beacon (combined) coverage provided

ACTIVITY 06 — Polar Operations Program
Description - Provide icebreaker deployment for logistics and scientific purposes
Output Indicator - Icebreaker support days provided (assumes 24 hour operational day)

ACTIVITY 07 — Recreational boating safety
Description - Minimize the risk of fatalities, injuries, and property damage associated with the operation of recreational boats through the operation of the Boat Safety Standards Program; provide boater information, education, and compliance programs; support the Coast Guard Auxiliary; and provide technical

support to the individual State Boating Safety Programs
Output Indicator - Services provided (weighted composite index)

ACTIVITY 08 Port and Environmental Safety Program
Description - Safeguard and secure U.S. ports and waterways, thereby improving their economic utilization, and ensure their availability in time of national emergencies
Output Indicator - Services provided (weighted composite index)

ACTIVITY 09 Commercial ship review process
Description - Review and approve plans for the design, construction, alteration and repair of U.S. commercial vessels
Output Indicator - Plans approved

****

AGENCY 8600400 **Department of Transportation**
ORGANIZATION **Federal Aviation Administration**

FUNCTION Transportation

MISSION Provide for the regulation and promotion of civil aviation so as to foster its development and safety; assure the safe and efficient use of air space by both civil and military aircraft

ACTIVITY 01 Flight assistance
Description - Provide pre-flight briefing on weather, notices to airmen, information on military activity, special notices, in-flight updates of weather and other information, filing and closing flight plans, and assistance to aircraft in distress
Output Indicator - Flight services provided (weighted composite)

ACTIVITY 02 Navigation facilities
Description - Modernize and consolidate maintenance operations to support the Air Traffic Control (ATC) System, integrate the latest technology available into a coordinated system for air traffic control and air navigation to assure safe and efficient transportation for all who use and depend upon the National Airspace System
Output Indicator - Services provided (weighted composite index)

ACTIVITY 03 Air traffic control centers
Description - Control all en route aircraft in the United States which are operating under instrument flight rules and are not under the control of military or other facilities; provide separation service, traffic advisories, and weather information to pilots while they are en route between airports; the en

route system is also an integral part of this country's national defense system
Output Indicator - Services provided (weighted composite index)

ACTIVITY 04 Air traffic control towers
Description - Includes airport traffic control towers, terminal radar approach control, and terminal radar approach control in the tower cab; separate and sequence aircraft in the airspace immediately surrounding airports and on the airport's surface, provide separation service to aircraft during arrival and departure phases of flights in a larger amount of airspace surrounding airports
Output Indicator - Services provided (weighted composite index)

****

AGENCY 8601100 **Department of Transportation**
ORGANIZATION **Maritime Administration Reserve Fleet**

FUNCTION Buildings and grounds

MISSION Preserve and maintain ships determined by the Maritime Administration and the Navy to be retained for national defense

ACTIVITY 01 Ready reserve fleet maintenance
Description - Inspect and exercise equipment above and below decks to ensure operational readiness within 5 to 10 days
Output Indicator - Ships maintained

ACTIVITY 02 Cathodic preservation
Description - Monitor and maintain cathodic system for protection of underwater hull
Output Indicator - Ships maintained

ACTIVITY 03 D/H preservation
Description - Monitor and maintain dehumidification system for protection of interior equipment
Output Indicator - Ships maintained

****

AGENCY 8601300 **Department of Transportation**
ORGANIZATION **St. Lawrence Seaway Development Corporation**

FUNCTION Transportation

MISSION Develop, operate and maintain, in conjunction with Canadian entity, the St. Lawrence Seaway and encourage maximum utilization of the system

ACTIVITY 01 Movement of ships between Great Lakes and Atlantic Ocean

Description - Provide efficient transit on seaway
Output Indicator - Net tons transited

****

AGENCY 8601500 **Department of Transportation**
ORGANIZATION **Urban Mass Transportation Administration**

FUNCTION Loans and grants

MISSION Responsible for carrying out the Department's mandate to improve urban mass transportation systems; principal source of Federal financial assistance for planning, developing, and improving public transportation systems

ACTIVITY 01 Act of 1964, Section 6
Description - Provide grants and assistance for urban mass transportation
Output Indicator - Grants and/or procurements issued

ACTIVITY 02 Act of 1964, Section 8
Description - Provide grants and assistance for urban mass transportation
Output Indicator - Grants and/or procurements issued

ACTIVITY 03 Act of 1964, Section 11
Description - Provide grants and assistance for urban mass transportation
Output Indicator - Grants and/or procurements issued

ACTIVITY 04 Act of 1964, Section 16
Description - Provide grants and assistance for urban mass transportation
Output Indicator - Grants and/or procurements issued

ACTIVITY 05 Act of 1964, Section 18
Description - Provide grants and assistance for urban mass transportation
Output Indicator - Grants and/or procurements issued

ACTIVITY 06 Act of 1964, Section 20
Description - Provide grants and assistance for urban mass transportation
Output Indicator - Grants and/or procurements issued

ACTIVITY 07 Section 23
Description - Provide grants and assistance for urban mass transportation under 23 U.S.C. Sect 142 and 103(E)(4)
Output Indicator - Grants and/or procurements issued

ACTIVITY 08 Section 29

Description - Provide grants and assistance for urban mass transportation under interstate transfer, technical, and urban systems grants
Output Indicator - Grants and/or procurements issued

ACTIVITY 09 Section 75
Description - Provide grants and assistance for urban mass transportation under the National Capital Transportation Amendments of 1979 (Starke - Harris) P.L. 96-184
Output Indicator - Grants and/or procurements issued

ACTIVITY 10 Triennial reviews
Description - Audit and review all grants, procurements and projects for the Agency
Output Indicator - Audit reports completed

ACTIVITY 11 Act of 1964, Section 3, NEC
Description - Provide grants and assistance for urban mass transportation
Output Indicator - Grants and/or procurements issued

ACTIVITY 12 Act of 1964, Section 9, Headquarters
Description - Provide grants and assistance for urban mass transportation
Output Indicator - Grants and/or procurements issued

ACTIVITY 13 Act of 1964, Section 6, Project Management
Description - Supervise and manage ongoing grants, procurements, and projects
Output Indicator - Active projects managed

ACTIVITY 14 Act of 1964, Section 10-87, Project Development
Description - Provide grants and assistance for urban mass transportation
Output Indicator - Grants and/or procurements issued

ACTIVITY 15 Act of 1964, Section 10-86, Project Management
Description - Supervise and manage ongoing grants, procurements, and projects
Output Indicator - Active projects managed

ACTIVITY 16 Act of 1964, Section 11, Project Management
Description - Supervise and manage ongoing grants, procurements and projects
Output Indicator - Active projects managed

ACTIVITY 17 Section 75, Project Management
Description - Supervise and manage ongoing grants, procurements and projects
Output Indicator - Active projects managed

ACTIVITY 18 Transportation Improvement Programs (TIP's)
Description - Review multi-year and multi-project transportation improvement

programs submitted by designated recipients of urbanized areas
Output Indicator - Programs reviewed

ACTIVITY 19 Act of 1964, Section 3 Bus Projects, Project Development
Description - Provide grants and assistance for urban mass transportation
Output Indicator - Grants or procurements issued

ACTIVITY 20 Act of 1964, Section 3 Rail Modernization, Project Development
Description - Provide grants and assistance for urban mass transportation
Output Indicator - Grants or procurements issued

ACTIVITY 21 Act of 1964, Section 3 New Starts, Project Development
Description - Provide grants and assistance for urban mass transportation
Output Indicator - Grants or procurements issued

ACTIVITY 22 Act of 1964, Section 3 Total Projects, Project Management
Description - Supervise and manage ongoing grants, procurements, and projects
Output Indicator - Active grants managed

ACTIVITY 23 Act of 1964, Section 5 Total Projects, Project Management
Description - Supervise and manage ongoing grants, procurements, and projects
Output Indicator - Active grants managed

ACTIVITY 24 Act of 1964, Section 8 Planning, Project Management
Description - Supervise and manage ongoing grants, procurements, and projects
Output Indicator - Active grants managed

ACTIVITY 25 Act of 1964, Section 9 Planning, Project Development
Description - Provide grants and assistance for urban mass transportation
Output Indicator - Grants or procurements issued

ACTIVITY 26 Act of 1964, Section 9 Capital Projects, Project Development
Description - Provide grants and assistance for urban mass transportation
Output Indicator - Grants or procurements issued

ACTIVITY 27 Act of 1964, Section 9 Operating Grants, Projects Development
Description - Provide grants and assistance for urban mass transportation

Output Indicator - Grants or procurements issued

ACTIVITY 28 Act of 1964, Section 9 Combined Projects, Project Development
Description - Provide grants and assistance for urban mass transportation
Output Indicator - Grants or procurements issued

ACTIVITY 29 Act of 1964, Section 9 Total Projects, Project Management
Description - Supervise and manage ongoing grants, procurements, and projects
Output Indicator - Active grants managed

ACTIVITY 30 Act of 1964, Section 16 Project Management
Description - Supervise and manage ongoing grants, procurements, and projects
Output Indicator - Active grants managed

ACTIVITY 31 Act of 1964, Section 18 Project Management
Description - Supervise and manage ongoing grants, procurements, and projects
Output Indicator - Active grants managed

ACTIVITY 32 Act of 1964, Section 20 Project Management
Description - Supervise and manage ongoing grants, procurements, and projects
Output Indicator - Active grants managed

ACTIVITY 33 Act of 1964, Section 23 Project Management
Description - Supervise and manage ongoing grants, procurements, and projects
Output Indicator - Active grants managed

ACTIVITY 34 Act of 1964, Section 29 Project Management
Description - supervise and manage ongoing grants, procurements, and projects
Output Indicator - Active grants managed

****

AGENCY 8601700 Department of Transportation
ORGANIZATION National Highway Transportation Safety Administration

FUNCTION Regulation - compliance and enforcement

MISSION Carry out programs relating to the safety performance of motor vehicles and related equipment, motor vehicle drivers and pedestrians, and a uniform nationwide speed limit

ACTIVITY 01 Defect investigations
Description - Gather complaint data consisting of preliminary evaluations, engineering analyses, and formal investigations to determine if alleged or potential safety-related defects exist in motor vehicles and

related equipment, and oversee and audit manufacturers' recall campaigns
Output Indicator - Number of investigations

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AGENCY 8700400 **Department of the Treasury**
ORGANIZATION **Bureau of Alcohol, Tobacco and Firearms**

FUNCTION Regulation - compliance and enforcement

MISSION Reduce the misuse of firearms, or insecure storage of explosives, & assist other law enforcement organizations in reducing crime & violence in which firearms & explosives are used, through effective enforcement of the firearms & explosives laws; assure that all revenue due under the alcohol & tobacco tax statutes is collected, & obtain compliance with those laws; suppress illicit manufacture & sale of non-taxpaying alcoholic beverages, commercial bribery, consumer deception, etc., in the alcoholic beverage industry under the Federal Alcohol Admin. Act

ACTIVITY 01 Alcohol application inspections
Description - Determine that an individual or group, wishing to operate a business or conduct an activity in the alcohol industry under ATF jurisdiction, meets the qualification criteria established by law to be eligible for a permit, or authorization, necessary to initiate operation of that business; and subsequently determine the changes to that original qualification will not adversely affect their eligibility or other revenue protection or regulatory requirements
Output Indicator - Inspections completed

ACTIVITY 02 Explosives application inspections
Description - Ensure that persons prohibited by law from possessing or dealing in explosives are not licensed or granted a permit, ensure that storage facilities are constructed so as to avoid presenting a hazard to the general public and provide adequate security, ensure that a license or permit is necessary, educate the applicant as to the requirements of law or regulations, and subsequently determine that any changes after original qualification will not adversely affect the eligibility of the proprietor or the safe and secure storage of explosives
Output Indicator - Inspections completed

ACTIVITY 03 Firearms Program
Description - Investigate cases of criminal misuse of firearms, i.e., deny firearms to those persons who are prohibited from possessing them, stop the illegal manufacture and conversion of unregistered firearms; assist

state and local authorities in their efforts to reduce criminal misuse of firearms, and make ATF tracing capabilities available to law enforcement agencies worldwide
Output Indicator - Investigations initiated

ACTIVITY 04 Firearms application inspections
Description - Ensure that persons prohibited by law from possessing or dealing in firearms are not licensed, ensure that the license is necessary, educate the applicant as to the requirements of law and regulations with emphasis on recordkeeping, and subsequently determine that any changes after original qualification will not adversely affect the eligibility of the proprietor
Output Indicator - Inspections completed

ACTIVITY 05 Alcohol Enforcement Program
Description - Stop the infiltration of organized crime members into any level of the legal alcohol industry; the program focuses on those significant alcohol violations that involve fraud and public corruption, the identification and apprehension of major manufacturers and wholesalers of illegal alcohol (moonshine) and the illegal diversion of alcohol for beverage purposes that is produced for fuel use (gasohol)
Output Indicator - Alcohol investigations completed

ACTIVITY 06 Explosives program
Description - Investigate violations of federal arson and explosives laws including bombings, illegal trafficking in explosives, and arson for profit schemes involving white collar criminals or organized crime; also investigate the theft of explosives and determine the cause of all explosions or fires of federal interest to ascertain whether or not they are accidental or intentional
Output Indicator - Investigations initiated

ACTIVITY 07 Alcohol consumer protection inspections - old
Description - Ensure that industry members' trade practices are in accordance with the law; ensure that the alcoholic products of ATF regulated industries are manufactured in accordance with approved formulas or statements of process, that they are labeled and packaged in accordance with law and regulations, and that they contain no hazardous contaminates
Output Indicator - Inspections completed

ACTIVITY 08 Tobacco revenue protection inspections
Description - Determine that proprietors of the tobacco industry, under ATF jurisdiction, operate in accordance with laws and regulations and properly account for all taxable commodities

coming into their possession, or for which they are otherwise accountable
Output Indicator - Inspections completed

ACTIVITY 09 Firearms compliance inspections
Description - Ensure that no sales have been made to prohibited persons, ensure the integrity of the audit trail to enhance traceability of firearms used in the commission of crimes, provide law enforcement information as to potential criminal violations obtained from licensees through examination of records and other methods, refer potential violations of other federal, state, and local laws to appropriate officials, and ensure compliance with other aspects of firearms law and regulations such as those governing importation and exportation
Output Indicator - Inspections completed

ACTIVITY 10 Explosives compliance inspections
Description - Ensure that accountability is maintained for all explosives and none are transferred to prohibited persons; ensure that thefts and shortages of explosives are reported to ATF; ensure that storage facilities are maintained in such a manner as to avoid presenting a hazard to the general public, and ensure compliance with other aspects of law and regulations
Output Indicator - Inspections completed

ACTIVITY 11 Alcohol consumer protection inspections
Description - Ensure that industry members' trade practices are in accordance with the law; ensure that the alcoholic products of ATF regulated industries are manufactured in accordance with approved formulas or statements of process, that they are labeled and packaged in accordance with law and regulations, and that they contain no hazardous contaminates

Output Indicator - Inspections completed

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AGENCY 8701600 **Department of the Treasury**
ORGANIZATION **U. S. Customs Service**

FUNCTION Regulation - compliance and enforcement

MISSION Enforce customs and related laws against the smuggling of contra-band; assess, collect, and protect the levying of import duties and taxes; and control carriers, persons, and articles entering or departing the United States by enforcing the Tariff Act of 1930 and numerous other statutes and regulations which govern international traffic and trade

ACTIVITY 01 Entry of freight vehicles
Description - Inspect and control arriving land freight carriers to ensure proper examination and appraisement of merchandise and collection of duties and taxes and to minimize evasion through smuggling and other frauds
Output Indicator - Freight vehicles inspected

ACTIVITY 02 Entry of vessels
Description - Inspect and control arriving sea carriers to ensure proper examination and appraisement of merchandise and collection of duties and taxes and to minimize evasion through smuggling and other frauds
Output Indicator - Vessels inspected

ACTIVITY 03 Entry of aircraft
Description - Inspect and control arriving aircraft to ensure proper examination and appraisement of merchandise and collection of duties and taxes and to minimize evasion through smuggling and other frauds
Output Indicator - Aircraft inspected

ACTIVITY 04 Entry of persons by land
Description - Inspect and control persons and baggage entering by land in order to ensure proper examination and appraisement of merchandise, collection of duties and taxes and to minimize evasion through smuggling and other frauds
Output Indicator - Persons inspected

ACTIVITY 05 Entry of persons by sea
Description - Inspect and control persons and baggage entering by sea in order to ensure proper examination and appraisement of merchandise, collection of duties and taxes and to minimize evasion through smuggling and other frauds
Output Indicator - Persons inspected

ACTIVITY 06 Entry of persons by air
Description - Inspect and control persons and baggage entering by air in order to ensure proper examination and appraisement of merchandise, collection of duties and taxes and to minimize evasion through smuggling and other frauds
Output Indicator - Persons inspected

ACTIVITY 07 Entry of cargo
Description - Appraise, classify, and examine imported merchandise to ensure proper revenue collection and law enforcement
Output Indicator - Formal entries processed

ACTIVITY 08 Processing mail
Description - Inspect and examine incoming mail to ensure proper revenue collection and law enforcement

Output Indicator - Mail entries processed

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AGENCY 8701900 **Department of the Treasury**
ORGANIZATION **Bureau of Engraving and Printing**

FUNCTION Specialized manufacturing

MISSION Supply printed items requested by customers including major financial instruments issued by the United States and various products ordered by government agencies

ACTIVITY 01 Currency notes
Description - Print, process, and deliver currency notes
Output Indicator - Currency notes produced

ACTIVITY 02 Postage stamps
Description - Print, process, and deliver postage stamps (book, coil, and sheet)
Output Indicator - Postage stamps produced

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AGENCY 8702000 **Department of the Treasury**
ORGANIZATION **Federal Law Enforcement Training Center**

FUNCTION Education and training

MISSION Serve as a training facility for participating federal law enforcement agencies, and state and local enforcement officers

ACTIVITY 01 Training of federal, state, and local law enforcement officers
Description - Conduct recruit, advanced, specialized and refresher training for law enforcement personnel designated by their participating organizations
Output Indicator - Student-weeks of training conducted

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AGENCY 8702100 **Department of the Treasury**
ORGANIZATION **Financial Management Service**

MISSION Disburse by check, electronic fund transfer, or other means

FUNCTION Finance and accounting payment for most government agencies; settle claims involving lost, stolen or forged government checks; pay and reconcile government checks; provide accounting services for the government; compiled publish financial reports and statements; provide banking and related cash management services; prepare and disseminate payroll savings bonds; and direct a variety of other fiscal activities

ACTIVITY 01 Payment and reconciliation of checks
Description - Pay checks drawn on the Treasurer of the United States and reconcile them to the check issue information furnished by the government's disbursing officers
Output Indicator - Checks paid and reconciled

ACTIVITY 02 Payments
Description - Make payments for government agencies by check or by transferring funds through the Federal Reserve System by magnetic tape to personal accounts in financial institutions
Output Indicator - Payments made

ACTIVITY 03 Trust and revolving funds accounting
Description - Manage the cash of the trust and revolving funds; distribute monies from the Unemployment Trust Funds
Output Indicator - Trust and revolving fund account transactions made

ACTIVITY 04 Review and settlement of special claims
Description - Process all judgments and settlement claims and various other claims rendered against the federal government
Output Indicator - International claims processed

ACTIVITY 05 Federal financing bank operation
Description - Maintain the accounting system for the Federal Financing Bank
Output Indicator - FFB accounting transactions made

ACTIVITY 06 Check claims processing
Description - Process all claims for proceeds of government checks, including the allowance and disallowance of claims against the United States; enforce claims of the United States against banks, endorsers, principals and sureties or other parties having liability due to the fraudulent or otherwise improper negotiation of checks
Output Indicator - Claims processed

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AGENCY 8702200 **Department of the Treasury**
ORGANIZATION **Internal Revenue Service**

FUNCTION Regulation - compliance and enforcement

MISSION Administer and enforce the internal revenue laws (except those relating to alcohol, tobacco, fire arms and explosives) including the determination, assessment and collection of all internal revenue and other miscellaneous taxes

ACTIVITY 01 Appeals

Description - Hold hearings to resolve disputed tax cases; cases resolved administratively or through litigation
Output Indicator - Cases resolved

ACTIVITY 03 Tax form distribution and taxpayer service
Description - Distribute tax forms; and provide information to taxpayers on their rights and responsibilities through assistance provided over the telephone, face-to-face, in correspondence, and taxpayer education programs
Output Indicator - Forms distributed and assistance provided

ACTIVITY 04 Exempt organizations
Description - Examine returns filed by tax exempt organizations to determine continued eligibility for tax exempt status as well as proper reporting and payment of taxes
Output Indicator - Returns examined

ACTIVITY 05 Employee plans
Description - Review applications from employee plans to determine qualification for special tax status; examine returns filed by employee plans to determine continued qualification for special tax status, as well as proper reporting and payment of various taxes
Output Indicator - Applications reviewed / returns examined

ACTIVITY 06 Delinquent tax collection
Description - Identify taxpayers who have not complied with their filing requirements and collect taxes due
Output Indicator - Taxes collected

ACTIVITY 07 Secure delinquent returns
Description - Identify taxpayers who have not complied with their filing requirements and secure the appropriate tax returns
Output Indicator - Taxes collected

ACTIVITY 08 Examination - old
Description - Examine tax returns for correctness and compliance with IRS reporting requirements
Output Indicator - Returns examined

ACTIVITY 09 Returns processing
Description - Review and process tax returns
Output Indicator - Returns processed

ACTIVITY 10 Examination - new
Description - Examine tax returns for correctness and compliance with IRS reporting requirements
Output Indicator - Returns examined

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AGENCY 8702500 **Department of the Treasury**
ORGANIZATION **United States Mint, Coinage Activities and Depositories**

FUNCTION Specialized manufacturing

MISSION Produce coins for use in the nation's business transactions; receive, process, verify, store, move and disburse gold and silver bullion and bars and coin for United States monetary purposes; produce on a reimbursable basis medals and coins for federal agencies and friendly governments; and produce coins and medals of a numismatic or bullion nature

ACTIVITY 01 Manufacture domestic coins
Description - Blank, anneal, upset, stamp, count, bag, store, and disburse new coins for use in U.S. domestic commerce
Output Indicator - Billions of coins produced

ACTIVITY 02 Manufacture numismatic coins
Description - Anneal, upset, stamp, and package numismatic coins
Output Indicator - Numismatic coins packaged (weighted million)

ACTIVITY 03 Manufacture bullion coins
Description - Anneal, upset, stamp, and package bullion coins
Output Indicator - Bullion coins packaged (weighted output)

ACTIVITY 04 Manufacture of proof and uncirculated coins
Description - Anneal, stamp, and package uncirculated coins
Output Indicator - Uncirculated coins packaged (weighted million)

ACTIVITY 05 Manufacture medals
Description - Anneal, upset, stamp, and package medals
Output Indicator - Medals packaged (weighted million)

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AGENCY 8703000 **Department of the Treasury**
ORGANIZATION **Bureau of Public Debt**

FUNCTION Finance and accounting

MISSION Borrow money needed to operate the Federal government and provide an accounting for the resulting public debt

ACTIVITY 01 Public debt accounts
Description - Maintain accounting control over public debt financial transactions and

security transactions for both public debt securities and securities for which Treasury acts as agent; compute and maintain accounting control over interest, and prepare statements of the public debt
Output Indicator - Accounts maintained (weighted)

ACTIVITY 02 Direct access securities - old
Description - Establish and retire book-entry accounts, process inquiries, and authorize payment of principal, interest, and adjustments checks
Output Indicator - Accounts maintained (weighted)

ACTIVITY 03 Accrual type savings bonds
Description - Receive, microfilm, audit, establish, and maintain records of issuance and retirement on computer master files for each series of accrual type saving bonds
Output Indicator - Service actions performed (weighted)

ACTIVITY 04 Direct access securities - new
Description - Establish and retire book-entry accounts, process inquiries, and authorize payment of principal, interest, and adjustments checks
Output Indicator - Accounts maintained (weighted)

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AGENCY 8703400 **Department of the Treasury**
ORGANIZATION **U.S. Saving Bonds Division**

FUNCTION Finance and accounting

MISSION Promote the sale and retention of Savings Bonds

ACTIVITY 01 Accounts maintained
Description - Conduct personal sales calls on employers, banks, and media to promote the sale and retention of Savings Bonds
Output Indicator - Accounts maintained

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AGENCY 8703900 **Department of the Treasury**
ORGANIZATION **Secret Service**

FUNCTION Regulation - cCompliance and enforcement

MISSION Provide protection for the President of United States and family, Vice President or other officer next in order of succession, president and vice president-elect, visiting heads of state or other distinguished foreign government visitors, official representatives of the U.S.

performing special missions abroad, major President or Vice President candidates, former President and wife or widow and minor children; detect persons for counterfeiting, forging or altering U.S. obligations or other securities of U.S. and foreign governmentst; investigate personnel, tort claims, etc.; protect the Executive residence, White House offices, etc.

ACTIVITY 01 Counterfeiting investigations
Description - Conduct investigations of cases involving the counterfeiting of coins, currency, stamps, and other obligations or securities of the United States
Output Indicator - Investigations completed

ACTIVITY 02 U.S. Government check forgery investigations
Description - Conduct investigations of cases involving forgery and fraudulent negotiation or redemption of Federal checks
Output Indicator - Investigations completed

ACTIVITY 03 U.S. Government Bond forgery investigations
Description - Conduct investigations of cases involving forgery and fraudulent negotiation or redemption of Federal government bonds and other obligations or securities of the United States
Output Indicator - Investigations completed

ACTIVITY 04 Noncriminal investigations - old
Description - Investigate personnel, tort claims, and other noncriminal matters
Output Indicator - Investigations completed

ACTIVITY 05 Other criminal excluding fraud investigations - old
Description - Conduct investigations relating to certain criminal violations of the Federal Deposit Insurance Act, the Federal Land Bank Act, and the Government Losses In Shipment Act
Output Indicator - Investigations completed

ACTIVITY 06 Fraud investigations - old
Description - Investigate cases of electronic funds transfer frauds, credit and debits card fraud, false identification documents or devices fraud, computer access fraud, and food stamp fraud
Output Indicator - Investigations completed

ACTIVITY 07 Noncriminal investigations - new
Description - Investigate personnel, tort claims, and other noncriminal matters
Output Indicator - Investigations completed

ACTIVITY 08 Other criminal excluding fraud investigations - new
Description - Conduct investigations relating to certain criminal violations of the

Federal Deposit Insurance Act, the Federal Land Bank Act, and the Government Losses in Shipment act
Output Indicator - Investigations completed

ACTIVITY 09 Fraud investigations - new
Description - Investigate cases of electronic funds transfer frauds, credit and debits card fraud, false identification documents or devices fraud, computer access fraud, and food stamp fraud
Output Indicator - Investigations completed

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AGENCY 8750100 **United States Courts**
ORGANIZATION **Total U. S. Courts System**

FUNCTION Legal and judicial activities

MISSION Administer, proceed with, and determine disposition of all matters coming under the jurisdiction of the federal courts

ACTIVITY 01 District courts
Description - Hold hearings and trials, do filing, notifying, researching, and recording for all cases presented and determine the correct disposition of each
Output Indicator - Cases terminated

ACTIVITY 02 Appeals courts
Description - Hold hearings and trials, do filing, notifying, researching, and recording for all appeals cases presented and determine the correct disposition of each
Output Indicator - Appeals terminated

ACTIVITY 03 Magistrates
Description - Perform duties as described by law, administer local courts, hold hearings and trials for petty and minor cases presented and determine the correct disposition of each
Output Indicator - Petty and minor cases terminated

ACTIVITY 04 Probation officers
Description - Supervise all persons assigned to them and perform all required legal processing as dictated by the person's sentence (measure is weighted total of six workloads : counts of three different classes of persons received for supervision and counts of three different types of reports)
Output Indicator - Weighted workload index

ACTIVITY 05 Public defenders
Description - Act as counsel for the defense of indigent defendants in cases brought against them by the United States
Output Indicator - Cases closed

ACTIVITY 06 Bankruptcy courts
Description - Hold hearings and trials, do filing, notifying, researching, and recording for all bankruptcy cases presented and determine the correct disposition of each
Output Indicator - Bankruptcy petitions terminated

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AGENCY 8760100 U.S. Tax Court
ORGANIZATION Total Court

FUNCTION Legal and judicial

MISSION Hear and decide cases involving deficiencies in Federal income, estate, gift taxes and in excise taxes relating to public charities, private foundations, qualified pension plans, and real estate investment trusts; also render declaratory judgements regarding the qualification or continuing qualification of retirement plans

ACTIVITY 01 Tax case hearings
Description - Hold hearings and trials, do filing, notifying, researching, and recording of all cases presented and determine the correct disposition of each case
Output Indicator - Cases closed

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AGENCY 8800100 Department of Veterans Affairs
ORGANIZATION Department of Medicine and Surgery

FUNCTION Medical services

MISSION Supply complete medical and hospital services to eligible veterans requiring medical, psychiatric and dental care and treatment

ACTIVITY 01 Acute inpatient care
Description - Provide professional services and all other hospital support services as required to patients in internal medicine, surgery, psychiatry, neurology, and rehabilitation medicine bedsections
Output Indicator - Weighted work units completed

ACTIVITY 02 Long term care
Description - Provide professional services and all other hospital support services as required to patients in bedsections of intermediate medicine and DVA nursing home care
Output Indicator - Weighted work units completed

ACTIVITY 03 Ambulatory care

Description - Provide professional services and all other outpatient support and special services such as ambulatory surgery, chemotherapy, and CAT scan to patients in outpatient and ambulatory care bedsections
Output Indicator - Weighted work units completed

ACTIVITY 04 Blind rehabilitation
Description - Provide an intensive training program for visually impaired veterans; includes mobility training, educational and vocational training
Output Indicator - Blind patient visits

ACTIVITY 05 Spinal cord injury
Description - Provide professional and support services required in treatment of spinal cord injuries
Output Indicator - Spinal cord injury inpatient days

ACTIVITY 06 Hospital base home care
Description - Provide professional services from hospital to patients at home
Output Indicator - Home visits made

ACTIVITY 07 Domiciliary care
Description - Provide professional services for patients in domiciliary care bedsections
Output Indicator - Domiciliary care members treated

ACTIVITY 08 Home dialysis service
Description - Provide professional and support services to patients receiving acute and chronic dialysis treatment at home
Output Indicator - Dialysis treatments provided

ACTIVITY 09 Spinal cord injury - home care
Description - Provide professional and support services required in treatment of spinal cord injuries for patients residing at their homes
Output Indicator - Spinal cord injury home visits

ACTIVITY 10 Residential home care
Description - Provide administrative services for patients located in private residential facilities, includes patients in independent living program
Output Indicator - Home based average daily census

ACTIVITY 11 Community nursing home care
Description - Provide administrative services for patients located in community based nursing homes

Output Indicator - Community nursing average daily census

ACTIVITY 12 Contract/fee dialysis program
Description - Provide for the administration, monitoring, and payment for dialysis treatments performed on a contract or fee basis for patients unable to use Veterans' hospitals
Output Indicator - Dialysis treatments completed

ACTIVITY 13 Fee prescriptions
Description - Provide administrative services and arrange payments for prescriptions written by non-DVA physicians for patients authorized to use their services
Output Indicator - Prescriptions filled

ACTIVITY 14 Canteen service
Description - Operate retail stores, provide food and other service activities for patients, family members, and employees
Output Indicator - Canteen sales (deflated dollar value)

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AGENCY 8800400 **Department of Veterans Affairs**
ORGANIZATION **Board of Veterans Appeals**

FUNCTION Legal and judicial activities

MISSION Decide appeals under all laws administered by the Department of Veterans Affairs in order to grant all benefits to which veterans, their dependents, and beneficiaries are entitled

ACTIVITY 01 Appellate decisions
Description - Consider all applications properly on appeal; conduct hearings on appeal, make *de novo* review, and evaluate the evidence of record; enter decisions in writing on the questions presented on appeal
Output Indicator - Appellate decisions entered

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AGENCY 8800700 **Department of Veterans Affairs**
ORGANIZATION **Veterans Benefits Administration**

FUNCTION Social services and benefits

MISSION Administer effective and efficient distribution of resources aimed at providing maximum nonmedical benefits and services authorized by law to veterans, their dependents, and survivors

ACTIVITY 01 Adjudication
Description - Adjudicate claims; make awards for disability, death, compensation, and

pension, including related income, dependency, burial, and reimbursement, appealed claims, independent reviews, and correspondence actions; determine eligibility; make initial and amended awards for education benefits, and process related correspondence actions, and loans
Output Indicator - Weighted total of completed actions

ACTIVITY 02 Vocational rehabilitation and counseling
Description - Counsel and evaluate eligibility and entitlement of vocational rehabilitation claimants; plan and supervise rehabilitation programs; provide employment assistance to trainees; provide educational and vocational counseling upon request for veterans, service persons, and eligible beneficiaries
Output Indicator - Weighted total of completed actions

ACTIVITY 03 Veterans services
Description - Provide information, advice and assistance relating to veterans benefits to veterans, their dependents, and the general public; provide estate administration in special cases; negotiate contracts and authorize reimbursement to state agencies for services rendered; conduct compliance surveys of training establishments
Output Indicator - Weighted total of completed actions

ACTIVITY 04 Loan guaranty
Description - Establish reasonable value of properties; determine eligibility; review applications for guaranty of GI loans; service and settle claims on outstanding loans; manage and service portfolio of DVA-owned loans; acquire, maintain rent and/or sell DVA-owned properties
Output Indicator - Weighted total of completed actions

ACTIVITY 05 Insurance
Description - Determine acceptability of applications for new insurance; adjudicate new claims for insurance disability benefits and review continuing awards; authorize policy loans, cash surrenders, and matured endowments; adjudicate insurance death claims and payment of death awards
Output Indicator - Weighted total of completed actions

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AGENCY 8801300 Department of Veterans Affairs
ORGANIZATION National Cemetery System

FUNCTION Buildings and grounds

MISSION	Operate and maintain the National Cemetery System and purchase headstones and markers
ACTIVITY 01	Interments accomplished *Description* - Provide for burial of eligible decedents *Output Indicator* - Burials accomplished
ACTIVITY 02	Cemetery maintenance *Description* - Provide for maintenance of grave sites, grounds, equipment, and structures at national cemeteries *Output Indicator* - Occupied grave sites maintained
ACTIVITY 03	Headstone and marker applications processing *Description* - Process applications for headstones and markers for graves of eligible decedents *Output Indicator* - Headstone and marker applications processed